

**Waterford Selectmen's Meeting**  
**Monday, July 8, 2019**  
**Town Clerk's Office**

**Attendees:**

**Selectmen:** Gary Allard, Fred Saar, Bill Piper

**Road Foreman:** Lisle Houghton

**Town Clerk:** Jessy Pelow

**Treasurer:** Steve Eddy

**Citizens:** David Morrison, Bill Willis, Kimberly Willey, Roberta Gillott, Linda Mitchell

**Opening:** Bill Piper opened the meeting at 7:30pm.

**Modification of Agenda:** "Grant Agreement for Simpson Brook Road Project" added under highway and "Executive Session" added under New Business.

**Approval of Minutes:** Fred made the motion to approve the June 10<sup>th</sup> minutes. Gary seconded. All approved. The minutes and orders were signed.

**Budget Report:** Steve presented budget report to date.

**Citizens' Concerns:** Roberta Gillott asked Lisle to remove a couch that was dumped on Riverside Cemetery Road.

**Town Board Representative: Planning Board Resignation:** The Selectboard received a resignation from Tom Robinson from the Planning Commission. The Selectboard thanked him for his years served on the board. The Selectboard discussed the newly open Planning Commission spot. Mickey Esposito has shown interest in being on the Planning Commission. Jessy will follow up with Mike Barrett, the Planning Commission chair with the recommendation and the Selectboard will appoint a member at their August meeting.

**Adopt Updated Town Road & Bridge Standards:** Fred made the motion to adopt the State of Vermont's updated town road and Bridge standards. Gary seconded the motion. All approved.

**Mitchell Driveway Access Permit:** Subdivision is complete. Selectboard approved and signed off Jason Mitchells driveway access permit.

**Ben Lyon Pond Update:** Lisle met with Patrick Ross from Agency of Natural Resources who recommended either an additional swale with stone, remove current pipes and install a 4-foot pipe or to lower the dam. Lisle will ask Ben Lyon to attend the August Selectboard meeting for discussion.

**Municipal Roads Grant-In-Aid-Program:** Lisle and Doug Morton will meet to discuss a project.

**New Truck Status:** Truck should be delivered mid to late July.

**Stonybrook Cul-de-sac Update:** Clean up complete. Removed from agenda.

**Gravel Pit Update:** Selectboard asked Lisle to brainstorm other areas for a potential gravel pit.

**Grant Agreement for Simpson Brook Road Project:** Gary made the motion to accept and sign the Better Backroads grant agreement for Simpson Brook Road. Fred seconded the motion. All approved.

**PB/DRB Clerk:** The Town will advertise for the position.

**Status of Proposed Zoning Bylaw Changes:** Fred will sit in for the Planning Commission monthly meetings to keep up to date.

**Town Survey- Strategy and Projected Cost:** The Selectboard received information from citizens and will review and revise the survey as appropriate.

**Advertising Town Meeting-date, time, location, agenda:** Deferred to August.

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**Broadband Update:** After attending the NEK Collaborative meeting, Bill Piper reported that if the Town wants high speed internet it is recommended for the Town to be a part of a communications union district. Being a part of this communications district gives the Town additional outside support from various towns. Fiber optics would be the best option. Fred made the motion to appoint Bill Piper as the Town of Waterford representative for the communications union district. Gary seconded the motion. All approved.

**Riverside Cemetery Stone Repair Update:** John Hanks from Littleton Monument will be fixing the broken stones. When the final estimate is received it will be sent to the insurance company.

**Black River Design Update:** Lisle will dig test pits for the potential septic and building location.

**Other:** Mike Barrett moved from the Development Review Board to the Planning Commission. Fred made the motion for Robin Migdelany to fill Mike Barrett's unexpired term. Gary seconded the motion. All approved.

**Recording Fee Increase:** Jessy informed the Selectboard that recording fees increased on July 1<sup>st</sup> by the State of Vermont.

**Set Tax Rate:** Deferred until after the BCA meeting on July 15<sup>th</sup> for the final Grand List.

**Village Designation for Lower Waterford:** The Selectboard would like to have a committee to explore the village designation. Fred will see who is interested.

**Defibrillator for the Town Office:** It was suggested that the Town Office have a defibrillator. Bill Willis will check if the Fire Department has an extra.

**Cemetery Sexton:** Paul Weavers daughter, Kris Gingue is interested in being the Town of Waterford cemetery sexton. The cemetery records need to be electronically updated. Jessy will reach out to Kris for final details and report at the August Selectboard meeting.

**Oil Prices VS Fred's Oil:** The Selectboard authorized Steve to lock in with Fred's Oil for the upcoming heating season.

**Other:** The August Selectboard Meeting will be moved to August 5<sup>th</sup> at 7:30pm.

**Executive Session:** Selectboard went into executive session to discuss personnel at 9:14pm. Came out of executive session at 9:26PM. No decisions were made.

**Adjourn:** Gary made the motion to adjourn. Fred seconded the motion. The meeting adjourned at 9:30pm.

Approved:  
Date:

Jessy Pelow  
Town Clerk