



# Meeting Minutes

Development Review Board

Monday, September 16, 2019

7:00 PM

Waterford Town Offices

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Members Present: Andrea Dinneen, Kevin Gillander, Daphne Bullock, Robin Migdelany

Members Absent: Dot Borsodi

Others Attending: Chris Brimmer, Zoning Administrator; David Senio

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Meeting called to order: Andrea called meeting to order at 7:00 P.M. There were no changes to the agenda.

Approval of prior meeting minutes: Kevin made a motion and Daphne seconded to approve the minutes of the August 19<sup>th</sup>. Andrea called for a vote and all approved.

Report of the Zoning Administrator: Chris reported he issued two new single family dwelling permits (making 9 for the year), 2 remedial permits, and permits for a few accessory structures, sheds, and additions.

Old Business:

19-SUB-03 Simpson Brook Road, LLC. Dave Senio presented a final plat for a 2 lot subdivision, splitting 2 acres around the existing house. Water and septic for the house are existing. There are no plans to build on the new lot. Questions arose regarding 200 foot frontage requirement on each road for each lot. This requirement was not met on the plat as presented but would be met after merging the new lot. Another question related to approving a new lot with no engineering for water and septic and no plans to build. Andrea is still researching language to address this situation. Andrea called for a motion to recess the hearing until the next scheduled meeting, October 21<sup>st</sup>. Keven moved and Daphne seconded. Andrea called for a voted and all approved.

Other:

Andrea asked for nominations/volunteers to serve as chair or co-chair. Kevin nominated Daphne as co-chair as she agreed to serve. Andrea called for a vote and all approved Daphne as co-chair.

The position of clerk has been filled. We hope to meet her at the next meeting.

Adjourn: Daphne moved and Robin seconded a motion to adjourn. Andrea called for a vote. All approved and the meeting was adjourned at 7:45 P.M.

Respectfully submitted: Andrea Dinneen, Chair