

MINUTES

**RESORT IMPROVEMENT DISTRICT NO. 1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
December 16th, 2021**

I. CALL TO ORDER

President Michael Schad called the meeting to order at 9:06 a.m.

II. ROLL CALL

Michael Schad, President	Present
Susan Fox, Vice President	Present
Jack Hargrave, Director	Present
David Sommer, Director	Present
Celeste Myers, Director	Present

III. PLEDGE OF ALLEGIANCE

IV. ACTION ITEM

1. Election of Officers for a One-Year Term Beginning December 16th, 2021:

- A. President
- B. Vice President

Nomination by Susan Fox of Michael Schad as President of the Board of Directors for a one-year term beginning with the December 16, 2021, Board Meeting (and ending with the December 2022 Board Meeting)

Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers.

Motion carried unanimously.

Nomination by Jack Hargrave of Susan Fox as Vice President of the Board of Directors for a one-year term beginning with the December 16, 2021, Board Meeting (and ending with the December 2022 Board Meeting)

Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers.

Motion carried unanimously.

V. PUBLIC COMMENT

No public comment taken.

VI. CONSENT CALENDAR

1. Approve Minutes of the November 18, 2021 Regular Board Meeting.
2. Approve Bills for Month of November 2021.

Motion to approve the Consent Calendar as presented.

Move/Fox, Second/Hargrave. Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.

VII. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report.
2. CSDA/Rural County Representative California/Legislative Updates.
3. First Quarter Financial Report of the 2021/22 Budget.

VIII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

IX. UNFINISHED BUSINESS

None.

X. ACTION ITEMS

Action Item 1 was considered last.

1. Consider Adoption of Resolution 21-14: Shelter Cove Volunteer of the Year.

Motion to adopt Resolution 21-14: Shelter Cove Volunteer of the Year – Dale Alexander with board suggested changes.

Move/Hargrave, Second/Fox. Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.

2. Clubhouse Rental Requests
Consider Approval of the 2022 Annual Community Clubhouse Recreation Events.

Motion to approve the Community Clubhouse annual events schedule for 2022.

Move/Hargrave, Second/Fox. Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.

3. Clubhouse Request for Qualifications for Engineering, Grant Writing, and Project Management Services.

Motion to approve and advertise the Request for Qualifications with suggested changes.

Move/Fox, Second/Hargrave. Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.

4. Consider Unbudgeted Sewer Expense.

Motion to approve the unbudgeted expense in the amount of \$16,650 for the ND PES Permit assistance and \$9,000 for the purchase of a commercial dehumidifier.

Move/Hargrave, Second/Fox. Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.

XI. OVERLOOKED ISSUES

None.

XII. ADJOURNMENT OF MEETING

Board President, Michael Schad adjourned the meeting at 10:39 a.m.

Respectfully submitted,

Signature on File

Justin R. Robbins

Board Secretary

Ss