

# Mrs. Mac's Shining Stars

## Acceptable Use Policy

for

### BYOD - Bring Your Own Device

Great news! Mrs. Mac's Shining Stars has implemented a **Bring Your Own Device [BYOD]** policy in our school. The **BYOD** policy will allow students to bring their own personal computing devices to school to enhance the instructional learning process.

**However, with greater access to the internet, comes greater responsibility for students, parents, and teachers to work together to make certain this privilege is used properly.**

#### Devices Permitted at School

\*Laptops

\*Netbooks

\*eReaders

\*Tablets [iPad, Android, Windows]

\*\*The above listed devices must be capable to connect to WiFi.

\*These devices are of personal choice. If your child participates in the BYOD program at Mrs. Mac's Shining Stars, you will need to choose the device that will best meet their needs.

\*Personal computing devices are to be purchased by the family and will remain the property of the family.

## **When Can Students Bring their Device?**

Bringing your own device to school is **optional**. It is not necessary for the first day of school. Your child's teacher will notify you when students may bring their device and for what reason.

Teachers may designate whether the students may use their electronic device at other times during the day (e.g. afterschool care, day care days).

Teachers who make plans involving student-owned mobile devices will make plans with the understanding that not all students in the class may bring a mobile device, and may arrange for school owned devices such as laptops, or iPads to be available in the classroom.

## **Expectations of the Students**

\*During the school day, devices are to be used for academic purposes which the classroom teacher will determine; if a student is not using their device appropriately it will be confiscated by teachers. The device will later be returned to parents. Additional violations could result in discipline consequences and loss of BYOD privileges. Students working in collaborative groups will not be expected to share devices, as the school will provide the devices needed in such cases.

\*During school hours, devices are to be **'OFF'** when they are not being used for academic purposes and placed in a designated area [backpack, or teacher's desk storage]. Cell phones are not permitted at Mrs. Mac's Shining Stars.

\*On designated days students may be allowed to play games on their device as a reward. Student games must follow acceptable behavior guidelines as set forth by Mrs. Mac's Shining Stars. Games with violence, inappropriate language, or ratings other than specified for youth and not allowed.

**\*STUDENTS ARE NOT PERMITTED TO SHARE PERSONAL DEVICES AT ANY TIME!**

## **Connecting to the Internet**

Shining Stars provides a filtered 'Student Wireless Network' which students will be able to connect to using their devices at school.

## **Software**

No software will need to be downloaded to a student's personal device in order for it to work on the *Student Wireless Network*. Students/families are responsible for technical support and updates, as Mrs. Mac's Shining Stars does not have the support staff to be able to update and repair personal devices.

## **Damage/Loss/Theft of Device**

Any student owned device brought to school is the responsibility of the student. Mrs. Mac's Shining Stars takes no responsibility to search for lost or stolen devices nor is there any financial responsibility by Mrs. Mac's Shining Stars or its students for damaged, lost or stolen personal computing devices.

## **Printing Documents**

Students will not be able to access printers at Mrs. Mac's Shining Stars from their personal computing devices.

## **Charging Stations**

Charging Stations or areas to charge devices will not be provided at the school. The device's battery should be charged at home and sufficient for lessons requiring the use of the device.

## **Parent/Guardian BYOD Agreement**

Please read the Mrs. Mac's Shining Stars Acceptable Use Policy with your child. Please choose the appropriate line on the form. If you choose to participate in the BYOD program, please sign the agreement with your child to confirm your understanding of the BYOD policy and expectations. RETURN this form to your child's home-room teacher. STUDENTS ARE NOT PERMITTED TO BRING A DEVICE TO SCHOOL UNTIL THE ACCEPTABLE USE POLICY IS SIGNED BY BOTH THE PARENT AND STUDENT AND RETURNED.

# Mrs. Mac's Shining Stars

## Acceptable Use Policy for Electronic Devices

Student Name: \_\_\_\_\_ Grade: \_\_\_\_ Teacher: \_\_\_\_\_

\_\_\_\_\_ **NO**, my child will not be bringing a device to school

\_\_\_\_\_ **YES**, I give my child permission to bring an electronic device to school. I have read the terms with my child and we both understand the expectations of Mrs. Mac's Shining Stars Acceptable Use Policy and that the school is not responsible for the device.

Parent Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_