



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD MEETING MINUTES**  
**Thursday, July 5, 2018, 1200-1300** (*participants marked with x*)  
Call-in: 605-475-4700 Participant Pass Code: 759138#

1. Approval of June Minutes
  - a. Minutes approved and seconded
2. Chapter update
  - a. Dr. Farley will engage with Mr. Easton and Mr. Norquist to help get word out regarding ASMC events.
  - b. Mini PDI will be March 14<sup>th</sup>, 2019 – need to get on speaker's calendars.
3. Calendar Review
  - a. Next Chapter Event: ASMC & AGA Annual Golf Tournament on July 18, 2018
    - i. Luncheon Speaker: Mr. Doug Bennett, USAF
    - ii. 150 registered and on track to meet 180 target
  - b. Next scheduled luncheon, Aug 18, 2018 hosted by USAF
    - i. Luncheon Speaker: Mr. Doug Bennett
  - c. Follow on event: Holiday Social on Dec 12, 2018
    - i. Need to review luncheon rotation schedule and holiday social sponsors

**Budget**

4. Treasurer's Report (*Mr. Steve Birk and LTC Handy*)
  - a. LTC Handy assumed financial control on July 1<sup>st</sup>, 2018
  - b. 2019 Budget
    - i. Final execution report reflects FY18 budget/actual and prior year actual. Only increases/decreases need to be justified.
    - ii. Budget review should include Scholarship Program as there were no applications in 2018. Sponsored training should be reviewed for alternative training delivery methods and engaging with Glenda Scheiner for partnering and communication.
    - iii. Treasurer and President will review budget request and request approval during the August EB meeting.
  - c. Audit
    - i. Audit chair should engage same company and work towards a 20% reduction from last year's actual of \$8,950.00 (80% = \$7,160.00). This should be a not to exceed amount.
    - ii. Must be completed by September 1<sup>st</sup>, 2018.

## Committee Information and Reminders

### 5. Training and Education

#### a. Luncheon (*Ms. Thompson/Ms. Miller*)

- i. Pricing and structure to remain the same until EB decides to change it.

### 6. Outreach and Publicity

#### a. Website (*Mr. Wayne Whiten*)

- i. Remove emails and phone numbers from website and newsletter (spam protection).
- ii. Secretary's information was kept on the website so there was at least one phone number listed.

### Attendance:

	Executive Board			Committees		
X	Robin Farley	President		Dick Reed	T&E	CDFM
	Leslie Ferguson	President-Elect		Wendy Pouliot	T&E	Awards/Essay Chair
	Raquel Kuhfahl	Secretary		Jessica McClain	T&E	Scholarship Chair
	LTC Todd Handy	Treasurer		Millford E. Thompson	T&E	Luncheon
X	Steven Birk	DOD VP		Jennifer Miller	T&E	Luncheon Host Liaison
	Vacant	DOD Asst Sec		Terry Placek	T&E	Training & Education
	Nicole McClenic	Army VP		Beverly Veit	O&P	Competition
	Vacant	Army Asst Sec		Jeff Norris	O&P	Community Service
X	Jane Roberts	Navy VP	X	Dan Olden	O&P	Membership
	Veronica Trent-Walton	Navy Asst Sec		Rocky Wilber	O&P	Photographer
	Jonathan R Newell	USMC VP	X	Michael Monson	O&P	Newsletter Managing Editor
X	Astrid Diaz	USMC Asst Sec	X	Wayne Whiten	O&P	Webmaster
	Benjamin J Yarish	USAF BP		David Zavada	Audit	Audit Chair
	Patricia "Pat" Corey	USAF Asst Sec				
X	LT Mark Sanchez	USCG VP				
	Stella Whitsell	USCG Asst Sec				
X	Debra Del Mar	Corporate/Retired VP/PDI				
X	Rita Finney	Corporate/Retired Asst Sec				