HARRISBURG TOWNSHIP PARK DISTRICT

BUDGET

PUBLIC HEARING 9/18/2020

FY 2021
(July 1, 2020 – June 30, 2021)

ORDINANCE NO. 2020-0918

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE HARRISBURG TOWNSHIP PARK DISTRICT SALINE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF JULY 2020 AND ENDING ON THE THIRTIETH (30TH) DAY OF JUNE 2021.

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (BOARD) OF THE HARRISBURG TOWNSHIP PARK DISTRICT, SALINE COUNTY, ILLINOIS:

SECTION 1. It is hereby found and determined that:

a. This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for inspection for at least 30 days prior to final action; and
b. A public hearing was held at the Harrisburg Township Park District main office, Harrisburg, Illinois on the 18th day of September, 2020 on said Ordinance, notice of said hearing have been given at least one (1) week prior to such hearing by publication in the Harrisburg Daily Register, a newspaper published within the Park District; and
c. That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning July 1st, 2020 and ending June 30th, 2021 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same hereby budgeted and appropriated beginning the first (1st) day of July 2020, and ending on the thirtieth (30th) day of June, 2021:

I. GENERAL CORPORATE FUND	BUDGET ($)	APPROPRIATION ($)
BOARD & ADMINISTRATIVE		
Salary - Executive Director	$26,595.00	$26,595.00
Bonuses	$1,500.00	$1,500.00
BOARD & ADMINISTRATIVE TOTAL	**$28,095.00**	**$28,095.00**
OPERATIONS		
Utilities – Electric	$21,250.00	$21,250.00
Utilities – Water/Sewer	$5,250.00	$5,250.00
Utilities - Telephone	$6,350.00	$6,350.00
Utilities – Cellular Phone	$4,650.00	$4,650.00
Utilities – Natural Gas	$3,200.00	$3,200.00
OPERATIONS TOTAL	**$40,700.00**	**$40,700.00**
RECREATION DEPARTMENT		
Salary - Administrative Assistant	$26,614.00	$26,614.00
RECREATION DEPARTMENT TOTAL	**$26,614.00**	**$26,614.00**
MAINTENANCE DEPARTMENT		
Salary – Maintenance Director	$31,150.00	$31,150.00
Salary – Maintenance Foreman	$9,120.00	$9,120.00
Salary – Maintenance Worker	$24,000.00	$24,000.00
Maintenance Supplies / Repairs	$25,000.00	$25,000.00
Grants / Donations	$2,000.00	$2,000.00
Gas & Oil	$13,000.00	$13,000.00
Garbage Removal	$2,783.00	$2,783.00
MAINTENANCE DEPARTMENT TOTAL	**$107,053.00**	**$107,053.00**
MUSEUM		
Levy for Museum	$12,713.00	$12,713.00
MUSEUM TOTAL	**$12,713.00**	**$12,713.00**
GENERAL CORPORATE FUND TOTAL	**$215,175.00**	**$215,175.00**

II. RECREATION FUND	BUDGET ($)	APPROPRIATION ($)
BOARD & ADMINISTRATIVE		
Salary - Executive Director	$14,775.00	$14,775.00
Salary - Maintenance Director	$18,690.00	$18,690.00
Salary - Maintenance Foreman	$25,080.00	$25,080.00
Publishing Fees & Postage	$400.00	$400.00
Seminar Expenses	$295.00	$295.00
Dues, Subscriptions, & Materials	$4,250.00	$4,250.00
Professional Fees	$4,250.00	$4,250.00
BOARD & ADMINISTRATIVE TOTAL	**$67,740.00**	**$67,740.00**
OPERATIONS		
Printing	$750.00	$750.00
Promotion / Advertising	$400.00	$400.00
Internet / Web Hosting	$216.00	$216.00
OPERATIONS TOTAL	**$1,366.00**	**$1,366.00**
RECREATION DEPARTMENT		
Salary – Administrative Assistant	$19,010.00	$19,010.00
Wages - Seasonal Labor	$41,250.00	$41,250.00
Program Expenses	$1,920.00	$1,920.00
Activity Costs	$2,100.00	$2,100.00
Travel Reimbursement	$900.00	$900.00
Rec Equipment / Repairs / Improvements	$500.00	$500.00
RECREATION DEPARTMENT TOTAL	**$65,680.00**	**$65,680.00**
OFFICE DEPARTMENT		
Wages – Secretary / Receptionist	$1,058.00	$1,058.00
Office Expenses	$6,000.00	$6,000.00
OFFICE DEPARTMENT TOTAL	**$7,058.00**	**$7,058.00**
RECREATION FUND TOTAL	**$141,844.00**	**$141,844.00**

III.RETIREMENT FUND	BUDGET ($)	APPROPRIATION ($)
OPERTATIONS		
FICA Expense	$25,972.00	$25,972.00
IMRF Expense	$38,176.00	$38,176.00
OPERATIONS TOTAL	**$64,148.00**	**$64,148.00**
ADMINISTRATIVE		
Salary - Executive Director	$11,820.00	$11,820.00
ADMINISTRATIVE TOTAL	**$11,820.00**	**$11,820.00**
RETIREMENT FUND TOTAL	**$75,968.00**	**$75,968.00**

IV. INSURANCE FUND	BUDGET ($)	APPROPRIATION ($)
OPERTATIONS		
Insurance - Liability	$45,212.00	$44,398.00
Workers Compensation	$11,300.00	$10,400.00
Unemployment Tax	$6,000.00	$6,000.00
OPERATIONS TOTAL	**$62,512.00**	**$60,798.00**
ADMINISTRATIVE		
Salary - Maintenance Director	$24,920.00	$23,664.00
Salary – Maintenance Foreman	$20,520.00	$18,990.00
Salary – Executive Director	$17,730.00	$16,770.00
ADMINISTRATIVE TOTAL	**$63,170.00**	**$64,884.00**
INSURANCE FUND TOTAL	**$125,682.00**	**$125,682.00**

V. POLICE / SECURITY FUND	BUDGET ($)	APPROPRIATION ($)
ADMINISTRATIVE		
Professional Fees	$6,246.00	$6,246.00
ADMINISTRATIVE TOTAL	**$6,246.00**	**$6,246.00**
POLICE / SECURITY FUND TOTAL	**$6,246.00**	**$6,246.00**

VI. BOND PAYMENT FUND	BUDGET ($)	APPROPRIATION ($)
BOND PAYMENT		
Bond Principal	$189,300.00	$189,300.00
Bond Interest	$8,692.35	$8,692.35
BOND PAYMENT TOTAL	**$197,992.35**	**$197,992.35**
BOND PAYMENT FUND TOTAL	**$197,992.35**	**$197,992.35**

SUMMARY OF FUNDS

I. GENERAL CORPORATE FUND	**$215,175.00**
II. RECREATION FUND	**$141,844.00**
III. RETIREMENT FUND	**$75,968.00**
IV. INSURANCE FUND	**$125,682.00**
V. POLICE / SECURITY FUND	**$6,246.00**
VI. BOND PAYMENT FUND	**$197,992.35**
GRAND TOTAL	**$762,907.35**

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning July 1, 2020 and ending June 30, 2021 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended June 30th, 2020 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

a. An estimate of the cash on hand at the beginning of the fiscal year is expected to be $671,053.27.
b. An estimate of the cash expected to be received during the fiscal year from all sources is $762,907.35.
c. An estimate of the expenditures contemplated for the fiscal year is $1,027,307.35
d. An estimate of the cash expected to be on hand at the end of the fiscal year is $406,653.23
e. An estimate of the amount of taxes to be received during the fiscal year is $708,395.35

SECTION 4. The receipts and revenues of the Harrisburg Township Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this 18th day of September, 2020.

AYES: 3 ABSENT: _____

NAYS: 0 ABSTAIN: _____

HARRISBURG TOWNSHIP PARK DISTRICT

By: Richard Rumsey
Richard Rumsey, Board President

Doug Emery
Doug Emery, Board Vice President

[SEAL]

ATTEST

Michael Williams
Michael Williams, Board Secretary

STATE OF ILLINOIS)
)SS.
COUNTY OF SALINE)

CERTIFICATION

I, Michael Williams, do hereby certify that I am the duly qualified and acting Secretary of the Harrisburg Township Park District in the county and state aforesaid, and, as such Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of the Combined Annual Budget and Appropriation Ordinance of the Harrisburg Township Park District, Saline County, Illinois, for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021, as adopted by the Board of Commissioners at its properly convened meeting held on the 18th day of September, 2020, as appears from the official records of the Harrisburg Township Park District in my care and custody.

Michael Williams
Michael Williams, Board Secretary

CERTIFICATION OF ESTIMATE
OF REVENUE
FISCAL YEAR 2020 - 2021

I, Michael Williams, do hereby certify that I am the duly qualified Treasurer of the Harrisburg Township Park District and the chief fiscal officer of said Park District. As such officer, I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning July 1, 2020 and ending on June 30, 2021 are estimated to be as follows:

ESTIMATE OF REVENUE

SOURCE	AMOUNT ($)
Real Estate Taxes	$510,403.00
Personal Property Replacement Tax	$36,587.00
Interest Earned	N/A
Notes	N/A
Program Fees	$2,400.00
Grants and Donations	$2,000.00
General Obligation Revenue Bonds	$197,992.35
Miscellaneous	$13,525.00
TOTAL	**$762,907.35**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Harrisburg Township Park District this 18th day of September, 2020.

Michael Williams

Michael Williams, Treasurer

[SEAL]