

**KINGSHURST PARISH COUNCIL**  
**GRANTS AND DONATIONS POLICY**

Grants will only be awarded which, in the opinion of the Council, may be of benefit to all or some of the inhabitants of the parish

Before considering any donation, the Council will establish that:

- a) The application is from a bona-fide (or newly formed) organisation, properly constituted and administered.
- b) There is a need.
- c) The grant will be used for stated purpose.
- d) Where appropriate, the organisation concerned is making its own efforts to raise funds.
- e) The awarding of Grants will only be considered by the Council upon receipt of a completed Grant Application Form.

If the grant is to be made under the provisions of Section 137 of the Local Government Act (as amended), it is important that the grant given is... "In the interests of and will bring direct benefit to the area or any part of it or all or some of its inhabitants, and the benefit will be commensurate with the expenditure to be incurred"

Applications will only be considered from voluntary and or charitable organisations. The group must serve a minimum of 10 people

The organisation must be serving the parish of Kingshurst, providing an activity or service for local people (without restriction) and provide benefits to the public that are either free or on reasonable terms and must not be operating for profit in the commercial sense

Applicants must submit a copy of their latest audited statement of accounts (where applicable), including full details of any other financial assistance

Where grant aid/donation is sought for a specific project, a budget for the scheme must be provided. Where applicable, this should show any applications made to other bodies for grant aid/donation.

Applications involving land and all buildings should show some security of tenure. If planning permission is required for any project for which an application is made, no grant will be awarded until planning approval has been gained.

Applications should be made as early as possible to enable investigation and/or forward planning by the Council. Applicants may be required to attend a Parish Council meeting to present their case.

The Parish Council is keen to assist in the provision of facilities that improve the quality of life for parishioners.

All applications for grants will be assessed by the following criteria: -

- a) Replacement or repair of existing equipment.
- b) Provision of new equipment to enhance the work of the group.
- c) Provision of essential equipment.
- d) A single event
- e) The costs associated with setting up a new organisation.

Donations will generally be made in kind or as reimbursement upon receipt of a satisfactory invoice. Donations will be to a maximum value of £500

The Council may impose conditions before considering making a grant.

Donations will be to a maximum value of £500

The Council will consider only one grant application per financial year from any organisation.

The Council reserves the right to refuse an application.

The decision of the Council shall be final.

Each application will be considered on its merits and a decision in any financial year will be without prejudice to any subsequent application.