

**Agenda**  
**Regular Meeting of the**  
**Harrisburg Township Park District**  
**Board of Commissioners**  
**November 15, 2024 - 8:00 AM**  
**Harrisburg Park Office**



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Consent Agenda:
  - a. Approve October 18, 2024 Board Minutes
  - b. Approve Bills – October 15, 2024 through November 11, 2024
  - c. Approve Unaudited Financial Reports – October 2024
4. Closed Session pursuant to 5 ILCS 120/2(c)( 1)&(21) of the Illinois Open Meetings Act (if requested)
  - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
  - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. Unfinished Business
  - a. Discuss / Approve Designations of 2022 Bond Funds
    - i. Paint Park Pool
  - b. Discuss / Approve Survey of Park
6. New Business
  - a. Discuss / Approve Ordinance 2024-1115 An Ordinance Levying the Taxes for the Harrisburg Township Park District, Saline County, Illinois for 2024
    - i. Truth in Taxation Certificate of Compliance
    - ii. Certificate of Secretary
  - b. Discuss / Approve Statement of Receipts and Disbursements for FY July 2023 through June 2024
  - c. Discuss / Approve FY2024 Audit
  - d. Discuss / Approve FY2024 Illinois Annual Financial Report (AFR)
  - e. Discuss 2025 Proposed Board Meetings Date, Time, and Location
    - i. Currently 3rd Friday of each month at 8:00 AM at Park Office Community Room
  - f. Discuss / Approve using General Funds to pay off Bond Debt due in December
    - i. Money will be replaced as soon as park receives all tax payments from Saline County
  - g. Discuss / Approve Annual Review of Information Security Policy Document
  - h. Discuss / Approve if Drone Regulations / Policy is needed
  - i. Announce 2025 Election Filing Deadline – November 18, 2024
  - j. Announce Job Posting for Maintenance Foreman Full Time Position

7. Risk Management and Loss Control Committee Meeting
  - a. Roll Call
  - b. Unfinished Business
    - i. None
  - c. New Business
    - i. None
  - d. Discuss / Approve any additional items of safety concern
  - e. Adjourn Committee Meeting
8. Department Reports
  - a. Director Report (See Attached Handout)
  - b. Recreation Report (See Attached Handout)
  - c. Maintenance Report (See Attached Handout)
9. Next Meeting Date:
  - a. Regular Meeting on December 20, 2024 at 8:00 AM at Harrisburg Park Office
10. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or [bemery@harrisburgpark.net](mailto:bemery@harrisburgpark.net) a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on November 15, 2024. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is [freeconferencecall.com](http://freeconferencecall.com). The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of [freeconferencecall.com](http://freeconferencecall.com).

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.