

**CLOSED SESSION MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
REGULAR BOARD MEETING
JULY 17, 2020
HARRISBURG PARK OFFICE**



CALL TO ORDER: President Richard Rumsey called the closed session to order at 9:16 a.m. The closed session took place in the private Board Room of the Park Office.

ROLL CALL: The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.

Park Staff Present: Executive Director Blake Emery.

Roll Call was taken: Richard Rumsey – Present; Doug Emery – Present; Mike Williams – Present; Blake Emery – Present.

PURPOSE: Blake Emery announced that the purpose of the closed session is pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act for semi-annual review of the minutes per Section 2.06(d) of the Open Meetings Act.

UNFINISHED BUSINESS: There was no unfinished business to discuss.

NEW BUSINESS:

Resolution 2020-0717 Blake Emery presented Resolution 2020-0717 Resolution Regarding Review and Release of Closed Session Minutes. He announced that we are required to have semi-annual review of closed session minutes and the plan is to schedule these reviews every January and July.

Blake Emery asked the Board Members for their input if there has been any previous closed session in the past that needs to remain closed at this time. Nothing came to mind. He mentioned there is nothing he has come across either.

Blake Emery will create a binder specifically for all Closed Session documentation to further aid in future closed session discussions. This will remain in a secure location.

It was discussed that any closed sessions prior to 2020 no longer need to remain closed and can be opened to the public. It was also discussed that any audio recordings of previous closed session meetings can be properly destroyed and the minutes of those meetings will serve as the official record.

ADJOURNMENT Richard Rumsey moved to adjourn, seconded by Mike Williams. All in favor 3-0 per voice vote. The meeting adjourned at 9:20 a.m.

Michael Williams, Secretary / Treasurer

Date Signed