

Liberia Build Project

7420 Unity Ave., Ste. 310A Brooklyn Park, MN 55443

Tel: 763.560.1347

Email: applications@liberiabuildproject.org

www.liberiabuildproject.org

Board of Directors Candidate Application

Name, phone, email address of organizational representative:

Please return this application to the above address by (date):

Date _____

Name

First _____ MI _____ Last _____ Familiar name _____

Residence

Address _____

Phone _____ E-mail _____

Employer

Name _____

Your title _____

Address _____

Phone _____ E-mail _____

Type of business or organization _____

Primary service(s) and area/population served _____

Preferred method of contact Work Residence

Please list boards and committees that you serve on, or have served on
(business, civic, community, fraternal, political, professional, recreational, religious, social).

Organization	Role/Title	Dates of Service
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Education/Training/Certificates

Optional – Have you received any awards or honors that you'd like to mention?

How do you feel **Liberia Build Project** would benefit from your involvement on the Board?

Skills, experience and interests (Please check all that apply)

- | | |
|----------------------------------|------------------------|
| Finance, accounting | Education, instruction |
| Personnel, human resources | Special events |
| Administration, management | Grant writing |
| Nonprofit experience | Fundraising |
| Community service | Outreach, advocacy |
| Policy development | Other _____ |
| Program evaluation | Other _____ |
| Public relations, communications | Other _____ |

Please list any groups, organizations or businesses that you could serve as a liaison to on behalf of **Liberia Build Project**.

Please tell us anything else you'd like to share.

Thank you very much for applying

Statement of Agreement for Board Members

As a Board member of Liberia Build Project, I understand that my duties and responsibilities include the following:

1. I am *fiscally* responsible, with the other Board members, for this organization. It is my duty to know what our budget is, and to be active in planning that budget, and planning the fundraising to meet that budget.
2. I am *legally* responsible, along with the other Board members for this organization. I am responsible to know and approve all policies and programs, and to oversee the implementation of policies and programs. I know that if I fail in my tasks, and if the organization becomes the subject of a suit from a private person, or from the Federal or state government, I may be held personally liable for the debts incurred.
3. I am *morally* responsible for the health and well being of this organization. As a member of the Board, I have pledged myself to carry out the mission of Liberia Build Project.
4. I will give what is for me a *meaningful* donation, I may give this as a one time donation each year, or I may pledge to give a certain amount several times during the year.
5. I will actively engage in fundraising for this organization, in whatever ways are best suited to me. These may include individual solicitation, doing special events, writing mail appeals and the like. There is no set amount of money that I must raise because I am making a good faith agreement to do my best, and bring in as much money as I can.
6. I will attend _____ Board meetings every year, and be available for phone consultation. I understand that commitment to this Board will involve no less than _____ hours per month.
7. I understand that no quotas have been set, that no rigid standard for achievement has been formed. Board members are making a statement of faith and trust each other to carry out the above agreement to the best of our own abilities. I know that if I fail to act in good faith, I must resign, or someone from the Board may ask me to resign.

In its turn, Liberia Build Project is responsible to me in a number of ways:

1. I will be sent, without request, quarterly financial reports which allow me to meet the prudent person section of the law.
2. I can call on the Executive Director to discuss program and policy, goals and objectives.
3. Board members and staff will respond in a straight forward and thorough fashion to any questions I have with I feel are necessary to carry about my fiscal, legal, or moral responsibilities to this organization.

Board member signature

Date