

WHITE BIRCH CIRCLE HOMEOWNERS ASSOCIATION

BOARD MEETING OCTOBER 7, 2020

The White Birch Circle HOA quarterly Board meeting took place at the home of Dwight Morgan. Present were Charles Kerekes, President Pro Tem; Bob Anderson, Treasurer; Stephen Leggett, Facilities Administrator; Dwight Morgan, Secretary

The minutes of the Special Board Meeting held on September 15, 2020 Board Meeting were approved as submitted.

Note: Also attached/enclosed are copies minutes from two (2) Special Board Meetings held in September, 2020.

- **Call to Order/Quorum** – The meeting was called to order at 3:15 and it was established that a quorum was present.
- **Minutes Approval** – The minutes from the Special Board Meeting were reviewed and approved as submitted.
- **Treasurer Report**
 - Review of current Treasurer's report was accepted as submitted. Current balance is approximately \$26,000 as of 10/7/2020.
 - The Treasurer recommended that, because of WBCHOA's relatively small size, a financial 'audit' is not necessary and that a 'compilation' is satisfactory for our needs.
- **Facilities Administrator Report**
 - Nutgrass/Nutsedge Initiative – The second application has been completed – hopefully, this will result in eliminating this pest.
- The Security Camera System has been installed at both the Mallet Hill and Smallwood entrances
- **Architectural Review Committee** – Still no volunteers to serve on this committee. Stephen Leggett will follow up with contacts to serve - If you are interested in serving, please contact the President or Stephen Leggett.
- **Old Business**
 - The homeowner at 100 White Birch Circle was served with the 'Courtesy Notice of Violation' letter on 20/2/2020. We are currently awaiting an opportunity to discuss this matter in person with the homeowner.
 - WBCHOA Documentation Review – No progress to report, but the project is still pending.
- **Annual Membership Meeting**
 - It was agreed to hold the Annual Membership Meeting 'in person' since there should be adequate space for 'necessary social distancing.' The meeting will be held on Thursday, November 12 at 7:00 PM at the Woodlands Country Club. The Meeting Notice, Agenda and Proxy documentation will be distributed to members by 10/29/2020.
 - The Treasurer will prepare Proposed 2021 Budget to present at the Annual Meeting.
- **Next Board Meeting** – January 18, 2021 at 3:00 PM
- **Adjournment** – The meeting was adjourned at 4:50 PM.

Respectfully Submitted,

Dwight D. Morgan, Secretary