

## **JOB POSTING**

### **Vice President of Programs**

Klingberg Family Centers, founded in 1903 with its headquarters located in New Britain, CT, is a private nonprofit multi-service agency providing help to hundreds of children and families in Connecticut each year. Our mission is to help build healing relationships that empower children and families to reach their full potential.

Under the direction of the President/CEO, the Vice President of Programs, develops, recommends, implements, coordinates, controls, and monitors approved services for the care, treatment, and education of children, adolescents and of the families served by Klingberg through all of its programs. The Vice President develops and maintains high quality clinical care and educational services as required by law, appropriate accreditation, and professional standards, and within the tradition and philosophies of the agency.

Essential duties and responsibilities:

- Oversees and administers the day-to-day operations of programs and services.
- Assists other administrators in achieving and maintaining compliance with applicable federal, state and accreditation regulations and standards.
- Participates as a member of the executive council which advises President/CEO on agency decisions.
- Serves on a variety of local and statewide committees and forums.
- Works with others to develop, manage and implement a responsible budget based on funding availability from contracts and fees, federal, state, local foundations, associations and private sources.

The successful candidate must possess a Masters Degree in mental health or health administration and a minimum of 5 years experience in management and administration of services to children, adolescents and their families. The candidate must have the highest integrity, possess sound judgment, and have excellent interpersonal skills. Additionally, the successful candidate will have significant related work experience in administration, fund development, public relations, strategic planning, personnel and financial management.

Resumes may be mailed to: Susan Wentzell  
Director of Human Resources  
Klingberg Family Centers  
370 Linwood Street  
New Britain, CT 06052

Resumes may be emailed to: [susanw@klingberg.org](mailto:susanw@klingberg.org)

Visit our web site, <http://www.klingberg.org> to learn more about the agency.  
Klingberg Family Centers is an Equal Opportunity Employer and A Drug & Smoke Free Workplace