

Program Safety

- I. Concussions - Information is outlined in the Concussion Awareness-Prevention Guidelines. (See Attached)
- II. Safe Kids – Information is outlined in the SafeKids Program Guidelines. (See Attached)
- III. Inclement Weather Policy – Information is outlined in the HTPD Athletic Field/Facility Guidelines.
 - A. The safety of participants, officials, and spectators is the primary concern in cases of inclement weather. Once the game has started, the officials, HYA supervisor, or HTPD Staff will have the responsibility to remove players from the field if the conditions become extreme.
 - B. HTPD’s definition of “poor or unsafe field conditions” includes:
 1. Presence of lightning or thunder or severe weather storms.
 - a. In the event of lightning during an activity, all persons on the field or facility must retreat to their vehicles or move inside of a nearby building. Congregating in or around the dugouts or under pavilions is prohibited when lightning is present.
 2. Standing water or puddles on the field.
 3. Water surfacing or bubbling up when walking on turf (waterlogged or squishy).
 4. Field is muddy to the point that footing becomes unstable (players slipping and sliding).
 5. Sharp or other dangerous objects on field (i.e. broken glass, large unmovable rocks, broken base pegs, holes, etc.).
 6. Frost, snow, sleet, or freezing rain.
 7. Use of the field would cause damage.
- IV. Coaches shall inspect all fields prior to and after each use to determine the suitability of the fields for any contemplated use and to identify any safety hazards. Coaches shall take reasonable measures to protect participants and spectators from known safety hazards. Coaches shall promptly advise HYA and/or HTPD Staff of any known safety hazards.
 - A. If the structure or any part of the structure of the field has been tampered with creating unsafe conditions, please refrain from using.
- V. Evacuation of the Playing Field
 - A. Immediately following the announcement of suspension of play, all players, coaches, officials, staff, and spectators are to evacuate the facility to their vehicles.
 1. Participants and spectators should be advised that the bathrooms, dugouts, bleachers, playground equipment, and/or areas under the shelters within the facilities are not considered to be a safe location in the case of lightning.
 2. All parties are urged to evacuate the entire facility immediately and remain in a safe location until conditions improve unless otherwise notified by HYA or HTPD Staff.
 - B. Return to Play
 1. Play will be resumed 30 minutes following the last lightning strike.
 2. The 30-minute time frame will start over with each additional lightning strike.
- VI. Accidents and Emergencies
 - A. There are several ways to prevent accidents and emergencies:
 1. Be sure all players are properly equipped.
 2. Be sure the facility is clear of any objects that could cause accidents.
 3. Prevent crowding, pushing, or horseplay before, during, and after practices and games.
 4. Directly supervise each activity.
- VII. In Case of Emergency
 - A. Do not move an injured participant.
 - B. Report the incident to HYA or HTPD Staff immediately. If a supervisor is not present, call or email HYA President as soon as possible, within 24 hours of the incident.
 - C. Assign another adult to contact emergency medical help if needed.
 - D. Calm the injured participant and keep others away from them.
 - E. Stay with the injured participant until medical personnel arrive.
- VIII. Emergency Response Plans
 - A. For activities with HYA and/or HTPD Staff supervision, participants should follow the instructions of staff who have procedures in place for emergency situations.
 - B. For activities where no staff is present, the following lists the Emergency Response Sequence:
 1. Call 911.
 2. If a minor is involved, call the parent/guardian.
 3. Do not leave the scene until help has arrived and command is transferred.
 4. Gather remaining participants and debrief the incident.
 5. Notify HYA President of the incident within 24 hours.

6. If available, complete and Incident Report as soon as the incident has ended.
- C. The Full Emergency Sequence should be completed for:
 1. Major Injury (anything requiring immediate medical attention)
 2. Death
 3. Assault
 4. Fire
 5. Damage to Property
- D. Non-emergency incidents listed below require a minimum to call the HYA President and filling out an Incident Report when available.
 1. Minor Injury (minor scratches, minor cramps, other situations where medical intervention is not urgent)
 2. Missing Participant
 3. Angry Participant (parent, coach, spectator, etc.)
 4. Any situation receiving media attention
 5. If the situation cannot be resolved quickly, call 911 and initiate the Emergency Sequence.

First Aid

- I. Facilities are equipped with first aid kits to address player injuries.
 - A. If a participant is injured, please report it immediately to HYA or Park Staff.
 - B. For any injury or accident that requires more than basic first aid, 911 will be called.
 - C. A Portable AED Device is available at the Gaskins City Concession Stand.
 1. Contact 911 in the case of a cardiac event.
 - D. Incident Reports
 1. Incident Forms are available at all facilities
 2. Any time care is given, an Incident Report should be completed. HYA supervisors will complete the Incident Report and may ask coaches, parents, and witnesses for further information.
 3. To ensure the most accurate information is recorded, an incident report should be completed at the time the incident occurs if it does not interfere with care of the victim.
 4. For incidents that occur when no staff is present, the coach should contact HYA within 24 hours and provide the following information:
 - a. Injured Participant's name
 - b. Parent/Guardian's name and contact information
 - c. Description of what occurred
 - d. Any care given, medical treatment, etc.