

2020-2021 FINANCIAL COMMITMENT CONTRACT

(One form per family)

We hope everyone prospers, but in the best regulated homes emergencies arise. If financial difficulties occur, it pays to communicate with us, as our Financial Policy will be strictly enforced.

TUITION POLICY:

1. Tuition is to be paid in one of two ways:
 - a) Payable in 10 monthly payments. The first payment is due July 1. The remainder of tuition will be paid September through May. (August payment is book fees only, no tuition.)
 - b) By the year - paid by August 15 with a 5% discount for payment in full in cash or check.
2. Tuition payments are due the FIRST of every month. You can keep up to date with your balance by checking your bill through your FACTS account. Payments can be made online at www.factsmgt.com. Payments online are free if you use your checking account. If using a credit card there is a fee.
3. Tuition payments not paid in full by the 5th of every month will be charged a late fee of \$15.
4. No student will be allowed to continue if the payment is 30 days past due unless:
 - a) Your balance is made current.
 - b) Satisfactory arrangements have been made (prior to that date), with the financial office. If the children come to school we will have to keep them in the school office until you pick them up. This can be embarrassing to all concerned no matter how discreetly it is handled. In order not to embarrass your children, please do not send them to school. A reminder of our financial policy will be issued at this time.
5. If payment or payment arrangements have not been met in a reasonable amount of time, we will pursue any and all action to collect past due money. A 20% service charge will be added at that time.
6. Lost books will be replaced at the parent's expense. The replacement fee is typically \$45 per book.
7. There will be a \$35 charge for any check returned for non-sufficient funds or closed accounts. Only a cashier's check, money order, or cash will be accepted after a non-sufficient check.
8. All Junior and Senior High accounts must be current for the students to receive report cards, transcripts, or to participate in the awards programs or graduation exercises.

ENROLLMENT POLICY

1. Early Registration begins February 26, 2020, and will continue through March 19, 2020. Payment of the registration fee is required to hold a student's place in class. Payment **MUST** accompany the completed financial commitment form (online). Enrollment will be on a first come, first serve basis. Accounts must be current and in good standing to qualify for the early registration discount.
2. Registration payments are **NOT** refundable.

CLASS FEE POLICY

1. **The first month's tuition MUST be paid by July 1. Book fees are due on August 1** with the remaining tuition to be paid September through May. **Please plan ahead for this expense.** Students may not be admitted to classes after the first Tuesday following Labor Day if fees have not been paid.
2. No refunds will be made after the first week of school.

TRANSPORTATION FEE

1. The fee is \$50 for riding the bus to and from school/per month for the first two children, each additional child is \$5 a month)
2. The fee is \$25 for riding the bus one way to or from school and includes the first two children, each additional child is \$5 a month)
3. There is a fee of \$5 for students riding the bus home one time.
4. Your child will not be allowed to ride the bus if the fee is over 30 days past due.

SPORTS FEES

1. Sports fees as well as parent permission slips need to be submitted before the first game is played.
2. Team players will not be able to attend or participate in any games until the fee is paid and the parent form is submitted.
3. Each sport fee will be announced at the start of the season and must be paid before the first game.

EARLY WITHDRAWAL POLICY:

1. Before a child is considered "withdrawn" the parent **MUST** notify the school business office and sign a withdrawal form. Until the withdrawal form is turned in at the business office, the child will remain on the enrollment and will be billed accordingly.
2. Student records are not released until the account is **PAID IN FULL.**

SPECIAL NOTE:

GVCA reserves the right to dismiss any student not in harmony with our goals and policies. The school also reserves the right to dismiss any student whose financial obligations remain unpaid after the due date.

Sign and detach the back page and keep this copy for your records.

2020-2021 FINANCIAL POLICY AGREEMENT FORM

Family Name _____

I have received, read, and agree to comply with the financial policy of Grand View Christian Academy.

Mother's Signature

Date

Father's Signature

Date

THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR REGISTRATION FEE IN ORDER FOR YOUR CHILD TO BE CONSIDERED FULLY REGISTERED.