



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

## Minutes of the meeting of Finance and General Purpose Committee Meeting

on Thursday 10<sup>th</sup> April 2025, 15:00 pm

at the Library, Marston Drive

**Council Members:** Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning, Cllr J Edwards,  
Cllr J Kimberley

**Council Members Present:** Cllr D Cole, Cllr L Cole, Cllr L Browning, Cllr J Kimberley, Cllr Daly

**Members of the public : 0**

Paula Coyle

Clerk to Kingshurst Parish Council

### Minutes

1.	<b>Welcome and Housekeeping</b>	
1.1	General housekeeping	
2.	<b>To receive apologies:</b> Cllr J Edwards	
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests.</b> None	
4.	<b>To receive and consider members' dispensation requests, if any</b> None	
5.	<b>To approve the Minutes of the last Finance Committee Meeting held on 13<sup>th</sup> March 2025</b> <b>Resolved:</b> That the Minutes from 13 <sup>th</sup> March 2025 were accepted and signed as a true record.	

<p><b>6.</b> <b>6.1.</b></p>	<p><b>Finance/ RFO Report</b> Finance report Cllr Browning</p> <p>The finance reports were shared with all Cllrs prior to the meeting.</p> <p>The Bank Balance as at 31/03/2025 was £44,813.43 For March, the expenditure was £5260.68 and the income was £1000.00.</p> <p><b>6.2. Approve Payments:</b></p> <p><b>Reconciliation Report</b> <b>Resolved:</b> Reconciliation Report accepted for March 2025</p> <p><b>Bank Statements</b> <b>Resolved:</b> Bank statements accepted for March 2025</p> <p><b>To approve the payments made in March 2025.</b> <b>Resolved:</b> Payments were approved.</p> <p><b>6.3. Edge Contract – Renewal came through and re-negotiated from £695.04 to £394.80 per year for 5 years.</b></p> <p><b>Resolved:</b> Approved to continue the contract with Edge.</p>	
<p><b>7.</b> <b>7.1</b></p>	<p><b>Items for consideration at Full Council Meeting</b> 6.1 and 6.2</p> <p><b>Resolved:</b> That report 6.1 and 6.2 above is to be submitted to the Full Council.</p> <p><b>Resolved:</b> The payment list for March 2025 have been approved</p>	
<p><b>8.</b></p>	<p><b>Public Participation</b> To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.</p>	
<p><b>10.</b></p>	<p><b>Private and Confidential: Exclusion of public and press</b></p> <p>To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960.</p>	

<p><b>10.1.</b></p> <p><b>11.</b></p> <p><b>11.1.</b></p> <p><b>11.2.</b></p>	<p><b>Draft Accounts</b></p> <p>Draft accounts were made available, and all councillors were given the opportunity to view them.  <b>Cllr J/K did not view the accounts.</b>  Despite raising concerns with both the external and internal audit over receipts last year, <b>Cllr J/K has refused the role to check payments and receipts.</b></p> <p><b>For the sake of transparency and clarity, Kingshurst Parish Council has formally invited Cllr J/K to review the receipts and payments, and wishes to make it clear that he has been given every opportunity to do so.</b></p> <p><b>Environment committee items. Transparency</b>  Kingshurst School has requested a £1,000 contribution towards their end of year pantomime. Due to upcoming AGMs and other scheduled meetings, this matter may not be formally heard until July.</p> <p>It was proposed that £500 be allocated from the reserved £1,000 fund and that this payment be authorised through the Finance Committee to avoid delays in supporting the school.</p> <p><b>To Note:</b>  A payment of £125 has been allocated to the St Barnabas Youth Club from the Arts and Crafts Club. (This falls within the Clerk's delegated powers and has been approved accordingly).</p> <p><b>To Note:</b>  Cllr S/D has refused to sign her Acknowledgement Form. It had been previously agreed that Cllr S/D would be provided with enlarged copies of all paperwork due to her sight impairment.  D/S has stated that she has not received emails, which is the reason for her refusal to sign.  <b>Parish council Chairman D/C signed Cllr S/D, Acknowledgement form.</b></p>	
<p><b>11.</b></p>	<p><b>Date of the next meeting:</b>  TBC following the AGM.</p>	
	<p>Meeting ended at 15:30</p>	

Signed (Chair): .....

Date: .....