

## Privacy Policy

IncorpTaxAct LLC hereafter will be referred as ITA. ITA respects the privacy of the users of our services and Web site. We collect several types of information to best serve our customers, vendors, banks or creditors, employees, associates or affiliates, visitors, investors or shareholders, or other valuable contacts (referred to collectively in this Privacy Policy as "Person") wanting ITA Services, Products or Information. Such may be personally or non-personally identifiable information.

Personally identifiable information is any information that ITA collects from a person whether orally, electronically or online through any of its websites, to identify, contact or service the person with the services, products or information offered by or as relevant to ITA or its subsidiaries, associates, affiliates, partners, employees, contractors, consultants, authorized third parties (referred to collectively in this Privacy Policy as "ITA"). Such information may include details as may be necessary for ITA to register, renew or cancel the Service or Information Request made by the Person (including Primary name, address, email address, telephone number and birth date etc.). Non-personally identifiable information is information that, which by it, cannot be used to identify or contact a Person, such as nationality, profession or gender etc. Non-personally identifiable information may also include user IP addresses, browser types, domain names, name and other particulars of the Entity, and other identifiable or anonymous statistical data involving the use of our Service or Information. In addition, our Web site tracks information about the visits to our Web site. For example, we compile statistics that show the daily number of visitors to our site, the daily requests we receive for particular files on our Web site, and from which countries those requests come. These aggregated statistics are used internally to better provide services to the public and may also be provided to others, but again, the statistics contain no personal information and cannot be used to gather such information.

To effectively process your order or service request, ITA needs to know some standard and specific information including but not limited to your name, your family member's names, e-mail address, mailing address, credit card number, tax identification numbers and telephone number, registration details of the business, officer information, residential status, money spent towards certain expenses and investments, retirement plans contributions, spouse and dependent information etc. It is our policy that the information you provide is kept private and confidential. Your credit card information and other personal information will be kept secured and we have appropriate security measures in place in our physical facilities to protect against the loss, misuse or alteration of information that we have collected from you at our site. Additionally, we do not sell, rent or trade your personally identifiable information.

We may also disclose information (including personally identifiable information) if we believe in good faith that we are required to do so in order to comply with an applicable statute, regulation, rule or law, a subpoena, a search warrant, a court or regulatory order, or other valid legal process. We may disclose personally identifiable information in special circumstances when we have reason to believe that disclosing this information is necessary to identify, contact or bring legal action against someone who may be violating the Terms and Conditions of our Services, or to protect the safety and/or security of ITA, our users, or the general public. We reserve the right to provide to third parties information that does not allow any person to be identified or contacted, including where such information is combined with similar information of other users of the Service or Information. The third parties to which we may provide this information may include potential or actual commercial partners, sponsors, licensees, researchers and other similar parties. We will not sell, share, license, trade or rent personally identifiable information other than as specified in this Privacy Policy.

We may disclose information (including personally identifiable information) about a Person to our Affiliates. For purposes of this Privacy Policy, "Affiliates" means any person or entity which directly or indirectly controls, is controlled by or is under common control with ITA, whether by ownership or otherwise. Any information relating to customers that we provide to our Affiliates will be treated by those Affiliates in accordance with the terms of this Privacy Policy. Customers should be aware that we may revise this Privacy Policy at any time and that such revisions may result in additional uses or disclosures of their personally identifiable information. If we decide to change this Privacy Policy, we will post those changes on the Service so they are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. If at any point we decide to use personally identifiable information in a manner significantly different from that stated in this Privacy Policy, or otherwise disclosed, at the time it was collected, we will notify the customer by email, and the customer will have a choice as to whether or not use personally identifiable information in the new manner. We may also make non-significant changes to this Privacy Policy that generally will not affect our use of personally identifiable information. Customers may prevent their information from being used for purposes other than those for which it was originally collected by e-mailing us at [info@incorptaxact.com](mailto:info@incorptaxact.com). Upon request we will provide customers with access to their own records. Customers can access and correct this information by contacting our Customer Care department.

By using our service or information, a person automatically signifies acceptance of this privacy policy. Using our services or information after any changes are made to the privacy policy will mean that the person accepts those changes. By using our service or information, a person signifies unambiguous and informed consent to transfer information to servers in the United States of America, and, if the customers are located outside of the United States of America, the customer acknowledges that laws of United States of America may be applicable to them.