

**BOARD OF SELECTPERSON**  
**Meeting Minutes**  
**December 5, 2022**

CALL TO ORDER:

John opened the meeting with the flag salute at 7:00PM

SELECT BOARD IN ATTENDANCE:

John Medici, Ron Smith, Katie Proctor, Wade Andrews, Gil Harris

ATTENDEES: Gail Libby, Steve McLean, Dean LePage, Stan Hackett, Merrill Farrand

MINUTES:

Approve minutes of November 28th meeting: Katie **motioned** to approve the minutes; Ron **seconded**; **all** were in favor.

WARRANT:

Motion to accept warrants: Gil **motioned** to accept the warrants; Katie **seconded**; **all** were in favor.

ANNOUNCEMENTS:

Read Announcements: Ron read the announcements

DEPARTMENT REPORTS:

**Stan Hackett- CEO**

Permit Fees:

November: \$11,832.08      December Current: \$4,214.06      Total for the year: \$204,550.49

YTD there have been 37 new home permits issued in Limerick

There may be some updated fees associated with the marijuana licensing fees for next year, Stan will discuss this further with the Board.

E911 Address- He has discovered some missing signs and made a new town road name (Two Towns Road) because the one before was confusing with another named road in town. Stan is continuing to work hard on this system and making sure that townspeople know the importance of house numbers for emergency personnel.

12 Range E Road- The town does own it, Natalie confirmed. Vinny believes they could use it for fire burning exercise. The pick-up truck that was on the property was moved off the location. There is still a tent on the property that will be removed soon.

Brick School House- In 2003, the Board and Historical Society did an application with the National Registry, they had a requirement from the National Registry to repair the front of the building by getting rid of the garage door and replacing some windows. This did not happen, so it is not on the National Registry. The current owner has offered to give all contents on the 2<sup>nd</sup> floor to the Historical Society and will plan to build another building that replicates this building.

## BOARD OF SELECTPERSON

### Meeting Minutes

December 5, 2022

#### Steve McLean-Budget Committee

If there is a concern about a Budget Committee meeting it should all go through the Budget Committee.

#### OLD BUSINESS:

Fire Building Update- The contract has been signed. The next step is having to sign the performance and payment bond contracts. John will run them through Natalie before they will be signed. The process of funding has started with Partners Bank.

Town Gazebo- The ad was put in the Shopping Guide and the Conway Daily Sun. Bids are due December 19<sup>th</sup> by noon. John did run into the owner of Limerick Steeplejacks; he had lost John's number but is still interested in the job at the gazebo and at BTH. He will retake a look and hopefully provide a bid.

Review of Legal Accounts- We have not received a new bill; they are diligently still working on the pending lawsuits and a few ordinances to review for Stan. As of the last bill, we have not touched the \$50,000 extra that was transferred into this account. Some of it will be used towards deductible for MMA.

FOAA Requests- One came in and could be an extensive request. Dottie will work on this request.

Deed work for Tibbetts Park update – Still the same, no new update yet.

Update on Business Park Lot Sale- This will be closed by the end of December.

Policy Review- Fund Balance- Alesha will correct the changes on the draft and bring to the Board next week for review and signatures. There was some discussion of this policy and how the Board feels appropriate to spend fees. This should be an easier policy to follow than previously.

Policy Review- Purchase Policy-John motioned to accept the Purchase Policy as presented, Wade **motioned**, Ron **seconded**, all in favor.

Town Charter- Ad has gone out for advertising and we are hoping for anyone who may be interested in being on the Town Charter Commission will let the Select Board Administrative or Board member know by email or phone.

Camera Update at Ball Park- The camera has come in; we will get it over to Verizon to get it activated.

Electrician Update from Safety Inspection Report- Alesha reached out to Brian, he will continue work on all buildings, she will follow up again next week.

BTH Repairs- There is a bid that will advertise on December 7<sup>th</sup> and 12<sup>th</sup>, Alesha and John will do the bid specifications and all bids will be due December 19<sup>th</sup> by noon.

## BOARD OF SELECTPERSON

### Meeting Minutes

December 5, 2022

Cemetery Mowing/ Veteran's graves- We are still looking for members to join a cemetery committee. Please reach out if you are interested Alesha. Alesha will reach out to the three citizens who have come forward and see if they can come to a meeting to discuss getting the cemetery committee up and running again for this spring.

Budget Season Items:

Changing of Payroll Company and Digital Time Tracking-

Katie and John are still working on the budget and will meet with the Budget Committee again on Thursday.

MMA- Town Owned Properties Inspection Report Update- Alesha emailed MMA and is just waiting for a response on the two remaining issues at the snowmobile club. She will follow up again.

Review Town Owned Properties for potential sale- The letter will be filled in with names of townspeople receiving them and will get mailed out next week.

Windows washed at Municipal Building- The company that did this service is still in business, he will send Alesha a new quote to wash the inside and outside and will add us to his spring list.

CIA Permit- this may come off the agenda now.

Woodsome Wildlife Sanctuary sign update- Wade has reached out to the Woodsome family to see what their thoughts are on the sign. He has also reached out to RSD Graphics to get some ideas on pricing. Update to follow.

### New Business:

Advertising a Holiday Ad, days off, dog licenses due, parking side of roads in storm, etc- Alesha will work on putting together an ad and show the Board next week.

Cemetery Mowing Contract, review, and sign: The Board will sign at the end of the meeting.

Animal Welfare Society Contract: Yearly contract, John looking for a motion to accept and sign the Animal Welfare Society contract, Wade **motioned**, Ron **seconded**, **all** in favor.

BTH- Christmas Party:

John made a motion to accept the Christmas Party at the BTH on 12/17, Wade **motioned**, Ron **seconded**, **all** in favor.

There was an issue with the wedding that happened last weekend, cars were parked in the loading zone, the Fire Chief and Code Officer had to have them moved. John motioned to remove the security deposit return for Pam Chubbard for \$100, Wade **motioned**, Ron **seconded**, **all** in favor.

Donation Letter- Sokokis Lake Association: Donation letter sent to the Budget Committee.

**BOARD OF SELECTPERSON**

**Meeting Minutes**

**December 5, 2022**

Email about Bean Plot Cemetery: Alesha will email this gentleman back that we are currently in the process of rejuvenating our cemetery committee and to check out the Maine Cemetery Association website for more information as well. She will update if more information becomes available.

Email from O'Donnell and Associates: After some discussion, Gil **motioned** to lower the amount to \$18,000, but rescinded, Wade **motioned** to leave the valuation at \$35,000, Ron **seconded**, **all** in favor, John abstained.

Discuss Town Charter Appointees: The new appointee's new term would be until the committee is discharged or approved, with a max of 24 months.

HEARING OF CITIZENS:

Gil Harris- an email from some residents on Clark's Bridge Road that are inquiring if the road is a town owned road. Alesha will pull up the plowing contract to see if it is part of the contract and she will check with Stan to see if he believes it is as well.

Alesha Buzzell- renew Sams Club Membership for the year, Wade **motioned**, Ron **seconded**, **all** in favor.

ADJOURN MEETING: Gil **motioned** to adjourn; Ron **seconded**; **all** were in favor. The meeting adjourned at 8:33 PM.

These minutes were approved by the Limerick Board of Selectmen on: Monday, December 12, 2022

End of Broadcast

Respectfully submitted,

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Alesha Buzzell

**FOR DETAILS OF MEETING SEE RECORDING AT:**

**SRC-TV.ORG**

**"Limerick Selectmen's Meeting"**

**December 5, 2022**

**Under Limerick Municipal Bldg.**