



# Kingshurst Parish Council

The Library, Kingshurst Shopping Centre,  
Birmingham, B37 6BA  
☎ 0121 770 3017

Clerk to the Council: Joanne Aske      [kingshurstpc@btconnect.com](mailto:kingshurstpc@btconnect.com)

2<sup>nd</sup> May 2017

Members of the Public attending this meeting that wish to audio tape or record should please notify the Clerk before the meeting so as to help the council supply suitable facilities for members of the public who do not wish to be filmed.

## To: All Councillors

You are hereby summoned to attend  
The Annual Meeting of Kingshurst Parish Council  
at The Pavilions Sporting Club, Meriden Drive, Kingshurst on the  
**9<sup>th</sup> May 2017 commencing 6.30 p.m.**

If you are unable to attend please forward your apologies to the Chairman or myself.

Ms. Joanne Aske  
Clerk

## AGENDA

Welcome and Housekeeping

**1. Election of**      (a) Chairman  
                              (b) Vice Chairman

**2. Apologies:** To receive apologies and approve reasons for absence

**3.** To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.

**4. Acceptance of Office:** All of the elected councillors need to make a statutory declaration of Acceptance of Office. The elected Chair and Vice Chair sign a declaration of office for the year.

**5.** To approve the minutes of the Full Council Meeting held on 11.4. 2017 & 14.3.17

## **6. Confirmation of:**

**6.1** Responsible Financial Officer, Internal Auditor.

**6.2** To decide and action the forming of Committees: Finance, Allotments, Events and Asset registrations for the community.

**6.3** To decide and elect Councillors to represent the KPC on outside bodies.

Birmingham Airport Consultative Committee:

WALC/SAC

School Governors Reports

North Solihull Partnership Forum

Regen

**6.4** To decide and action any working parties for projects in the year ahead.

## **7. Standing Orders and Financial Regulations**

**7.1** To agree (a) to adopt the Council's Standing Orders and Financial Regulations (b) to agree to review standing orders and financial regulations through a working party. Date to be arranged and agree membership and remit.

## **8. To receive reports from Borough Councillors**

**9. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.**

**9.1** RFO's Report

**9.2** To Consider and approve and pass payments for the month.

**9.3** Section 137 for School Milk payments.

**9.4** To agree to pass any other items for payment.

**9.5** Update on Arden Associates

**10. Events: To receive and approve reports from KPC Events Committee and make decisions as appropriate.**

**10.1** Updates regarding the St. Barnabas Church and KPC Flower Festival.

**11. Allotments: To receive and approve reports from KPC Allotments Committee and make decisions as appropriate.**

**11.1** Update on forming committee with plot holders and receive any reports.

**12. Pavilions:** To receive and approve any reports regarding the Pavilions Sporting Club and make decisions as appropriate.

**13. Progress reports for information/action and make decisions as appropriate:**

**13.1** Publication scheme and website. DH

**14. To receive reports from members representing KPC on outside bodies**

**14.1** Birmingham Airport Consultative Committee:

**14.2** WALC/SAC

**14.3** School Governors Reports

**14.4** North Solihull Partnership Forum

**14.5** Regen

**15. M.E.B Lease.** KPC recently agreed to a five year contract for £150 a year. This is now in the hands of Solicitors for a lease renewal.

**16. Planning: To consider and comment on any planning applications received:**

**17. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:**

**17.1** Local Development Plan: Babbs Mill

**17.2** Mountfort Public House Site: Any updates that may have been received.

**18. Information items:** To receive and discuss items for information and comment/action if appropriate.

**18.1** Correspondence and emails

**19. Public Participation:**

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**20. Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**21. Date of next meeting:** To confirm the date of the next meeting which is scheduled for **Tuesday 13<sup>th</sup> June 2017** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at Time may be reviewed owing to possible committee meetings first. Items for agenda to be in by Tuesday 6<sup>th</sup> June 2017.