

**MEETING MINUTES  
HARRISBURG TOWNSHIP PARK DISTRICT  
SPECIAL BOARD MEETING  
FEBRUARY 24, 2023  
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.
- Visitors Present: Ron Emery
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on February 24, 2023. There were no written comments received and there was no one from the public present on the teleconference call. No one in attendance had any comments.
- SPECIAL BUSINESS:**  
Sex Offender Request Blake Emery presented to the Board that he was approached by a registered sex offender asking if they could be present at their child's ball games this summer. Blake Emery contacted the registering officer, Billy Duncan, and he stated that the person was on the list and currently in compliance. That was all the information he could provide. Blake Emery did some research and found the following: "As of January 1, 2011, it is unlawful for a sexual predator or a child sex offender to knowingly be present in any public park building or on the real property comprising any public park. The definition of public park includes a park, forest preserve, or conservation area under the jurisdiction of the state or unit of local government. A person who violates this is guilty of a Class A misdemeanor. Exempts child sex offenders convicted of Criminal Sexual Abuse (720 ILCS 5/12-15-b) and Sexual Abuse (720 ILCS 5/12-15-c)." Blake Emery pulled up the details of the person and determined their conviction did not fall in the two exemptions listed. Blake Emery called the Park District Attorney, Patrick Hunn, and he verified that in fact there is no exemption that would allow this person to attend games. Richard Rumsey made the motion to approve following the Attorney's recommendation that the law says there are no exemptions in this case and seconded by Mike Williams. All in favor 3-0 per voice vote.
- CONSENT AGENDA:** Richard Rumsey made the motion to accept the January 20, 2023 meeting minutes and seconded by Doug Emery. All in favor 2-0 per voice vote. Mike Williams abstained as he was absent from the January 2023 Meeting.
- Mike Williams made the motion to accept the 1/20/2023 to 2/23/2023 bills and the January 2023 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**

COVID-19	Blake Emery presented to the Board the current available information regarding COVID-19. There have been no major changes to date. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.
Bond Funds	Blake Emery presented the opportunity to discuss any Bond Fund Designations and future projects. Nothing was discussed.
Ultra Soccer	Blake Emery presented to the Board that Ultra Soccer has not agreed yet to have the league as they are waiting to see what kind of feedback they get on how many kids would register. Ultra Soccer would like to know if the park would be willing to send out a registration announcement in sports engine to help promote the league. Richard Rumsey made the motion to approve the Park Office making the decision on whether to send announcements and seconded by Mike Williams. All in favor 3-0 per voice vote.
2022 OSLAD Grant	Blake Emery presented to the Board that the concrete sidewalk work got pushed back slightly due to the weather/working conditions in February. Blake Emery will work on preparing a change order agreement on the construction deadline due to the weather.
DCEO Skatepark Grant	Blake Emery presented to the Board that the application for the Skatepark Grant is currently in scope and budget review with other members of DCEO. No details on when it will be approved.
2023 OSLAD Grant	Blake Emery presented to the Board that the results of the 2023 OSLAD Grant Application should be announced at the end of February. Harrisburg Park submitted an application for improvements to Herbert Street (sports courts, shelter upgrades, ADA Access).
<b>NEW BUSINESS:</b>	
IAPD Updates	Blake Emery presented to the Board that the IAPD FY2024 OSLAD Grant Application Date is July 3 to August 31, 2023 and the IPAD PARC Grant Application Date is May 1 to June 20, 2023. Potential Projects for these Grant Applications were discussed. Potential Projects include – New Tennis Courts, Bandstand upgrades, Walking Path Additions, Community Center. Richard Rumsey mentioned the City of Harrisburg is considering an amphitheater. Blake Emery will verify with the City and if so the park agrees they should not pursue major Bandstand upgrades.
Pool	Blake Emery presented to the Board that the Pool will open June 3 <sup>rd</sup> and close July 29 <sup>th</sup> and will utilize 1 Session from 1:30 to 4:00 PM with a cost of \$3 per person. Blake Emery discussed with the Board the potential for the Park District to reimburse a portion of the Lifeguard Certification Cost. Blake Emery contacted Marion Park District and they reimburse \$150 for full certification on the first paycheck for lifeguards who are hired and paid for their own certification. Marion Park District does not pay for any uniforms for the lifeguards. Full Lifeguard Certification cost is \$250 and CPR Only Certification is \$75. Mike Williams made the motion to approve a reimbursement of 60% for lifeguard certifications and CPR Only Certifications and a similar percentage based refund towards life guard swim suits and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
Light Poles	Blake Emery presented to the Board that he was in contact with BH Electric about the inspection of the light poles. There was not a formal recommendation provided at the time of the meeting, however it was verbally presented that Centerfield and several poles at Gaskins City need to be considered for replacement. Richard Rumsey asked again

about pole supports instead of replacement. The companies that Blake Emery has reached out to who provide this service have not been interested.

StoryWalk

Blake Emery presented to the Board that the Library contacted him asking if the Park would allow some upgrades to the display signs for the StoryWalk. There are some donors that would like to purchase these new display signs for the Library or the Library would have the HHS Construction Trades Class construct new display signs. Richard Rumsey made the motion to approve the upgraded display signs for the StoryWalk and seconded by Mike Williams. All in favor 3-0 per voice vote. Doug Emery asked if the park could be involved in the approval process of the stories to be displayed.

**RISK COMMITTEE:**

Roll Call

The Risk Management & Loss Control Committee Meeting was called to order 8:56 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel and TA Sullivan.

There was no old business discussed.

There was no new business discussed

There were no other new topics brought up for discussion by the committee.

Adjourn

The Committee Meeting was adjourned at 8:57 a.m.

**DIRECTOR REPORT:**

Projects

Projects were discussed as part of the Maintenance Report.

HYA / SYSA

Radio Auction was around \$15,000.00.

Courthouse

Blake Emery filed the Statement of Economic Interest Forms at the Saline County Courthouse on 1/27/2023.

Worker's Comp

Blake Emery submitted Workers Comp Audit Paperwork on 1/30/2023.

Pool

Blake Emery and Jill Marvel met with Pool Manager Melonie Motsinger on 2/9/2023.

IAPD

Blake Emery received the 2023 Membership Plaque and Membership Cards.

School District

Blake Emery met with the new Superintendent, Amy Dixon on 2/16/2023. The use of Centerfield by the School Softball Teams was specifically discussed at the meeting. The Superintendent would like to consider a new contract that would allow the school to have use of the facility during the summer months. Blake Emery will put together a revised draft contract for approval.

Pickleball

Blake Emery met with Ashley Forcum and Roy Oldham on 2/15/2023 to discuss Saline County Chamber of Commerce Pickleball Tournament. It will be the first weekend in June and will utilize the Pickleball Courts and Tennis Courts.

Training

The Executive Director attended the following training opportunities: IMRF Webinar Authorized Agent Workshop Series Part 2 on 1/24/2023, IDHR FOIA Annual Training on 2/7/2023, IDHR OMA Annual Training on 2/7/2023, IDHR COVID-19 Annual Training on 2/16/2022.

The Executive Director Report was placed on file. See attached report.

**REPORTS**

Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

**ANNOUNCEMENTS**

Blake Emery announced that the next regular board meeting is scheduled to be March 17, 2023 at 8:00 a.m. at the Park Office Community Room.

**ADJOURNMENT**

Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0 per voice vote. The meeting adjourned at 9:35 a.m.

*Michael Williams*

Michael Williams, Secretary / Treasurer

*2/24/23*

Date Signed