



Kingshurst Parish Council

c/o The Library, Marston Drive, Kingshurst, Birmingham B37 6BA
 ☎ 0121 770 3017 - Email kingshurstparishcouncil@gmail.com
www.kingshurstparishcouncil.org.uk
 Clerk to the Council: David Hinsley

Minutes of the meeting of
Kingshurst Parish Council Finance Committee
 held at 6.30pm Thursday 12th February 2020
 At the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6BY

Finance Committee members: A. Follows, D. Woolley, S. Daly, J. Kimberley and T. Williams.

Committee Members Present: Cllrs. J. Kimberley (Chair), A. Follows, S. Daly, D. Woolley, T. Williams
In attendance: Cllrs. M. Frampton, L. Cole, D. Cole, P. Sultana
 Clerk. D. Hinsley

		Action
2002.02	Apologies: None	
2002.03	To receive declarations of disclosable (pecuniary and other) interests: None	
2002.04	To receive and consider members' dispensation requests: None	
2002.05	Minutes: The minutes of the meeting of the 9 th January 2020 were approved & signed. (Proposed Cllr A Follows, Seconded Cllr S Daly, all in favour)	
2002.06	Matters Arising From The Minutes: 6.1 Update on moving the Parish Council bank account to Unity Trust Bank The clerk reported that administration of the Lloyds Bank account had been transferred to him and that he had asked Unity Bank to transfer the account on 1 st March 2020. 6.2 Update on replacing the BT Cloud phone with a Deskphone Go sim Waiting for the bank account to be transferred to Unity Bank	Clerk Clerk
2002.07	Report of Responsible Finance Officer: The report (attached) was noted.	
2002.08	Finance: To discuss and make decisions to take to the Full Council. 8.1 Payments for February 2020 were approved (attached) 8.2 There were no other items to be considered for payment 8.3 The clerk explained that a misunderstanding with BT had been resolved and that BT had refunded Direct debit payments that had been taken by mistake	
2002.09	Public Participation: No members of the public present.	
2002.10	Date of next meeting: 12 th March 2020, Seeds of Hope, 6.30pm.	

Meeting Closed at 6.45pm

Signed.....

Dated

**Report of Responsible Finance Officer for Kingshurst Parish Council
Reported to Councillors – February 2020**

Confirmed Payments for February 2020 as at 13/02/2020

Cheque payments -	£1284.57
Direct payments -	£ 57.48

Total -	£1342.05

Other Items For Payment

Christmas tree and lights approx £2000

Bank account

Bank account balance 3 rd February 2020	£65687.41
minus confirmed payments for February 2020	£1342.05

	£64345.36

Move to Unity Trust Bank

Lloyds have now confirmed the transfer of account administration to new clerk and Unity Bank have been requested to transfer the account on 1st March 2020..

Cloud phone

Delayed – requires direct debit / standing order to be set up (see above).

Precept 2020-21

A precept of £49310.00 was agreed at the Full Council Meeting held on 9th January 2020 and this figure has been submitted to SMBC for collection and payment during financial year 2020-21.

**David Hinsley
Clerk / RFO**

7th February 2020

KINGSHURST PARISH COUNCIL PAYMENTS FEBRUARY 2020

Payment Type	Creditor	Purpose	Amount (Ex VAT)	Claimable VAT	Amount (Inc VAT)
Cheque	A Follows	JA leaving present (chairs)	207.75		207.75
Cheque	WALC	DH Training (2 Courses + CILCA registration) (3 invoices)	130.00		130.00
Cheque	HMRC	Tax and NI contributions	80.40		80.40
Cheque	Select Payroll	Payroll services	30.83	6.17	37.00
Cheque	Rae Rose Company	Remove Christmas Banner(s)	30.00		30.00
Cheque	D. R. Hinsley	Office Stationery / Allotments Lock	103.77		103.77
Cheque	D. R. Hinsley	Mileage Expenses	83.25		83.25
DD	BT	Telephone / Internet	47.90	9.58	57.48

TOTAL

713.90

6.17

729.65

Type	HMRC Payments	Purpose	Payable
Cheque	Cllr T Williams	Cllrs allowance	57.75
Cheque	Cllr B Follows	Cllrs allowance	57.75
Cheque	Cllr A Follows	Cllrs allowance	92.30
Cheque	Cllr D Woolley	Cllrs allowance	46.15
Cheque	Cllr D Cole	Cllrs allowance	57.75
Cheque	Cllr L Cole	Cllrs allowance	57.75
Cheque	Cllr S Daly	Cllrs allowance	46.15
Cheque	Cllr J Kimberley	Cllrs allowance	46.35
Cheque	Cllr M Frampton	Cllrs allowance	46.35
Cheque	Cllr P Sultana	Cllrs allowance	57.75
Cheque	Cllr R Whiskens	Cllrs allowance	46.35

TOTAL

612.40

**TOTAL CHEQUE PAYMENTS
GRAND TOTAL OUTGOINGS**

**1284.57
1342.05**

KINGSHURST PARISH COUNCIL ACCOUNTS 2019-20

EXPENDITURE - February 2020

Date	Cheque no.	Account Code	Voucher	Payee	Details	Amount	Claimable VAT	VAT Number
27/01/20	3909	16		A Follows	Year to date expenditure from previous month	42632.71	764.82	
13/02/20	3910	14	Y	WALC	JA leaving present (chairs)	207.75		
13/02/20	3911	3	Y	HMRG	DH Training (2 Courses + OJCA registration) (3 invoices)	130.00		
13/02/20	3912	5	Y	Select Payroll	Tax and NI contributions	80.40		
13/02/20	3913	18	Y	Rae Rose Company	Payroll services	37.00	6.17	910 5623 54
13/02/20	3914	6	Y	D. R. Hinsley	Remove Christmas Banner(s)	30.00		
13/02/20	3915	6	Y	D. R. Hinsley	Office Stationery / Allotments Lock / JA voucher	103.77		
13/02/20	3916	4	Y	Chf. T Williams	Mileage Expenses	83.25		
13/02/20	3917	4	Y	Chf. B Follows	Cllrs allowance	57.75		
13/02/20	3918	4	Y	Chf. A Follows	Cllrs allowance	92.50		
13/02/20	3919	4	Y	Chf. D Woolley	Cllrs allowance	46.15		
13/02/20	3920	4	Y	Chf. D Cole	Cllrs allowance	57.75		
13/02/20	3921	4	Y	Chf. L Cole	Cllrs allowance	57.75		
13/02/20	3922	4	Y	Chf. S Day	Cllrs allowance	46.15		
13/02/20	3923	4	Y	Chf. J Kimberley	Cllrs allowance	46.35		
13/02/20	3924	4	Y	Chf. M Frampton	Cllrs allowance	46.35		
13/02/20	3925	4	Y	Chf. P Sultana	Cllrs allowance	57.75		
13/02/20	3926	4	Y	Chf. R Whiskens	Cllrs allowance	46.35		
	DD	8	Y	BT	Telephone / Internet	57.48		245 7193 48

Expenditure February 2020	1342.25	6.17
Expenditure year to date 2019-2020	4397.496	770.99

INCOME - February 2020

Date	Details	Amount
24/01/20	Allotment rent - cash	105.00
24/01/20	Allotment rent - cheques	140.00
03/02/20	Allotment rent - cash	140.00
03/02/20	Allotment rent - cheques	175.00
	Income February 2020	560.00