

Braidwood Recreation Club

Transfer of Membership Guidelines

Please Remember ~~ A Membership can be transferred only to an *immediate Family Member*; Husband, Wife, Son, Daughter, Father, or Mother. Transfers to Siblings may be Approved by the Board of Directors, but are subject to a Double Transfer Fee.

Current Member must fill out the Transfer Request Form, and this form must be notarized. If the Current Member is a Certificate Holder, a request for a Certificate refund of \$100 must also be filled out on the Request form. (Certificates are non-transferable.)

Prospective Member must fill out their portion on the Transfer Request Form complete with family information including children's birthdates. Current Member must also sign this Request Form.

If the person being transferred to is a married daughter, a copy of her Marriage Certificate must also be submitted with the application, in order to prove relationship. If the Prospective Member was never a Member of the Club, a **Birth Certificate** must be submitted with the Transfer Application in order to prove relationship.

The above Form must be submitted to the Club Office and then be presented before the Board of Directors at their next Board Meeting for approval.

After the Transfer is approved, the prospective Member will be notified by mail. The New Member and his/her family must attend an Interview Session before the Transfer is completed

On the date of interview the Transfer Fee of \$200.00 will be due. If there is a Golf Membership and current Member wishes to also transfer the Golf Membership, a Transfer Fee of \$200.00 will be due in addition to the BRC Transfer Fee. The New Member must bring copies of Marriage Certificate, children's Birth Certificates (if any) and copies of **vehicle registrations** in order for decals to be issued. The new Member's spouse and any children age 12 or over must attend the interview.

The original Gate Cards and Guest Card (if already purchased for the year) must be given to the new Member and will be a part of the transfer process.

If you should have any questions, please feel free to call the Club Office at: (815) 458-2150.