



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD (EB) MEETING MINUTES
Wednesday, 1 Apr 2015, 1000-1100

1. Agenda

- **March Minutes:** approved
- **Outreach and Publicity**
 - i. Community Service: Mr. Norris has arranged for a BBQ to be held on Thursday, 21 May, from 5-7 pm at the WRNMMC, Bethesda. The website and Newsletter will publish a request for 8-15 volunteers.
 - ii. 5-Star Chapter Updates: Ms. Critton relayed that the Chapter is at the minimum requirements for meetings, speakers, newsletters and administrative tasks. She will reach out to Membership and Training /Education Committees for additional input.
 - iii. The EB concurred with the monthly cost increase from \$44 to \$63 for Vertical Response, which will enable the Chapter to send over 5,000 emails per month.
- **Training and Education**
 - i. Ms. Placek provided the details for the Management Concepts training. DOD Certification Level 1 classes will be held on 2 and 17 April at no cost for members. These sessions will accommodate 30 persons; future sessions could accommodate up to 70 personnel. Ms. Placek will brief plans for Level 3 classes at the May EB meeting.
 - ii. Ms. Donahue reported that she forwarded the top two scholarship winners to National for consideration. She confirmed with Ms. Kuhfahl that there was funding available for the current 23 scholarship winners in addition to continuing support for the past winners. Letters have been sent to all scholarship winners.
- **Nomination Committee for VPs**
 - i. Current VPs were reminded that resumes and pictures were due by 6 Apr for voting on-line and at the 16 Apr luncheon.
 - ii. There is also a requirement for one-year terms for the Assistant Secretaries for the USCG and USAF.
- **Treasurer**
 - i. The February Reports were provided. Ms. Kuhfahl requested permission to close the financial records as of June 2014 and transfer all new information to 2015; the EB approved.

○ **PDI**

- i. Ms. Delmar reminded us that we needed items for the National PDI Silent Auction; the Secretary took this for action to reach out to Mr. Abdul-Jalaal.
- ii. The Regional PDI bill is being reviewed and she hopes to have information for the May EB meeting

○ **New Business**

- i. Ms. Delmar reminded the EB that the golf tournament is scheduled for July.
- ii. Ms. Delmar forwarded a recommendation to Ms. Whittemore for the Corporate Member of the Year.

2. Attendance:

(X - in person / T- by telecon)

Executive Board			Committees		
	Mr. Ariane Whittemore	President		Ms. Rita Finney	Corporate/Ret Asst Sec
X	Ms. Gretchen Anderson	President-Elect		Ms. Ann McDermott	Audit
X	Ms. Susan Sweatt	Secretary		Ms. Wendy Pouliot	T&E
X	Ms. Ginger Schmid	Secretary-Elect		Mr. Edson Barbosa	T&E
X	Ms. Raquel Kuhfahl	Treasurer	T	Mr. Jeff Norris	O&P
T	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	O&P
	Ms.Hannah Francis	DoD Asst Sec		Ms. Millie Thompson	T&E
	Ms. Cynthia Crippen-Black	Army VP	T	Mr. Dan Olden	O&P
T	Ms. Dionne Bailey	Army Asst Sec	T	Ms. Deb Delmar	PDI
	Ms. Sandra Wright	Navy VP		Mr. Ramni Abdul-Jalaal	PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	O&P
	Ms. Jane Roberts	USMC VP		Mr. Mo Kohistani	O&P
X	Mr. Jonathan Newell	USMC Asst Sec	T	Ms. Lisa Donahue	T&E
	SMSgt Rod Lewis	USAF VP	T	Ms. Terry Placek	T&E
	SMSgt Kelly Wismer	USAF Asst Sec	T	Mr. Wayne Whiten	O&P
T	LT Mark Sanchez	USCG VP			
	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			