



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD (EB) MEETING MINUTES**  
**Thursday, 5 May 2016, 1100-1200**

1. Approval of April Minutes (Noted the header still says March.)
2. Committees
  - a. Community Service/ Outreach and Publicity
    - i. Early Careerist/Community Service Event
      1. C&O Canal Cleanup and Picnic+15 Members showed up- Went well. Looking for new activities for the summer.
      2. Al Runnels set up a national Early Careerist Subcommittee.
  - b. Community Service
    - i. DC Central Kitchen- June 10, 2016
    - ii. Jeff Norris requested continued partnering with the Early Careerists
  - c. Training and Education Committee-
    - i. Management Concepts-
      1. Budgeting and Accounting: Making the Connection Mini-course
        - a. *August 4<sup>th</sup> back-to-back Mini Courses*
3. Treasurer
  - a. March Reports- February was accidentally sent out- so June's meeting will have to approve both March and April.
    - i. Profit and Loss
    - ii. Balance Sheet
  - b. New CPA- National CPA, Cost was noted as a concern
4. New Business
  - a. Monthly Newsletter- May Publication
  - b. Luncheon Contract Status
  - c. Official Functions of the Chapter's Board members and Committee Chairpersons- Update
  - d. 5 Star Criteria Status
  - e. Transition/June Elections- Candidates- Ginger needs to create a ballot for the May Luncheon Elections.
    - i. Introduced Mike Monson – new Newsletter Chair- Former Chapter President for the Las Vegas Chapter
  - f. National PDI
    - i. Silent Auction Chair
    - ii. Assistant Instructor (AI)s for PDI
    - iii. Regional PDI was in the black with a profit of \$19k. The Golf Tournament has 53 people signed up.
  - g. Holiday Social for 2016 will be November 30, 2016 at the ANCC

**Attendance:**

(X - in person / T- by telecon)

Executive Board			Committees		
			T	Ms. Rita Finney	Corporate/Ret Asst Sec
X	Ms. Gretchen Anderson	President		Mr. David Zavada	Audit
	Mr. Mats Persson	President Elect		Ms. Wendy Pouliot	T&E
X	Ms. Ginger Schmid	Secretary		Mr. Edson Barbosa	T&E
	Ms. Raquel Kuhfahl	Treasurer	T	Mr. Jeff Norris	O&P
	Ms. Cynthia Curry	DoD VP		Ms. Veniceza Critton	O&P
	Ms. Hannah Francis	DoD Asst Sec		Ms. Millie Thompson	T&E
T	Ms. Cynthia Crippen-Black	Army VP		Mr. Dan Olden	O&P
	Ms. Dionne Bailey	Army Asst Sec		Ms. Deb Delmar	PDI
T	Mr. Robin Farley	Navy VP		Mr. Ramni Abdul-Jalaal	PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	O&P
	Ms. Sylvia Chapman	USMC VP		Mr. Mo Kohistani	O&P
T	Mr. Jonathan Newell	USMC Asst Sec	T	Janice Hill	Scholarships Chair
	Mr. Benjamin Yarish	USAF VP	T	Ms. Terry Placek	T&E
T	Major. Michael J Harvey	USAF Asst Sec	T	Mr. Wayne Whiten	O&P
	LT Mark Sanchez	USCG VP	T	Nicole M.	
	LT Andy Younkle	USCG Asst Sec			
X	Ms. Deb Delmar	Corporate/Retired VP			