

Waterford Selectboard Regular Meeting Minutes

Tuesday, October 11 2022 @ 7:00PM

In-person Waterford School Gym

In Attendance: Sue Hayes, Marcia Martel, Rob Begin, Gary Allard, Mike Barrett

Attendee Sign-In Sheet Attached

Gary Allard called the meeting to order at 7:00pm.

Modifications to the Agenda:

- Marcia asked that Bobby Farlice-Rubio introduce himself to the audience. Bobby is a candidate for the Caledonia 1 District.

Approval of Meeting Minutes

- Mike made a motion to approve the meeting minutes from the September 26, 2022 meeting. Rob seconded the motion. Motion passed 4-0.

American Legion – Questions About Flags

- Leo Lacroix thanked the board for allowing him time on the agenda. He is a member of the American Legion. Mr. Lacroix asked whether Waterford has a policy for flag placement/removal in its cemeteries. The board does not believe there is a policy in place. Gary asked that anyone that has questions or concerns about the cemetery direct them to Warner Hodgdon as Sexton.

Adopt Personnel Policy (Action)

- Sue noted that there had been an update to the harassment reporting section of the policy. This included two points of contact for reporting harassment. Mike asked that references to the Waterford website be changed to .gov. Also, Attachment B – benefits amendment should have the date added. Rob made a motion to adopt the personnel policy with those changes mentioned. Marcia seconded the motion. Motion passed 4-0.

First Draft 2023 Budget (Discussion)

- Gary suggested that if the board didn't have any immediate questions that the working meeting be dedicated to reviewing and working through the budget. That would also give time for Rob, Marcia, and Heather to meet with the fire department to review their budget.

Unifirst Contract (Discussion/Action)

- Heather had reported to the board in June that UniFirst had a contract in place with the Town of Waterford for five-years and it would cost around \$30,000 to break the contract. Heather had a conversation with UniFirst. If a payment of \$2,212 is made for the invoice of July-September. UniFirst will release the town from the contract. Sue

Hayes made a motion to authorized the Treasurer to pay \$2,212 to UniFirst. Mike Barrett seconded the motion. Motion passed 4-0.

Town Office Architectural Plans

- As part of the rent negotiation with the Lower Waterford Post Office they are asking for an architectural drawing of the space. Sue will get three quotes for the plans and bring them to the board.

Highway Department Update

- Jim asked the board to decide about the 2015 one-ton. It will cost more to fix it than it is worth. Jim would like to replace it. Gary asked that Jim provide a list of all equipment that needs to be sold or scrapped. He also asked that Jim have a quote for the vehicle he is looking for e-mailed to the board.

Transfer Station Update

- None

Cemetery Update

- Warner provided an update on cemetery business. The next cemetery project will be the Charles Hill Cemetery. He has applied for a grant from the Vermont Old Cemetery Association for materials. Some work will be done by volunteers, as well as, the Waterford 8th grade class. The estimate of the work is \$2,140. Future plans are to focus on one cemetery a year for the next 5 years. Warner has been gathering quotes from contractors for work such as tree removal. Quotes have ranged in price from around \$9K to \$37K.
- Warner also brought up his concern regarding the trash in the Annex of the Riverside Cemetery. He has closed the gate and locked it. He would like permission to throw the trash away at the transfer station.
- Warner has the flags that were removed from the stones at the cemeteries. He will place them out before Veteran's Day.

Citizen's Concerns

- Jeff Gingue requested that there be a regular place for the fire department on the agenda. Jeff asked the selectboard for permission to apply for a Lowe's Credit Card. They are finding it difficult to purchase needed materials/items local. A credit card use policy will be developed for the board's review.
- Dave Morrison would like to have an officer's meeting scheduled in January.
- Clem Gray asked if there had been any decision made regarding the installation of a time clock at the highway garage.
- Gary Allard asked if there was community interest in organizing a neighborhood watch group. If so, reach out to him.

- Gary Allard addressed the letter sent by the Waterford Historical Society in July regarding a new town facility. Gary reported that the last time this conversation was had that the building cost was around 1.5 million.
- Howard Remick asked if there had been any movement or decision made about moving forward with an investigation regarding former employees. No movement was reported.

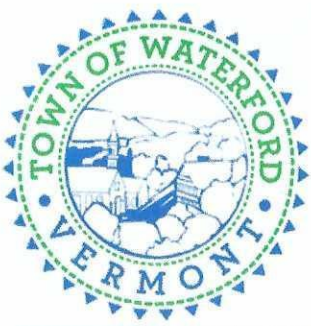
Agenda Items for Next Meeting

- Review updated quote from Andy Hill for the HVAC system for library/town office building.
- ARPA expenditure review
- BCA meeting on Monday, October 24th @ 6:45pm in the school gym.
- Interviews for the Clerk of the Boards position will be held in executive session on Monday, October 24th beginning at 6:00pm in the school library.

Executive Session - 1 V.S.A. § 313 Personnel

- Marcia made a motion to enter executive session. Sue seconded the motion. Rob Begin made a motion to invite Heather into executive session. Marcia seconded the motion. The board entered executive session at 8:40 PM.
- The board exited executive session at 9:24 PM. Action taken: the board will provide James Gingue with ticketing authority.

Board Meeting Adjourned at 9:25 PM



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Waterford Selectboard Meeting
October 11, 2022
7:00 PM
Sign In Sheet

| Name | Signature |
|-------------------|-------------------|
| Howard W. Remick | Howard W. Remick |
| BRYANT FLEMING | Bryant Fleming |
| Kathy Hodgdon | Kathy A. Hodgdon |
| WARNER N. HODGDON | Warner N. Hodgdon |
| Leo Lacroix | Leo Lacroix |
| Jeffrey Gyue | |
| David Morrison | David E. Morrison |
| James Gingue | |
| Clem Gray | Clem Gray |
| JOSH OAKLEY | Josh Oakley |
| Debbie Allard | Debbie Allard |
| Kevin Gillander | Kevin Gillander |
| Jim Day | Jim Day |
| Ryan Aremburg | Ryan C. Aremburg |
| Killed | |
| Joel Heg | Howard Jones |
| Ima | |