

**TOWN OF WATERFORD  
DEVELOPMENT REVIEW BOARD (DRB)  
MEETING DATED MARCH 16, 2015  
MINUTES**

**MEMBERS PRESENT:** Bernie Brochu, Kevin Gillander, Dot Borsodi, Bob duMaire, Andrea Dinneen, Jack Newland

**MEMBERS ABSENT:** none

**NON-MEMBERS PARTICIPATING:** Chris Brimmer, Barry Gilbert

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Bernie brought the meeting to order at 7:00 P.M.

**1. January 19, 2015 Minutes**

Bernie called for a motion.

Bob moved to accept the minutes of the January 19, 2015, meeting.

Dot seconded the motion.

Bernie called for a vote and all present approved the motion.

**2. Chairman and Vice-Chairman Election**

Andrea nominated Bernie for Chairman.

Bernie declined due to increasing demands at work.

Dot nominated Andrea for Chairman.

Bob seconded the motion.

Bernie called for a vote and all present except Andrea approved the motion.

Dot nominated Bernie for Vice-Chairman.

Kevin seconded the motion.

Bernie called for a vote and all present except Bernie approved the motion.

**3. Administrative Officer Business**

Chris reported he issued 2 permits this month, one on Simpson Brook Road and one on Old County Road South. There were no issues with either permit. The 60 day warning period for the Lussier property will expire tomorrow and fees will begin accruing. Chris

has seen that the violation has gotten worse since the warning was issued. Chris will begin photographing and documenting the violation as evidence if the case goes to court.

#### **4. New Business / Citizens' Concerns**

No new business or concerns were presented.

#### **5. Development Review Board Procedural Rules & Conflict of Interest Policy**

With all members of the board present, Bernie called for a motion.

Jack moved that the board approve and sign the policy.

Dot seconded the motion.

Bernie called for a vote and all approved the motion and signed the policy.

#### **6. Cheryl Vanderbilt 4-Lot Subdivision Preliminary Plat Permit No. 15-SUB-01**

Tax Map ID: Sheet 11, Block 3, Lot 572 1201 Shadow Lake Road

Barry Gilbert attended the meeting. The 40 foot right of way has been relocated. Chris informed the board that the Planning Commission has not completed work on updated language for major and minor subdivisions. Chris advised the board that the decision on this application must be made using the same criteria used up to this point in time. There is no basis for holding up this decision until the new regulations are finalized and approved which would require warned public meetings for the Planning Commission and Select Board. Bernie informed Barry that the ROW will need to become a driveway compliant with regulations if the land were to be developed.

Bernie called for a motion.

Jack moved to accept the preliminary plat as presented, subject to state and local regulations (i.e. water, waste, septic, and driveway) and not subject to Waterford subdivision regulations.

Dot seconded the motion.

Bernie called for a vote and all present except Bob approved the motion. Bob recused himself from the vote due to personal relationships with parties involved.

A hearing for the final plat will be warned for the April 20, 2015, meeting.

**7. Vivian Davis 2-Lot Subdivision Preliminary Plat Permit No. 15-SUB-02**

Tax Map ID: Sheet 05, Block 2, Lot 378, 85 Davis Lane

Chris reported that he did not discover any nonconformities when he visited the property. The lot is just oddly shaped. There were no parties in attendance so members did not wish to proceed with the hearing.

Bernie called for a motion.

Jack moved that the hearing be recessed until the April 20, 2015, meeting.

Bob seconded the motion.

Bernie called for a vote and all present approved the motion.

**8. Other Business**

Letter from DRM

Bernie read a letter from Downs, Rachlin, and Martin regarding expansion of Charter services to many local towns including Waterford. Public hearings will be held. The letter appears to be a courtesy notice. No action was taken.

Jack moved to adjourn the meeting.

Kevin seconded the meeting.

Bernie called for a vote and all approved the motion.

The meeting adjourned at 8:15 P.M.

Respectfully submitted,

Approved by:

Andrea Dinneen, Secretary for the night