



# Kingshurst Parish Council

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 Clerk to the Council: Paula Coyle

16th October 2024

**Allotment Committee Minutes**  
 on Saturday 12th October 2024 at 1.00pm,  
 at Kingshurst community garden  
 Fordbridge Road B37 6BX

*Committee Members: Cllr J Edwards, Cllr L Browning and Cllr L Baillie*  
*Co - opted members: B Baillie, S Caine, D Quinney, F Green, S Smith, A Brooks, M Frampton*

Paula Coyle  
 Clerk to Kingshurst Parish Council

Minutes		Action
1.	<b>Welcome and Housekeeping</b>	
1.1.	General housekeeping.	
2.	<b>To receive apologies.</b>	
2.1.	<b>Resolved:</b> Cllr Brownings apologies were accepted.	
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests.</b> None	
4.	<b>To approve the Minutes of the last Allotment Committee Meeting held on 15<sup>th</sup> June 2024.</b> <b>Resolved:</b> That the Minutes from 15 <sup>th</sup> June 2024 were accepted and signed as a true record.	
5.	<b>Allotment</b>	
5.1.	<b>To put into action - All plots to be numbered.</b> <b>Resolved:</b> It was agreed that all plots will be numbered. Cllr Baillie will oversee the process of numbering the plots and coordinating with the plot holders.	L/Ba
5.2.	<b>Removal of Rubbish on Plots-</b> It was agreed that all rubbish on the plots must be removed. A designated area for the placement of rubbish will be	

<p>5.3.</p>	<p>decided upon. Additionally, a collection date has been arranged  <b>Resolved:</b> Cllr Edward will email all plot holders, recommending they place any rubbish that is not to be burned by the blue container. A collection date will be arranged and communicated in due course.</p> <p><b>Bonfire Arrangement</b> - A bonfire has been arranged for Saturday, 5<sup>th</sup> November. All wood intended for the fire should be added to the designated pile prior to the event.  <b>Resolved:</b> The bonfire event will take place on Saturday, 5<sup>th</sup> November at 6:00 PM, and all plot holders and their families are welcome to attend. In the meantime, any wood that needs to be burned should be placed with the existing wood pile. The wood must be covered, and Cllr Baillie will ensure this is implemented.</p>	<p>J/E</p> <p>LBa.</p>
<p>5.4.</p>	<p>Agree to proceed with the purchase of trophies for the 2025 plot holders competitions.  <b>Resolved:</b>The clerk will look into this futher</p>	<p>Clerk</p>
<p>6.</p> <p>6.1.</p> <p>6.2.</p>	<p><b>Allotment Finance</b></p> <p>Finance report/Budget  <b>Resolved:</b> The budget and current spending were discussed, and it was agreed to continue with the ongoing maintenance plans. Plot holders Richard and Ash will look into insulating the taps as part of these efforts.</p> <p>Budget- 25/26  <b>Resolved:</b> The budget was discussed and agreed upon by all committee members.</p>	
<p>7.</p> <p>7.1.</p> <p>7.2.</p>	<p><b>Community garden:</b></p> <p><b>Update on Shipping Container at the Community Garden</b> - An update will be provided regarding the shipping container placed at the community garden. Further details on its use and outstanding issues will be addressed</p> <p>A discussion took place regarding the updated position of the community container. It was noted that the generator is now operational, providing power. The water supply has been connected to the container, and all the taps on the site have been repaired and are now supplying water.</p> <p><b>National grid new power connection</b>  The plans for the new power connection have been shared with Councillors. It was noted that residents have provided advice and may have suggested potential solutions to reduce the cost of the connection. The Clerk is also in discussions with Solihull Cabinet to explore the possibility of connecting a meter box at Endeavor House.</p>	

<p>7.3.</p> <p>7.4.</p> <p>7.5.</p> <p>7.5.</p> <p>7.6.</p>	<p><b>Melbicks competition visit:</b> to arrange visit for week commencing 21<sup>st</sup> October.  <b>Resolved:</b> It was agreed to request that the Melbicks Garden Advisors meet at the community garden on 24th October. The date and time will be confirmed with Sue.</p> <p><b>Halloween event</b> - Mark Frampton will provide an update to the committee regarding the event date, time and the proposed number of attendees.  <b>Resolved:</b> Mark discussed the arrangements for the Halloween event and requested permission to use the container as a walkthrough for the children. It was agreed that the entrance to the container would be fixed for this purpose. Mark will oversee the setup of the props. An additional £100 has been added to the original £200 budget.</p> <p>Mark also proposed making this a yearly event under his lead, which was agreed upon by all members.</p> <p><b>Garlic planting</b>  <b>Resolved:</b> The date for garlic planting will be arranged with the Head Gardener. It was also resolved that the Head Gardener, Bill, will draft a plan outlining the positioning of crops for the upcoming growing season and will provide an update to members accordingly.</p> <p><b>Community growing:</b> Ground to be covered for winter  It was noted that the ground will be ploughed following the bonfire event.</p> <p><b>Christmas event:</b> Recommended dates 14 - 21 December.  It was recommended to schedule the Christmas event for the dates between 14th and 21st December. This will be established as a yearly event aimed at encouraging parents to attend free of charge.</p>	<p></p> <p><b>B/B.</b></p> <p><b>J/E.</b></p> <p><b>Clerk</b></p>
<p>8.</p> <p>8.1.</p>	<p><b>Public Participation</b></p> <p>To adjourn to allow public participation for 10 minutes. Residents are requested to give their views and question the Allotment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman.</p> <p><i>“Mark raised nine questions, to which the Chairman was able to provide answers. It was agreed that we will start using the COSH box located by the blue container to store any fuel and chemicals present on site.</i></p>	<p></p>

	<i>Additionally, Mark suggested that plot holders use the green bin provided by Clean and Green for disposing of cans. As a member of Clean and Green, Mark will take responsibility for disposing of the cans”.</i>	
<b>9.</b>	<b>Date of the Next Meeting:</b> Saturday 8 <sup>th</sup> February, 1pm @ The Community garden	
	Meeting finished 2.35pm.	

Signed (Chair): .....

Date: .....