



Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham B37 6BA

Mobile: 07484 057258

Email www.kingshurstparishcouncil@gmail.com

Clerk to the Council: Paula Coyle

05/09/2024

To all committee members

You are summoned to attend a
Full Council Meeting

on Thursday 12th September 2024 at 6pm

Seeds of Hope

Overgreen Drive B37 6EY

Councillors: (Chair) D Cole, (Vice chair) Cllr B Donnelly, Cllr M Frampton, Cllr S Daly, Cllr L Cole, Cllr M Brain, Cllr J Kimberley, Cllr L Browning, Cllr J Edwards, Cllr L Baillie, Cllr M Asante, Cllr S Golby.

Paula Coyle

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Clerk to Kingshurst Parish Council

Agenda

1.	Welcome and Housekeeping.
1.1.	General housekeeping & reminder to turn off/silence mobile phones Before KPC proceeds to the first item of business on the agenda <i>“All councillors this meeting will be conducted under KPC Standing Orders and Code of Conduct”</i> <i>“All councillors to confirm they have read all paperwork in preparation for the meeting”</i>
2.	To receive and approve apologies.
3.	To receive members’ declarations of disclosable (pecuniary and other) interests.

4.	To received and consider member's dispensation requests, if any.
5.	To approve the minutes of the last meeting held 11th July 2024.
5.1.	That the Minutes be accepted and signed as a true record. 11/07/24.
6.	<p>Public Participation.</p> <p>To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting.</p> <p>Members of the public may not take part in the Full Council Meeting.</p>
7.	<p>Finance.</p> <p>7.1. Finance and reconciliation reports approve payments for July and August.</p> <p>7.2. Budget and precept meeting date to be arranged for October.</p> <p>7.3. Support for Lily's Tea Parlor in responding to the growing demand for food assistance in our community. The need for help has significantly increased - Grant application £1000.</p> <p>Members emailed all information 02/09/24.</p>
8.	<p>Pavilions</p> <p>8.1. The payments due for the Substation Land Lease with National Grid for the years 2019, 2020, 2021, 2022, 2023 and 2024. The Parish Council have received the funds owed.</p> <p>8.2. To delegate a Councillor to carry out the 5-year inspection of the pavilions.</p> <p>8.3. To discuss and clarify the longstanding agreement between the Parish Council and Kingshurst Football Club regarding the use of Pavilions Field.</p> <p>8.4. To understand the terms of this agreement - To arrange a working party to look into this issue further.</p>

<p>9.</p> <p>9.1.</p> <p>9.2.</p> <p>9.3.</p>	<p>Council and Committee Reports Consideration of the recommendations made by a committee.</p> <p>KPC agree that the appearance and cleanliness of our environment play a crucial role in making Kingshurst a great place to live. Every committee member is encouraged to take an active role to regularly report issues to SMBC</p> <ul style="list-style-type: none"> ● KPC use the "Do it online/Fix my Street" App and to encourage more residents to use the online tool. ● To improve our follow-up process to hold SMBC accountable for the issues we report. Cllr Donnelly and Cllr D Cole will ensure that this becomes a priority moving forward. <p>Hub Drawings circulated to all members on the 14th August. Questions to be forwarded to Becki Jones.</p> <p>Clerk to give update on the shipping container placed at the community garden. National grid new power connection</p>
<p>10.</p>	<p>Date of the next meeting Thursday 11th November 2024, 6pm at the Seeds of Hope.</p>
<p>11.</p> <p>11.1.</p> <p>11.2.</p>	<p>Exclusion of public and press.To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p>Pavilions Lease</p> <p>FOI Request Regarding AGAR Objection and Importance of Accurate Information Sharing. FOI request concerning Agar 2022/23 objection, which was not upheld. Unfortunately, it has come to our attention that the resident was misinformed by one of our Councillors, leading them to believe that the report related to this matter was a public document. <i>"Can all Cllrs please ensure that accurate information is shared with the community".</i></p>
	<p>Meeting Finished</p>

9.2 Kingshurst Community Hub Plans

I list several questions following review of the plans, some of which we briefly spoke about at the meeting of the 8th of August 2024.

General Overview

- Has there been any stakeholder feedback from similar scheme's (Burtons Way and Three Tree's) on best practice or what they would have done differently when setting up their community hubs?
- On the retail units – were lessons learnt from the problems with moving tenants into retail units? I understand it took 12 months to move a food outlet from Arran Way to Burtons Way due to disputes between food outlets and air extractors. Is there any restrictions on number of retailers being take away's in the units?
- What plans are in place for reviewing of community scheme/hub? What are plans if units remain empty after a period of time and/or there is little use of facilities by PCT? Cllr B Donnelly touched on this at meeting and that Burtons Way Scheme had a number of vacant units for long periods of time.
- If units are empty, are there plans to short term let – maybe the option of community pop up shops to maintain a vibrant hub?
- The running and management of the building is expected to be high, what is the estimated costing for this and is this available to be shared? Or from similar schemes implemented.

Community Hub Plans:

- Is the building having a Building management team that will manage Main Reception and manage the building overall?
- Three options on management, one was community led responsibility, was this just for community bookable rooms, Library and cafeteria? And that we report into a building management team.
- Community area: What are the estimated costs associated with this area and how is this to be funded.

- If Community led model is preferred option, the plan is that we use resources from other groups to accommodate each other where there is lack of space. I understand that the term was "Expanding what facilities we have and not be in competition is how this was explained". Is there any more information on this?
- Is the building accessible 24/7 by keyholders?
- Is each tenant/provider sectioned off, and are they responsible for closing/opening of their sections?
- On the Level 1 – FF office space, I note that this is only accessible from Stair 5 and isolated from rest of community hub, is this also convertible to maybe having a leisure facility? Maybe Gym/Pool Tables? What was the reasons on having an office space rental in a community hub?
- Who manages the main reception on Grd Floor, is that for services with PCT on level 1?

Kingshurst Parish Council:

- Cllr Cole mentioned that would like to see a flagpole, Living Christmas Tree, street furniture (cones) and veterans memorial centre point for special events.
- The clerk is to be allocated a working space within the café/library. What are the costs that associated with this?
- What costs are expected from the parish for running of the community hub in the plans? The precept money was mentioned but KPC need to understand what this means in more detail.

Cllr Lee Browning