



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD MEETING Minutes**

**Thursday, 12 Aug 2021, 1200-1300**

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

RDML Mark Fedor	President
LCDR Lewis Motion	Secretary
Cynthia Hufty	Treasurer
COL Clay Pettit	Army Vice President
Charles Morse	DoD Vice President
Shari Ritter	Marine Corps Vice President
Natalie Osgood	Air Force Vice President
LCDR Mark Sanchez	Coast Guard Vice President
Chris Stockel	Corporate/Retired Assistant Secretary
Jenny Lu	CDFM Chapter Liaison
Mario Beckles	Scholarship Chair
Dr. Jennifer Miller	Luncheon Liaison/Host
Terry Placek	Training & Education
Raquel Kuhfahl	Competition
Jeff Norris	Community Service
Dan Olden	Membership
Michael Monson	Newsletter Managing Editor
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster
Cody Ferguson	Early Careerist Chair

1. Opening Remarks – President (*RDML Fedor*)
  - a. *Hope all are safe and healthy, changes with Delta variant*
  - b. *Goals going into this – going to in-person, hybrid, but with Delta, need to assess to keep everyone safe and*
  
2. Administrative Matters – Secretary (*LCDR Motion*)
  - a. Approval of Month Minutes – Distributed to the board on 04 Aug 2021 (*attached*)
    - i. Motion to Approve – Ms. Placek
    - ii. Motion to Second – Ms. Kuhfahl
  - b. Executive Board and Committee Chair Functional Statements review and update initiative
    - i. LCDR Motion to follow up with individual chairs for additional input
    - ii. Anticipate final draft for review at next EB meeting
  - c. Updated Roster and Calendar
    - i. Updated roster and calendar will be provided along with draft of these minutes for review

3. Calendar Review – Secretary (*LCDR Motion*)
  - a. August Luncheon – 19 August 2021, LTG Chamberlain (Army)
  - b. No luncheon in September to focus support on the golf tournament
  - c. Navy on deck for providing the speaker in October; LCDR Motion to follow up with Navy VP
  
4. VP Updates:
  - a. Army (*COL Pettit*)
    - i. *Ms. Medina no longer available to be the Army Assistant Secretary*
    - ii. *Request recommendations of any potential new Army Assistant Secretary candidates*
  - b. Navy – *N/A*
  - c. Marine Corps (*Ms. Ritter*)
    - i. *NSTR*
  - d. Air Force (*Ms. Osgood*)
    - i. *With the shift in EB to the second Thursday, in order to minimize e-mail traffic, request consolidated flyers for member luncheons and Early Careerists sooner*

**FORAC: LCDR Lewis Motion and Mr. Cody Ferguson** – coordinate respective speaker flyers by last day of the month; LCDR Motion will send consolidated flyers to EB & Committee Chairs so Service VPs can distribute in a single e-mail with sufficient lead time to maximize participation.

- e. DoD (*Mr. Morse*)
    - i. *Speaker for November Early Careerist identified; more to follow*
  - f. Coast Guard (*LCDR Sanchez*)
    - i. *NSTR*
  - g. Corporate – *N/A*
  
5. Update: Golf Tournament (*LCDR Motion for Ms. Del Mar*)
  - a. *Request maximum distribution of flyer*
  - b. *Currently at ~73 registrants, goal is to fill to 200*
  - c. *Most registrants are on the private/corporate side (~90%), would like to see more military/government participation*
  - d. *Golf Tournament Committee working with venue to address COVID-19 Delta variant concerns*
  
6. Committee Updates: Outreach and Publicity
  - a. Competition (*Ms. Kuhfahl*)
    - i. *Chapter receives credit for member FM articles*
    - ii. *Please encourage members to write relevant FM articles and share*
  - b. Community Service (*Mr. Norris*)
    - i. *15 September ASMC/AGA Golf event – Food Drive*
    - ii. *Benefits the Capital Area Food Bank*
  - c. Newsletter (*Mr. Monson*)

- i. *July Newsletter published*
  - ii. *Newsletters published on the 10<sup>th</sup> day of every “odd” numbered month*
  - iii. *Next issue: September*
  - iv. *Input due by 31 August*
- d. *Website (Mr. Whiten)*
  - i. *Website updates complete; in a good place until the transition to the National website occurs*
  - ii. *Still need a Communications Volunteer from the Executive Board; will work with Ms. Del Mar who has the lead in this effort*

For next EB: utilize Zoom/Teams/Other capability to enable screen sharing – Mr. Whiten will provide an overview to the EB and Committee Chairs of the updates to and highlights on the website

- e. *Early Careerist Program (Mr. Ferguson)*
  - i. *ECs have a few teams set up for the Golf Tournament*
  - ii. *EC next Tuesday; CG on Deck for October*
  - iii. *In-Person Social Events currently paused until new COVID guidance provided*
- f. *Membership (Mr. Olden)*
  - i. *3,472 members as of August*
  - ii. *62 memberships expiring in August – renewal process is held at the National level*
  - iii. *11 new members joined in July*
  - iv. *Net decrease of 20 members at the beginning of August, which offset most of the July net gains (note: this is typical for the summer transfer season)*

7. **Committee Updates: Training and Education**

- a. *CDFM (Ms. Lu)*
  - i. *CDFM Candidate Handbook included as an attachment to this meeting; also available on the ASMC website*
  - ii. *Good information to provide to FMs looking to gain this credential*
  - iii. *Request EB share this with interested personnel*

NOTE: beginning in October, recognize new recipients of CDGM credential at the luncheon

- b. *Awards – N/A*
- c. *Scholarship (Mr. Beckles)*
  - i. *Will provide a flyer for the October EB meeting*
  - ii. *31 January Deadline, announce winners in February*
- d. *Luncheon (LCDR Motion for Ms. Thompson)*
- e. *Training (Ms. Placek)*

8. **Budget:**

- a. *Treasurer presented the July Budget and Dashboard for review (Ms. Hufty/ Mr. Durrani)*
- b. *Audit (Mr. Zavada)*