

Waterford Selectboard Regular Meeting Minutes

Monday, June 10, 2024 @ 6:00 PM

Davies Library

In Attendance: Gary Allard, Sue Hayes, Warner Hodgdon, Ron Gray, Kevin Gillander.
Attendance list attached.

Gary Allard called the meeting to order at 6:00 PM.

Modifications to Agenda

- No modifications made.

Approval of Meeting Minutes

- Road Foreman Jim Hayes pointed out a typo in the minutes. Warner Hodgdon made a motion to approve the meeting minutes as amended of the May 28, 2024 meeting. Kevin Gillander seconded the motion. Motion passed 3-0.

Citizens' Concerns

- Town Clerk Deb Benoit shared that the 2024 Town Meeting Synopsis has been posted to the town website under the Town Clerk/Treasurer heading.
- Dave Morrison shared that he spoke with Road Foreman Jim Hayes and now feels better about the work being done with the roads. He noted that he values the historic aspects of town roads and wants the stone walls and trees to be kept intact as much as possible.

Crushing Bids (Discussion/Action)

- The town received three bids- one was received on time, two were late. Warner Hodgdon noted that there was not a lot of time given to respond to the ad. Town Clerk Deb Benoit noted that the ad in the paper had the deadline of May 31 while the meeting minutes had a deadline of June 1. Regardless, Deb wasn't in the office to receive the bids until Monday, June 3. Warner Hodgdon motioned to accept all bids despite some being late. Sue Hayes seconded the motion. Motion passed 4-0.
- Bids were received from Manchester Brook Materials LLC., J.A. McDonald, INC., and Simpson Dirt Worx. The required completion date is September 1, 2024.
- Road Foreman Jim Hayes expressed his concern that whoever is chosen may not be able to get their schedule matched up with his team.
- Ron Gray motioned to accept the bid from Manchester Brook Materials LLC. for option two. Warner Hodgdon seconded the motion. Motion passed 4-0. Gary Allard signed the contract.

Fuel Bids (Discussion/Action)

- Four bids were received. All bids were for 4,500 gallons. Fred's Energy offered \$3.109/gal, Irving offered \$2.804/gal, KMJ Precision Fuels offered \$3.099/gal, and CN Brown Energy offered \$2.929/gal. Sue Hayes motioned to accept Irving's bid of \$2.804/gal. Warner Hodgdon seconded the motion. Motion passed 4-0. Sue Hayes will work with Town Clerk Deb Benoit to respond to their bid. Gary Allard signed the contract.

Driveway Permit (Discussion/Action)

- Road Foreman Jim Hayes will grant his approval when he is able to meet with the contractor before the driveway gets put in, but he is happy with the area it's suppose to go. The driveway permit does not go into effect until after the Road Foreman approves the project. Warner Hogdon motioned to approve the driveway permit. Ron Gray seconded the motion. Motion passed 4-0. Gary Allard signed the permit.

Transfer Station (Discussion/Action)

- The auditor's report has not been released yet. There has long been issues caused by the transfer station accepting cash payments, so that is expected to be noted in this year's report as well. Gary Allard invited feedback from citizens about their preference of alternatives. A few examples of other towns' solutions were shared, but no action was taken. It will be discussed further in future meetings.

Payroll Child Care Tax (Discussion/Action)

- Gary Allard suggested that the town pay the 0.44% child care tax for the remainder of the year, and they can prepare to revisit it for the next fiscal year starting in January. Ron Gray motioned for the town to pay the full 0.44% tax for the remainder of 2024. Sue Hayes seconded the motion. Motion passes 4-0.

Highway Department Update (Discussion/Action)

- Road Foreman Jim Hayes shared that his team has put a good dent in the Lower Waterford resurfacing project. They have a project on Simpson Brook Road planned. The town was accepted for the Class 2 Paving Grant of \$200K. They plan to use this to pave/resurface Daniel's Farm Road. The quote for the whole project is \$207k. They still have ditch work to do etc. before the preparation phase of the project is finished. The town must pay 20% and the state will reimburse a max amount of \$200k. Ron Gray and Warner Hodgdon volunteered to come up with a bid proposal and reach out to other contractors. Sue Hayes made a motion to put Ron Gray in charge of the paving Grant. Warner Hodgdon seconded the motion. Motion passed 4-0.

- Jim noted that Tonya Hedding's property has two separate entrances. He will keep an eye on it to ensure the second entrance grasses over to allow it to be considered a field entrance rather than a second driveway access, which would not be permitted.

Vacancy in Highway Department (Discussion/Action)

- Sue Hayes altered an ad that was used for hiring a previous Highway Department position to fit the current vacancy. Road Foreman Jim Hayes approved the ad. Warner Hodgdon motioned to approve and run the ad for the vacancy. Sue Hayes seconded the motion. Motion passed 4-0.
- Jen D'Agostino suggested posting the ad online and recommended Front Porch Forum.
- Road Foreman Jim Hayes suggested adding the mower to the advertisement for selling the water truck and body. Warner Hodgdon motioned to approve adding the mower to the previously approved advertisement. Sue Hayes seconded the motion. Motion passed 4-0. Jim will write up the ad and send it to the Town Clerk Deb Benoit to post in the newspaper.

Notary Services Policy (Discussion/Action)

- Deb Benoit announced she is a certified Notary and presented her policy for Selectboard approval. She will restrict her services to the town of Waterford. She will not charge a fee and will only provide services to residents. Kevin Gilander pointed out a typo in the policy. Sue Hayes motioned to accept the policy as amended. Kevin Gillander seconded the motion. Motion passed 4-0.

Agenda Items for Next Meeting June 24

- Garage Issues
- Address In Person vs Virtual Open Meetings
- Paving Bid discussion

Executive Session 1 V.S.A. § 313(a)(1)(B) - Personnel

- Sue Hayes motioned to enter Executive Session. Ron Gray seconded the motion. Motion passed 4-0. The group entered Executive Session at 7:08 PM.
- The Board exited Executive Session at 7:46 pm. No action was taken

Adjourn

- Sue Hayes made a motion to adjourn the meeting. Warner Hodgdon seconded the motion. Motion passed 4-0. Meeting was adjourned at 7:48 pm.

Waterford Selectboard Meeting June 10, 2024

Sign In Sheet

Name

Signature

Bryan FLEMING

Bryan Fleming

Lyn Fleming

Lyn Fleming

Darcy Nelson

Darcy Nelson

William Jones

William Jones

Clayton Buckert

Clayton Buckert

Dina Hayes

Dina Hayes

Kolan Magdaly

Kolan Magdaly

David E. Morrison

David E. Morrison

Clarence

Clarence

DWANE KEARL

Dwane Keare

Jenifer

Jenifer

Amey

Amey

Deb Bennett

Deb Bennett

Deborah Caldwell

Deborah Caldwell

Deborah Allard

Deborah Allard