



Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham B37 6BA

Mobile: 07484 057258

Email www.kingshurstparishcouncil@gmail.com

Clerk to the Council: Paula Coyle

To all committee members
You are summoned to attend an

Annual General Meeting followed by a Full Council Meeting

on Thursday 9th May 2024 at 6.00pm,
to be held at the Seeds of Hope, Overgreen Drive,
Kingshurst, B37 6EY

Council Members: Cllrs D Cole (Chair), L Cole, S Daly, M Frampton, J Kimberley, M Brain, L Browning, B Donnelly, L Baillie, J Edwards, M Asante and Saj Golby

Paula Coyle


Paula Coyle
Clerk to Kingshurst Parish Council

Public form
(a) Matters for report only
(b) Questions and Representations from Residents

This provides an opportunity for members of the public to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingshurst Parish Council. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced

Agenda

	Welcome and Housekeeping General housekeeping
	Chairman's End of Term report.
	Public Forum Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes and should give their name and subject to the Clerk before the meeting commences. Total time allocated to Public Forum will not exceed 10 minutes in accordance with Standing Orders). Attending - Fordbridge Town Council

	<p>Cllr M Walters and Cllr S Hinton</p> <p>Members of the public are welcome to stay for some or all of the meeting. Any items brought to Council but not on the agenda may be considered for future meetings on written application to the Clerk.</p> <p>KP Councillors will not comment on agenda items in the Public Forum</p>
	<p>End of Previous Council 2023 – Allocated 5 minute recess.</p>
	<p>Commencement of Elected Council 2024/25</p>
	<div style="display: flex; align-items: center;">  <div style="margin-left: 20px;"> <h2 style="color: green; margin: 0;">Kingshurst Parish Council</h2> <p style="font-size: small; margin: 0;">The Library, Marston Drive, Kingshurst, Birmingham B37 6BA Mobile: 07484 057258 Email www.kingshurstparishcouncil@gmail.com Clerk to the Council: Paula Coyle</p> </div> </div>
<p>Agenda Item:</p> <p>1.</p> <p>1.1.</p>	<p>Election of Kingshurst Parish Council Chairman term 2024-25.</p> <p>Signing of Declaration of acceptance of office.</p>
<p>2.</p> <p>2.1.</p>	<p>Election of Vice-Chair term 2024-25</p> <p>Signing of Declaration of Acceptance of office</p>
<p>3.</p>	<p>To receive apologies for absence</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
<p>4.</p>	<p>Declarations of Interest</p> <p>To be updated</p> <p>a. Register of Interests: Councillors are reminded of the need to update their register of Interests.</p>

	<p>b. To declare any Disclosable Pecuniary Interests in items on the agenda and their Nature.</p> <p>c. To declare any Other Disclosable Interests in items on the agenda and their nature</p>
5.	Confirmation and signing of minutes of the AGM Meeting held on Thursday 18th May 2023.
6.1.	Confirmation of Internal Auditor 24/25.
6.2.	Acknowledge External Auditor Moore 24/25
7.	Confirmation: Checks/bank signatories for year 2024/25.
7.1.	To confirm: Cllr David Cole and Cllr L Browning to continual as Checks/bank signatories for year 2024/25.
8.	To approve and adopt the Standing Orders for Kingshurst Parish Council 24/25.
9.	To approve and adopt the Financial Regulations for Kingshurst Parish Council 24/25.
10.	Members allowances 24/25: (England)Regulations 2003 for the payment of a Basic Members Allowance
10.1.	To confirm: All members have received the working party's members allowance proposal and KPCs, "Councillors expenses policy"
10.1(a)	To agree to adopt the Local Authorities (Members Allowances) 24/25
10.1(b)	Regulation 26 of The Local Authorities (Members' Allowances) (England) Regulations 2003 amended in 2004 allows a parish council to pay both elected and co-opted members allowances in respect of travelling and subsistence undertaken or incurred in connection with the performance of any duty To agree to adopt the KP Councillors Expenses policy
11.	Electronic Communications Act 2000 Section 8 of the Electronic Communications Act 2000 allows authorising or facilitating the use of electronic communication. The Order made under Section 8 of the Electronic Communications Act 2000 will amend Schedule 12 of the Local Government Act 1972 to put beyond doubt that local authorities may send their members summonses to attend meetings, including agendas and related papers, to meetings electronically
11.1.	To authorise electronic emails to all councillors

	<i>The electronic communication may include attachments, such as a meeting agenda or papers, or a web-link enabling a member to view meeting papers.</i>
12.	Committees 2024-2025 Section 101 (of the Local Government Act 1972) allows a council to delegate the power to make decisions to an officer, a committee, a sub-committee or another council.
12.1.	<u>Committee Structure</u> Standing committees Finance and General Purpose:- <i>Cllr L Cole, Cllr Browning, Cllr Edwards, Cllr Daly, Cllr Brain (Co-op), Cllr Kimberley.</i> HR/Staffing Committee: <i>- Cllr Donnelly, Cllr Edwards Cllr Frampton, Cllr Daly.</i> <hr/> Events Committee: <i>- Cllr D Cole, Cllr L Cole, Cllr Donnelly, Cllr Browning, Cllr Daly</i> Allotments/Community Garden Committee: <i>- Cllr Edwards, Cllr Browning, Cllr Baillie</i> Environment Committee: <i>- Cllr Donnelly, Cllr Frampton, Cllr Daly</i> Planning Committee: <i>- Cllr Kimberley, Cllr Browning, Cllr Donnelly</i>
12.2.	Committees Terms of reference to be reviewed at first Committee meeting.
12.3.	To decide and action any working parties for projects in the year ahead 24/25
12.4.	To fix the dates and times of ordinary meetings of the Council and Committees for the year. <i>Draft Meeting Schedule for 2024/25 - Attachment 1</i>
13.	To decide and elect councillors to represent KPC on outside bodies. <ul style="list-style-type: none"> ● Birmingham Airport consultative committee ● WALC/ NALC ● School Governors Yorkswood, Kingshurst and St Anthony's.

14.	Date of next AGM meeting: Location to be confirmed May 2025.
	AG Meeting 2024 Finished: Full Council Meeting to commence at 7pm.