

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR January 25, 2018 REGULAR MEETING**

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

- 1. Call to order.**
- 2. Board Members:** Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Dick Nolan and Commissioner Robert Redd.
- 3.** Also present: General Manager, David Carden; Comptroller, Toni Wilson; Business / Office Manager, John Cumberland; Operations / Maintenance Manager, Joe Higginbotham and District Counsel, Tricia Tisdale, Boyce Holleman & Associates.
- 4. Approve Agenda.**
- 5. Public Comments.**
John Rosetti with Betz Rosetti & Associates to discuss 2018/2019 Risk Insurance Policy Renewal.
- 6. General Manager's Report.**
- 7. Minutes.**
 - 7.1.** Motion to approve the Minutes for the Regular Meeting held on January 11, 2018.
- 8. Construction Projects.**
 - 8.1. WWTP Construction Project.** Update in the GM's report.
 - 8.2. Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.
 - 8.2.A.** Motion to approve Pay Request No.16 from Digital Engineering for special services in the amount of \$8,122.84 for the period of December 17, 2017 to January 13, 2018.
 - 8.3. Utility Service Study.**
 - 8.3.A.** Motion to approve Linfield, Hunter & Junius, Inc. Invoice #S23488G in the amount of \$12,400.00 for the time period of November 25, 2017 to December 30, 2017.
- 9. Financial Motions.**
 - 9.1.** Motion to approve the Docket of Claims in the amount of \$34,068.03.
 - 9.1.A.** Unapproved Docket of Claims.
- 10. Old Business.**

11. New Business / Discussion Item.

11.1. Motion to approve 2018/2019 Risk Insurance Policy Renewal in the amount of \$99,355.55 as proposed by Betz Rosetti & Associates and to authorize execution of same.

11.2. Motion to approve the removal of payment drop box located at 5000 Diamondhead Circle.

11.3. Motion to approve the issuance of a District credit card from Hancock Bank to be maintained by the General Manager.

11.4. Motion to approve revisions to the existing Open Meetings Policy #D-2015-013 as reflected in item C of the document.

11.5. Motion to appoint Collection System Improvement Committee consisting of: Vice Chairman, John Kirschenbaum, Commissioner Kenny Edmonds, City Councilman-At- Large, Tink L'Ecuyer, Operation/Maintenance Manager Joe Higginbotham, Business/Office Manager John Cumberland and CCTV / I & I Supervisor, Kirk Edmonson to evaluate and assess infrastructure.

12. Executive Session.

13. Next meeting.

The next meeting of the Board of Commissioners is scheduled for February 8, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

14. Adjournment.