



Kingshurst Parish Council

The Library, Kingshurst Shopping Centre,
Birmingham, B37 6BA

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Clerk to the Council: Joanne Aske kingshurstpc@btconnect.com

30th April 2019

Members of the Public attending this meeting that wish to audio tape or record should please notify the Clerk before the meeting so as to help the council supply suitable facilities for members of the public who do not wish to be filmed.

To: All Councillors

You are hereby summoned to attend
The Annual Meeting of Kingshurst Parish Council
The Kingshurst Primary School, School Close, Kingshurst B37 6BN
7th May 2019 commencing 7pm p.m.

If you are unable to attend please forward your apologies to the Chairman or myself.

Ms. Joanne Aske
Clerk

AGENDA

Welcome and Housekeeping. New Councillors introduced and welcomed.

1. Apologies: To receive apologies and approve reasons for absence

2. Acceptance of Office: All of the elected councillors need to sign a statutory declaration of Acceptance of Office. Any Councillor unable to make this meeting must submit their declaration before this meeting.

3. To receive written requests for disclosable Pecuniary Interests where that interest is not already in the register of members' interests. New Councillors must complete forms provided. A copy of the code of conduct will be provided here.

4. Election of (a) Chairman
 (b) Vice Chairman

The elected Chair and Vice Chair sign a declaration of office for the year.

5. To approve the minutes of the Full Council Meeting held 11th April 2019.

6. Confirmation of:

6.1 Responsible Financial Officer, Internal Auditor.

6.2 To decide and action the forming of Committees: Finance, Allotments, Events and Environmental.

6.3 To decide and elect Councillors to represent the KPC on outside bodies.

Birmingham Airport Consultative Committee:

WALC/SAC

School Governors for Yorkswood and Kingshurst Primary Schools

6.4 To decide and action any working parties for projects in the year ahead.

7. Standing Orders and Financial Regulations

7.1 To agree (a) to adopt the Council's Standing Orders and Financial Regulations (b) to agree to review standing orders and financial regulations through a working party if any changes are discussed.

8. To receive reports from Borough Councillors.

9. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.

9.1 Report from Chair of Finance.

9.2 To adopt and agree to Kingshurst Parish Council Grants and Donations Policy. (Donations will be to a maximum of £500). Paperwork supplied with this agenda.

9.3 Outgoings for May 2019 to be agreed at an Extra Ordinary Meeting. This will accommodate new councillors. Date to be agreed.

9.4 Members allowances: to discuss and agree to raise members allowances as recommended by SMBC. Allowances that have increased with effect from 1st April 2019

9.5 To decide and agree to HYPE Donation of £300 to pay for annual rent. (Youth Centre run by volunteers in Kingshurst)

10. Information items: To receive and discuss items for information and comment/action if appropriate.

10.1 Correspondence and emails

10.2 Parish and Town Charter DC

11. Public Participation:

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

12. Councillors' reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

13. Date of next meeting: To confirm the date of the next meeting which is scheduled for **Thursday June 13th 2019 at 7pm** in The Seeds of Hope Parish Room of St. Barnabass. Agenda items must be submitted by 6th June.