

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for October 11, 2018 Regular Meeting**

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

**1. Call to order.**

**Board Members:** Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

**2. Approve Agenda.**

**3. Minutes.**

**3.1.** Motion to approve the Minutes for the Regular Meeting held on September 27, 2018.

**4. General Manager's Report.**

**5. Public Comments.**

**6. Construction / Engineering Projects.**

**6.1. Lift Station Project.**

**6.1.A** Project update presented by John Stein of Digital Engineering.

**6.1.B.** Motion to approve Digital Engineering Invoice#728-1464-24 in the amount of \$27,254.00 for the period of August 12, 2018 through September 29, 2018.

**6.2. Engineering Project.**

**6.2.A.** Motion to approve Digital Engineering Invoice#728-1310-04 for the Water Meter Replacement design under the Engineering Master Services Agreement in the amount of \$4,530.00 for the period of September 2, 2018 through September 29, 2018.

**7. Financial.**

**7.1. Docket of Claims.**

**7.1.A.** Motion to approve the Docket of Claims in the amount of \$ 98,091.97.

**7.1.B.** Treasurer's Report – 9/30/2018

**7.1.C.** Revenue & Expense Report – 9/30/2018

**7.1.D.** Unapproved Docket.

## **8. Old Business.**

- 8.1.** Motion to remove from the table Motion to approve (1) an agreement for Professional Services with Capitol Resources, LLC, effective October 1, 2018, in the total aggregate amount of \$40,000.00 payable in equal monthly installments of \$3,333.33; (2) authorizing the execution thereof by the Board Chairman; and (3) authorizing October payment for the same as tabled on September 27, 2018.
- 8.2.** Motion to approve (1) an agreement for Professional Services with Capitol Resources, LLC, effective October 1, 2018, in the total aggregate amount of \$40,000.00 payable in equal monthly installments of \$3,333.33; (2) authorizing the execution thereof by the Board Chairman; and (3) authorizing October payment for the same.
- 8.3.** Motion to spread upon the minutes the City of Diamondhead Resolution #2018-041 for use of the Diamondhead Water & Sewer District's Fire Hydrant display during the City sponsored "Night Out" event on Monday, October 8, 2018.

## **9. New Business / Discussion Items.**

- 9.1.** Motion to authorize the attendance of Lacey Barr to "Dale Carnegie" Essential Business Skills Seminar in Gulfport on November 8, 2018 at a cost of \$249.00.
- 9.2.** Motion to nominate the Diamondhead Water and Sewer District Commissioners as Board Officers as follows:  
Mr. David Boan as Chairman, Mr. John Kirschenbaum as Vice-Chairman, and Mr. Kenny Edmonds as Secretary/Treasurer.
- 9.3.** Motion to authorize the General Manager to advertise for a District Insurance Broker.
- 9.4.** Motion to approve Joe Higginbotham and Jarvis Bracknell to attend a Continued Education Training sponsored by Mississippi Water and Pollution Control Operator's Association and Mississippi Dept. of Environmental Quality on Wednesday, October 24, 2018 at the St. Martin Community Center, 15008 Lemoyne Blvd., Biloxi, MS. This training is free of charge to the District. Operators will receive 6 MDEQ hours and 3 MSDH Non-Regulatory hours towards their license requirements.

## **10. Adjournment.**

The next meeting of the Board of Commissioners is scheduled for October 25, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.