



# Kingshurst Parish Council

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**Minutes of Kingshurst Parish Council  
Annual Council Meeting held on the 10<sup>th</sup> May 2016 at 7.15pm  
At the Pavilions Sporting Club  
Meriden Road, Kingshurst B37 6BX**

Cllrs. present: D.Cole (Chair)  
L. Cole  
P. Cooper-Hinsley  
D. Hinsley  
J. Kimberley  
S. Daly  
T. Williams  
D. Woolley  
B.Mulready  
A. Follows  
M. Dawson

Apologies Received: Cllr. B. Follows – Unwell  
Borough Cllrs. Apologies received from Borough Cllrs D. Evans  
R. Hall and F. Nash

In Attendance L. Baudet RFO and J Aske – Clerk  
No members of the public attended.

1. Election of the Chairman – Cllr. Mulready proposed that Cllr David Cole stand again for Chair, Cllr. Williams seconded the proposal. All agreed to elect David Cole as Chairman.  
Election of Vice Chairman – The election of the Vice Chair. Cllr. Tina Williams proposed Cllr. Mulready and Cllr. Woolley proposed Cllr. A. Follows. A vote was taken and Cllr. Mulready had the majority votes. Cllr. Brendan Mulready was elected as Vice Chair.
2. Apologies: To receive apologies and approve reasons for absence. Cllr. B. Follows could not attend as she is unwell. Borough Cllrs. R. Hall, D. Evans and F. Nash gave apologies also.
3. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests. Cllr. Hinsley would like to clarify a point on this by asking if it is only finance that affects the pecuniary interests. This is correct. Chair Cole asked Cllr. Hinsley if he had anything to change. No changes.

4. **Acceptance of Office:** The elected Chair and Vice-Chair signed statutory declaration of Acceptance of Office.

5. **Minutes:** To approve the minutes and Private and Confidential of the Full Council Meeting held on 12<sup>th</sup> April 2016. All agreed as a true record, passed and signed.

6. **Confirmation of:** Responsible Financial Officer, Internal Auditor.

Members of Committees: Finance, Allotments, Events and Councillors representing KPC on outside bodies.

Responsible Finance Officer: Cllr. Follows and Cllr. Kimberley proposed Louise Baudet. All agreed for Louise Baudet to continue as RFO.

Internal Auditor: To be arranged for the next meeting

Before the Chair went on Cllr. Hinsley wanted to make some observations that the committees should have terms of reference that are available on request to the public. If we agree we have committees tonight those nominated are the only Cllrs allowed to speak at those meetings, he said in other words if Cllrs do not opt to go onto a committee tonight they will not be able to participate in the meeting and will be regarded as a member of the public. He went on to say also that a decision should be made to consider the Chair of Vice Chair automatically can make decisions on those committees and other things that go under the terms of ex officio this means by virtue of one's position or status.

Cllr. A. Follows mentioned that in the past the events committee had the authority to purchase items without coming to the full council to ask but then reported it to the FC Meeting. He went on to say the same thing happened with the Allotments committee. This is why the standing orders now need updating to bring the roles of the Committees up to date.

Chair Cole asked the RFO for her advice. She suggested a working party needed to be set up to look at the regulations and then come back to the FC with their recommendations. It was decided that the confirmation of the committees will be deferred until the standing orders and the financial regulations are updated and then adopted.

The Finance Committee will also be held back until the standing orders are updated.

Louise advised which references are the best to use and apply from NALC.

Chair said the working party should be arranged as soon as possible.

Cllr. Kimberley said he thinks the members of the working party should be the committee members. He also added we do not need committees.

Cllr. A. Follows said the committees were evolved for a reason.

Cllr. Daly explained as to why the Events Committee needed to spend money as when needed.

Discussions took place regarding this.

Chair said as soon as the standing orders are done the quicker we can get back to normality.

Chair asked to get the financial committee set up tonight. This can be put on the Full Council for now until a committee is set up after the regulations have been looked into.

Cllr. Kimberly said the previous Chairs of committees need to be part of the working party.

After a lengthy discussion and motions passed a working party will consist of Cllrs. A.

Follows, D Hinsley, P. Cooper-Hinsley, Maxine Dawson, S. Daly, and T Williams. The Chair will attend as and when he can.

The Councillors representing the KPC on outside bodies were nominated and passed as:

Cllr. M Dawson – Airport Consultative Committee

Cllr. Hinsley and M Dawson – WALC/SAC

Cllr. A. Follows – Yorkswood Primary School

Chair Cole – Kingshurst Primary School

Cllr. Hinsley – North Solihull Partnership

Regen does not have regular meetings.

7. To agree (a) to adopt the Council's Standing Orders and Financial Regulations (b) to agree to review standing orders and financial regulations through a working party. Date to be arranged and agree membership and remit. The working party as discussed above will be set up as soon as possible.

**8. To receive reports from Borough Councillors.** Cllr. F. Nash had apologised for not been able to give a report. Cllr. Hall had sent a report in on behalf of himself and Debbie Evans.

Cllr. Hinsley asked if the Member representing the Green Party from Smiths Wood to attend the Full Council Meetings. This was agreed by a majority. The reason why Cllr. Hinsley thought it was a good idea is that the Parade is in the Smiths Wood Ward.

**9. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.**

9.1 To Consider and approve and pass payments for the month. Payments for the month were passed at £4435.95. An allowance has been made for paying a plumber of £100 or less for work on the allotments. The Finance Committee also approved the end of year accounts done by David Wheeler. As at the 21<sup>st</sup> April the amount in the bank account stood at £32,938.05. When the bank accounts are sorted out an amount can be deposited in to a deposit account.

**10. Events: To receive and approve reports from KPC Events Committee and make decisions as appropriate.**

10.1 To consider and approve costs for a new lighter standard. £280 plus VAT. All agreed to purchase a new standard.

**11. Allotments: To receive and approve reports from KPC Allotments Committee and make decisions as appropriate.** Former Chair of Allotments said some letters may need to go out as there is a couple not keeping the allotments tidy.

**12. Pavilions:** To receive and approve any reports regarding the Pavilions Sporting Club and make decisions as appropriate.

12.1 Update on current situation regarding the Pavilions Sporting Club. The Estate Agents said there is no progress with the sale of the lease with the interested party but did mention another party is 'sniffing around'.

Clerk suggested a working party should be put together to make considerations regarding the Lease. Chair suggested this should be done after the Standing Orders are sorted. Cllr. Hinsley said it should be sorted out soon. Vice Chair Mulready said that the prospective party would need to come through us to sign it over anyway.

**13. Progress reports for information/action and make decisions as appropriate:**

13.1 Bus Shelter on the Chester Road. We have a letter from Centro confirming that they will demolish the existing bus shelter and replace with a modern new plastic one.

13.2 Babb's Mill Banner on Allotment Fencing. The banner in question has a sponsor advertising the Window Company. The KPC is not able to appear to be promoting any company. Mr. Keith Evans will have the KPC name taken off the banner. It was suggested that it's a form of advertising on the KPC property. A vote was taken for it to be removed. Chair Cole abstained from voting. Majority voted for the banner to be taken down. Clerk will ask Sarah Evans to take down the banner as the councillors were not happy with the

sponsorship/advertising. Cllr. Hinsley and Cllr. Cooper-Hinsley also mentioned that the Face book page where a picture shows the banner and this should also be removed.

13.3 Lottery Grant application for Jubilee Gardens. All agreed to continue with the application.

13.4 To consider request from Clerk to work from home subject to agreed arrangements with the Library to be able to meet the members of the public for four hours a week. The RFO had done a calculation is the amount of money it costs to run the office. Cllr. Williams thought the idea was very good, Cllr. Woolley agreed. Cllr. Linda Cole asked if four hours was enough time in the library. Cllr. Follows said this could be increased or decreased as and when needed. Discussions took place regarding the advantages and disadvantages. Cllr. Kimberley said he still considers the Clerk should work in Kingshurst. He appreciates the costs although stated he would challenge the figures presented. Cllr. A. Follows said he would ask if the Clerk could work from Capital House in Yorkswood School. Clerk was asked to get in touch with Endeavour House and ask them for office space. These avenues will be pursued. Chair agreed that he would rather see the Clerk in Kingshurst for more hours that proposed. But the building is becoming unsuitable to work in and the disabled access is not accessible. The equipment would need to be put into storage. It would just be short term until a new office can be found. No conclusion was made on this.

Re: Pavilions - Cllr. Daly wanted to mention that the toilets were in a terrible state as the ceiling had fallen down. After a discussion on this the Clerk was instructed to contact the Administrators' and tell them that the health and safety is being compromised to staff and customers. The Clerk would state that in four weeks the repairs need to be done.

#### **14. To receive reports from members representing KPC on outside bodies**

14.1 Birmingham Airport Consultative Committee: A meeting will be held on the 18<sup>th</sup> May.

14.2 WALC/SAC Cllr. Hinsley reported that a meeting a couple of weeks ago took place the topic was a defibrillator to be installed in major places and another topic was Berkswell. He said Meriden and Hampton in Arden are opposed to the new settlement planned to be houses in Cornets Lane.

14.3 School Governors Reports: Kingshurst School is next week Chair reported. Cllr. Follows reported that the Yorkswood meeting took place last week. The building is still in planning stage that is being discussed. The prices were discussed in the meeting and points are being argued with SMBC regarding the cost of not only the build but the infracture costs of the move. It will be rebuilt. As he mention earlier Capital house is on the building site which may be used for additional facilities. Cllr. T Williams asked if there is car parking there and Cllr. A. Follows said yes there is but the road congestion is bad. It is hoped they will start within the next 12 months. No land will be lost.

14.4 North Solihull Partnership Forum: No meetings.

14.5 Regen. Cllr. A. Follows mentioned that an email from J Halton regarding Babb's Mill housing was to start in late September this year. Cllr. Hinsley said Smiths Wood B. Cllrs, were saying that an update on the parade will be announced for next Easter and public meeting will be set up.

#### **15. Planning: To consider and comment on any planning applications received: No Planning applications received.**

#### **16. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:**

16.1 Local Development Plan: Babbs Mill: Nothing to report

16.2 Mountfort Public House Site: Any updates that may have been received. Nothing to report.

**17. Information items:** To receive and discuss items for information and comment/action if appropriate.

17.1 Correspondence and emails; All Cllrs had received information. An invite had been received for Wednesday 8<sup>th</sup> June for the Solihull Partnership Assembly. The subject is growing stronger together. Cllr. Hinsley said he would like to attend.

17.2 Email received from B Cllr. Evans regarding the Labour Party's election literature. This was put onto the agenda as the KPC had been accused of being political. It was decided to completely ignore this issue after a short discussion. All information from the KPC is out in the public domain.

**18. Public Participation:**

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. No public attended the meeting.

**19. Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Cllr. Daly asked that the Pavilions be placed on the Agenda as the Health and Safety Environmental agency should shut it down.

**20. Date of next meeting:** To confirm the date of the next meeting which is scheduled for **Tuesday 14<sup>th</sup> June 2016** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at 7.15pm. Items for agenda to be in by Tuesday 7<sup>th</sup> June 2016

Meeting Closed at 8.20pm

Signed ..... Date.....