



PER-PAYDAY PROCESSING FEES

EMPLOYEES	WEEKLY	BI-WEEKLY SEMI-MONTHLY
1-2	\$40.00	\$45.00
3-5	\$50.00	\$55.00
6-10	\$55.00	\$60.00
11-15	\$60.00	\$65.00
16-20	\$65.00, etc.	\$70.00, etc.

Separations: \$20.00

Processing charges include scheduling tax liabilities to IRS & EDD, quarterly tax filings (state and federal), year-end tax filings (W3, 940, 943, or 944).

W-2 filings are \$5.00 per employee

ONE-TIME SET-UP FEES

Company setup: \$50.00

EDD account setup (if needed): \$40.00

Garnishment setup: \$15.00

Company Direct Deposit conversion: \$15.00

Employee Direct Deposit conversion: \$5.00

New hire setup: \$7.50

OPTIONAL SERVICES

DIRECT DEPOSIT

1-5 EMPLOYEES: \$10.00

+ \$1.00 each additional

CHECK PRINTING

1.00 each

MULTI-STATE

Setup: \$50 each state

Quarterly and annual reports per each additional state: \$50

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