

**DIAMONDHEAD WATER AND SEWER DISTRICT  
AGENDA FOR OCTOBER 26, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Secretary/Treasurer David Boan, Commissioner Dick Nolan, Commissioner John Kirshenbaum and Commissioner Kenny Edmonds.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**  
Special Presentation
6. **GM's Report by Director of Operations.**
7. **Minutes.**  
7.1. Motion to approve the Minutes for the Regular Meeting held on October 12, 2017.
8. **Construction Projects.**
  - 8.1. **WWTP Construction Project.** Update in the GM's report.  
  
8.1. A. Motion to approve Invoice No.24 from Volkert Inc. for special services in the amount of \$8,062.50 for time period September 16, 2017 to October 13, 2017.  
  
8.1.B. Motion to release retainage in the amount of \$1,213,813.40 to Max Foote Construction.
  - 8.2. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.  
Update on GM's Report.  
  
8.2.A. Motion to approve Pay Request No.13 from Digital Engineering for special services in the amount of \$16,073.24 for the period of September 17, 2017 to October 14, 2017.  
  
8.2.B. Motion to approve Pay Request No. 1 from Magnolia Construction Company, LLC. in the amount of \$123,453.60 for the period of October 2, 2017 to October 13, 2017.

### 8.3. Utility Service Study

8.3.A. Motion to approve contract with Linfield, Hunter & Junius, Inc. for Utility Service Study with a cost not to exceed \$62,000.

### 9. Financial Motions.

9.1. Motion to approve the Docket of Claims. ITEM 9.1.  
Unapproved Docket of Claims. ITEM 9.1.A.  
(Approved by Board Motions on this agenda)

### 10. Old Business.

### 11. New Business / Discussion Item.

11.1. Motion to approve the current Rates and Fees schedule dated October 1, 2016 for the 2017-2018 Fiscal year.

11.2. Motion to spread upon the minutes Resolution 2018-002 passed by the City of Diamondhead to appoint Kenny Edmonds, Jr. as a Commissioner to the Diamondhead Water and Sewer District with term expiring September 28, 2020.

11.3. Motion to approve Board meeting dates for the 2017-2018 Fiscal Year.

11.4. Motion to approve 2017 Thanksgiving, Christmas and New Year's Holidays as per Governor's Proclamation dated October 13, 2017.

Thanksgiving Holidays – Thursday, November 23 and Friday, November 24, 2017  
Christmas – Monday, December 25, 2017 and Tuesday, December 26, 2017  
New Year's - Monday, January 1, 2018

11.5. Motion to request MEMA to remove Thomas Schafer as the current alternate agent for DWSD and replace (Alternate Agent Name) as the Alternate Agent for FEMA-1604-DR-MS – Diamondhead Water & Sewer District FIPS# 045-01FE3-00.

11.6. Motion to approve low quote from Sansom Equipment in the amount of \$34,640.00 for the CCTV camera lift, software and laptop.

### 12. Executive Session.

### 13. Next meeting.

The next meeting of the Board of Commissioners is scheduled for November 9, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

### 14. Adjournment.