



# Kingshurst Parish Council

c/o The Library, Marston Drive, Kingshurst, Birmingham B37  
6BA

☎ 07865294345

Email [kingshurstparishcouncil@gmail.com](mailto:kingshurstparishcouncil@gmail.com)

Clerk to the Council: Paula Coyle

## Minutes of the meeting of Finance and General Purpose Committee Meeting

on Thursday 9<sup>th</sup> November 2023. 5.30pm

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

**Council Members:** Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning, Cllr J Edwards,  
Cllr M Brain, Cllr J Kimberley

**Council Members Present:** Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning, Cllr J  
Edwards,

**Members of the public :** Cllr M Frampton

*Paula Coyle*

Paula Coyle

Clerk to Kingshurst Parish Council

### Minutes

1.	<b>Welcome and Housekeeping</b>	
1.1	General housekeeping	
2.	<b>To receive apologies:</b> Apologies were received from Cllr M Brain and Cllr J Kimberley <b>Resolved:</b> That the above absences are approved.	
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests.</b>  None	
4.	<b>To receive and consider members' dispensation requests, if any</b>	

	None	
<b>5.</b>	<p><b>To approve the Minutes of the last Finance Committee Meeting held on 14th September 2023</b></p> <p><b>Resolved:</b> That the Minutes from 14<sup>th</sup> September 2023 were accepted and signed as a true record.</p>	
<b>6.</b> <b>6.1</b>	<p><b>Audit Reports</b></p> <p><b>External Report.</b></p> <p><b>Resolved:</b> Awaiting External Audit Report.</p>	
<b>7.</b>	<p><b>Finance Report September 2023</b></p> <p>Committee members were reminded that any finance questions can be raised (via email) outside of the meeting and will be shared with the Full Council. No questions will be accepted in the meeting. 6 questions were raised and answered outside of the meeting.</p>	
<b>7.1</b>	<p><b>Reconciliation Report</b></p> <p><b>Resolved:</b> Reconciliation Report accepted</p>	
<b>7.2</b>	<p><b>Bank Statements</b></p> <p><b>Resolved:</b> Bank statements accepted</p>	
<b>7.3</b>	<p><b>Expenditure Report</b></p> <p><b>Resolved:</b> Expenditure Report approved</p>	
<b>7.4</b>	<p><b>Questions Raised</b></p> <p><b>Resolved:</b> Questions Raised, sufficiently answered.</p>	
<b>7.5</b>	<p><b>To approve payments</b></p> <p><b>a)To approve the payments made in September and October 2023.</b></p> <p><b>b)To approve any other Payments that may fall due not on the previous list.</b></p> <p><b>Resolved:</b> Payments 7.5(a) and 7.5(b) were approved.</p>	
<b>8.</b>	<p><b>Items for consideration at Full Council Meeting</b></p> <p>Report 7.3 and 7.4</p> <p><b>Resolved:</b> That report 7.3 and 7.4 above to be submitted to Full Council with any employees' wages redacted.</p>	

9.	<b>Budget 24/25</b> <b>Proposed budget paper discussed with the committee members.</b> <b>Appendix below.</b> <b>Resolved :</b> Proposed Budget/Precept accepted and to be signed off at Full Council meeting in January 2024.	
10.	<b>Public Participation</b> To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.  Public attendance 1  - Raised £50 credit on skip, .	
11.	Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960  None	
12.	<b>Date of the next meeting:</b> 7 <sup>th</sup> December 2023.	

Signed (Chair): .....

Date: .....

## Appendix – Budget 24/25

Description	Budget for 24/25	
Allowances and Clerk		
Salary	£	24,000.00
HMRC	£	12,000.00
Councillors Allowance	£	8,000.00
Training		
Clerk and Councillors	£	1000.00
Office Cost		
Rent & Utilities	£	1,000.00
Telephone / Internet / Website	£	900.00
Hardware	£	1,500.00
Software - AdvantEdge	£	1,000.00
Stationery	£	200.00
Postage	£	100.00
Meeting costs - Room hire / Zoom	£	400.00
Unity Bank Fees	£	130.00
Professional Fees		
Insurance	£	2,000.00
Audit	£	1,200.00
Payroll	£	350.00
WALC	£	1,300.00
Elections	£	1,000.00
Committees/Grants		
Events	£	11,000.00
KPC Gardens / Allotments	£	5,000.00
Grants (Finance) and Funds (Environmental)	£	5,000.00
Capital Projects / Other	£	1,000.00
<b>Total Projected</b>	<b>£</b>	<b>78,080.00</b>
<b>Expected Income</b>		
Precept	£	60,434.00
The Pavilions	£	8,000.00
Allotment Rent	£	840.00
Grants	£	-
<b>Total expected Income</b>	<b>£</b>	<b>69,274.00</b>

Precept last year	£	54,940.00
Increase in Precept	£	5,494.00

Amount of Precept (Band D)	£	30.43
Last year	£	27.66
Diff	£	2.77