

**Agenda**  
**Regular Meeting of the**  
**Harrisburg Township Park District**  
**Board of Commissioners**  
**March 21, 2025 - 8:00 AM**  
**Harrisburg Park Office**



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Special Business
  - a. Discuss / Approve Administrative Assistant Full Time Position Hiring & Salary
  - b. Discuss / Approve Recreation Director Salary
4. Consent Agenda:
  - a. Approve February 21, 2025 Board Minutes
  - b. Approve Bills – February 18, 2025 through March 17, 2025
  - c. Approve Unaudited Financial Reports – February 2025
5. Closed Session pursuant to 5 ILCS 120/2(c)(1)&(21) of the Illinois Open Meetings Act (if requested)
  - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
  - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
6. Reconvene to Open Session (possible actions following Closed Session)
7. Unfinished Business
  - a. Discuss / Approve Designations of Remaining 2022 Bond Funds
  - b. Discuss / Approve Designation of 2025 Bond Funds
  - c. Discuss / Approve Survey of Park Updates
  - d. Discuss / Approve Fulkerson Property 29 S. Herbert St Purchase Updates
  - e. Discuss / Approve Gaskins City Beardsley Lot & Mobile Home Updates
  - f. Discuss / Approve Surplus Equipment Sale pursuant to 70 ILCS 1205/8-22
    - i. 1998 Dodge Ram 1500 Pickup Truck
    - ii. 2003 Ford F250 Pickup Truck
8. New Business
  - a. Discuss / Approve details of Easter Egg Hunt / Kite Fly Event
9. Risk Management and Loss Control Committee Meeting
  - a. Roll Call
  - b. Unfinished Business
    - i. None

- c. New Business
  - i. IPARKS Spring Newsletter
- d. Discuss / Approve any additional items of safety concern
- e. Adjourn Committee Meeting

10. Department Reports

- a. Director Report (See Attached Handout)
- b. Recreation Report (See Attached Handout)
- c. Maintenance Report (See Attached Handout)

11. Next Meeting Date:

- a. Regular Meeting on April 18, 2025 at 8:00 AM at Harrisburg Park Office

12. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or [bemery@harrisburgpark.net](mailto:bemery@harrisburgpark.net) a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on March 21, 2025. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is [freeconferencecall.com](http://freeconferencecall.com). The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of [freeconferencecall.com](http://freeconferencecall.com).

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.