



### Section One – Your Details:

|                                    |                      |               |                      |                      |
|------------------------------------|----------------------|---------------|----------------------|----------------------|
| Title:                             | <input type="text"/> | Forename (s): | <input type="text"/> |                      |
| Surname:                           | <input type="text"/> |               | Date of Birth:       | <input type="text"/> |
| Home Address:                      | <input type="text"/> |               |                      |                      |
|                                    | <input type="text"/> |               | Postcode:            | <input type="text"/> |
| Home/Mobile Telephone Number:      | <input type="text"/> |               |                      |                      |
| Employer:                          | <input type="text"/> |               |                      |                      |
| Work Address:                      | <input type="text"/> |               |                      |                      |
|                                    | <input type="text"/> |               | Postcode:            | <input type="text"/> |
| Work Telephone Number:             | <input type="text"/> |               |                      |                      |
| Applicants Preferred Email Address | <input type="text"/> |               |                      |                      |

### Section Two – Qualification Application:

Specify the route/level at which you want to become Qualified.

(IMI Level 1 electric/hybrid vehicle Awareness.) or (IMI Level2 electric/hybrid routine maintenance)

Note: Please inform your assessment centre if you require any special assessment Arrangements (e.g. an interpreter) at the time you submit this application.



### Section Three - Career History

Previous positions (over the last five years, starting with the most recent. Use a separate sheet of paper if necessary)  
(Note: **no previous experience required for level 1 awareness qualification.**)  
( **Level 2 routine maintenance qualification requires appropriate vehicle maintenance and repair knowledge and skills at level 2 or above** )

| From/To | Job Title | Company Name | Type of Business |
|---------|-----------|--------------|------------------|
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|         |           |              |                  |
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|         |           |              |                  |

### Section Four – Qualifications:

Details of relevant vocational and professional qualifications. Please attach COPIES of certificates and any supplementary information you may feel appropriate, e.g. current C.V. We regret that we are unable to return copies of certificates received.

| Date Achieved                           | Description | Place                                    | Level/Grade |
|---|-------------|--|-------------|
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|   |             |  |             |
|   |             |  |             |
|   |             |  |             |
| IMI Candidate Number<br>(if applicable) |             | IMI Membership<br>Number (if applicable) |             |



## Section Five – Professional Registration:

Upon successful completion of your qualification, you will be registered on the IMI Professional Register.

All qualified individuals are required to sign, and are expected to abide by, an ethical code of conduct.

### Code of Conduct:

- Uphold the standing of the profession and conduct themselves in such a manner as not to bring the profession into disrepute
- At all times be strictly professional in their approach to the public, business colleagues and all those whom they meet in their day to day business activities
- Maintain professional competence and skills in respect of all developments and legislation applicable to this profession (CPD)
- Perform their duties and observe their responsibilities to their employers, staff and the public with integrity, courtesy and consideration
- Take all reasonable steps to ensure that work undertaken by staff under their control is performed with integrity, courtesy and consideration
- Not incur personal gain through abuse of their professional position
- Work within the framework of the law at all times, particularly relating to the operation of the organisation with which they are connected
- Respect the confidentiality of any information given by customers, employers, staff and suppliers
- Not directly, indirectly or unfairly injure the reputation of another accredited individual
- Encourage staff under their control to raise their educational standards and skill through continuing professional development (CPD)

## Section Six – Declaration:

I hereby apply for inclusion on the Professional Register. I confirm that the information supplied in support of my application is correct, that I have not been convicted of any offence relating to my employment in the motor industry, and that nothing has been withheld that would affect my suitability for inclusion.

I accept the above Code of Conduct as a condition of my Professional Registration.

I consent to this information being collated, stored and released for the purposes of the Professional Register, both in written and electronic format. This will be done in line with the principles of the Data Protection Act 1998.

Signature:

Date:

Email to [info@ten-automotive.co.uk](mailto:info@ten-automotive.co.uk)