

Cape St. Claire Swim Club Board Meeting
September 10, 2015

Present

Craig Madden
Cory D'Agostino
Cindy Sawyer
Kari Maltz
T.C. Cameron
Katie Hicks
Cheryl Gorman
Karen West
Tracy Millward-Bourne
Bob Baca
Michaela Allen

Meeting called to order at 7:03 pm

Minutes

Motion made to approve 8/23/15 Organization Meeting minutes. Motion approved. Vote unanimous.

President

The President opened with general operations of the board. He noted that four board members are needed for a quorum. August membership meetings minutes are draft until approved by the membership at the next Annual meeting in 2016.

For the October board meeting, budgets are requested from each committee, using current spending and last year's budget for guidance. The budget is not an authorization, but rather a plan, so there is some flexibility throughout the year. For expenses \$500 and up, board approval is needed for the purchase.

The board organizational meeting minutes were presented and unanimously approved.

Cindy Sawyer submitted her resignation as treasurer.

Michaela Allen was nominated to be treasure. Vote unanimous.

Michaela will send email soon requesting committee input to the 2016 budget.

Buildings & Grounds

TC Cameron put together a wish list to include: Tile the bathrooms, fix exposed plumbing, fix toilets and urinals to be in good working order. Add dedicated 220 Electric line to bathrooms to support electric swim suit dryer and electric hand dryers in each. The board discussed various materials and the need to ensure minimal cost for long term upkeep/maintenance and exposure to mold. Estimated cost for improvements \$12K-\$15K. A recommendation was made that TC check out the Umlstead pool/swim club bathroom flooring to see what materials they used. Cory and Katie volunteered to participate on a bathroom improvement committee with TC.

Motion made to approve/authorize the Building & Grounds committee to execute a bathroom rehabilitation, to include both bathrooms, up to \$15,000 (fifteen thousand dollars) between now and December 31, 2015. The bathroom rehab committee with TC as Chair, Cory D'Agostino and Katie Hicks will keep the board apprised of their progress. Vote to approve the motion unanimous.

Discussion opened to replace the pavilion roof. Discussion tabled to the next meeting.

Pool Operations

Cory volunteered to take over as AED expert from Cody Edwards. He needs certification training which is required to handle the AED. Motion made to authorized Cory to spend up to \$300 for AED certification courses. Motion approved unanimously.

Cory to take the AED home for winter storage.

Due to the large number of people who have the code to the pool lock box, the president will change the lock box code.

President opened discussion of the 2016 budget.

Cory will negotiate the 2016 contract with DRD pool Management Company. Discussion of the 2016 calendar revealed the fact that guards return to school prior to the season end.

Board discussed a change to pool operating hours the week prior to Labor Day. Board discussed changing operating hours to 3pm – 8pm weekdays, closing the week after Labor Day, then reopening the pool the weekend following Labor Day.

In recognition of the Federal/State increase to the minimum wage, the DRD contract must specify that the CSCSC guards will be paid no less than the legal minimum wage (hourly rate of pay).

By December, the board will determine whether annual membership fee will increase or remain constant. The board will also discuss whether to change other fees such as guest fees or the leasing fee structure.

Discussion moved to End of Season Fall Cleanup. Cindy mentioned that vines on the property are growing out of control. Craig will email TC the long-time used end of season cleanup list. Coble landscaping is paid to pick up leaves. TC mentioned the need to aerate and seed the hillside. TC will get a friend to conduct the aeration. Aquatics would like to donate trees or seed for the hillside. TC, Craig and Cindy to coordinate setup of a Fall Cleanup day and recruit volunteers to assist with the effort.

Waterlog

Bob looking for final input for the September issue. XM Radio and telephone turned off for the winter.

Meeting adjourned 8:30 pm