

## Kingshurst Parish Council Councillor Training 2023

The Parish Council is committed to ensure that it continues to fulfill its duties and responsibilities to residents professionally. The Council's intention is that Councillors, Clerk are suitably equipped with the correct knowledge and skills to carry out their roles and maintain effective working practices.

The Council will procure or provide such training and development opportunities as it deems necessary and relevant for the delivery of its work. It is essential that Councillors and staff are given equal opportunity to develop their knowledge of local government and the law relating to parish councils and to learn new skills to promote partnership working and community engagement in order to become effective councillors and lead a modern and progressive Parish Council of the future.

Councillor and staff development should be regarded as an integral part of the Council's business.

David	Cole	Chair's Training	Tue 3rd Oct 2023
Bernadette	Donnelly	Risk Assessments for Local councils	Thur 28th Sep 2023
John	Kimberley	Councillor Training	Tue 19th Sep 2023
Marcus	Brain	Councillor Training	Tue 19th Sep 2023
Lee	Browning	Councillor Training	Tue 19th Sep 2023
Bernadette	Donnelly	Councillor Training	Tue 19th Sep 2023
John	Edwards	Councillor Training	Tue 19th Sep 2023
Mark	Frampton	Councillor Training	Tue 19th Sep 2023
Martin	Asante	Councillor Training	Tue 19th Sep 2023
Marcus	Brain	"Understanding Council Meetings"	Mon 3rd July 2023
Mark	Frampton	"Understanding Council Meetings"	Mon 3rd July 2023
John	Edwards	"Off to a flying start "	Wed 21st June 2023
Lee	Browning	"Off to a flying start "	Wed 21st June 2023
Bernadette	Donnelly	"Off to a flying start "	Wed 21st June 2023

Bernadette	Donnelly	"Being a Good Employer"	Wed 21st June 2023
Bernadette	Donnelly	Appraisal skills	Wed 21st June 2023
Lee	Browning	Finance for councillors	Tue 23rd May 2023
Marcus	Brain	Finance for councillors	Tue 6th June 2023
Lee	Bailie	Induction Training	Thur 27th July 2023
Martin	Asante	Induction Training	Thur 27th July 2023.
Bernadette	Donnelly	Induction Training	Thur 27th July 2023
Lee	Browning	Induction Training	Thur 27th July 2023

## Clerk Training 22/23.

Paula	Coyle	Risk Assessments for Local councils	Thur 28th Sep 2023
Paula	Coyle	Clerks Operational meeting	Tue 27th June 2023
Paula	Coyle	Agendas and minutes	Thur 7th July 2022
Paula	Coyle	VAT for VAT registered Councils	Mon 20th July 2022
Paula	Coyle	Allotment Tenancy Agreements and Policies	Wed 29th June 2022
Paula	Coyle	Clerk Toolkit 2: Meetings Administration and Management	Thur 6th July 2022
Paula	Coyle	Clerk toolkit 7: Budget Review - Precept and Audit preparation	Thur 22nd Sep 2022
Paula	Coyle	Clerking Essentials	Wed 24th Aug 2022
Paula	Coyle	Clerk toolkit 6: Legal Powers, policies and committees	Thur 14th July 2022
Paula	Coyle	Councillors Fundamentals Induction	Wed 9th Feb 2022