

Waterford Selectmen's Meeting
Monday, September 11, 2017
Town Clerk's Office

Attendees:

Selectmen: Fred Saar, Brent Beck

Road Foreman: Lisle Houghton

Town Clerk: Jessy Pelow

Treasurer: Joanne Jurentkuff

Assistant Clerk: Steve Eddy

Citizens: Kevin Gillander, Marcia Martel, Ed Allen, Clifton Bullock, Kate Piper, Dave Morrison

Opening: Brent opened the Selectmen's meeting at 7:40 p.m. Brent made the motion to approve the minutes for August 14th. Fred seconded the motion. All approved. The Selectmen signed the minutes and orders. Budget report was presented to date.

Citizens' Concerns:

Ed Allen and Clifton Bullock came to speak about the complaint the Town received regarding the very bright new sign out front of the Union Baptist Church. They adjusted the sign and it will be turned off at night for the time being until they can find the right setting.

Marcia Martel expressed her concerns to the Selectboard regarding the loud explosive incident that happened on July 15th.

Kate Piper- Waterford Church Direction-USDA Application/Survey: Kate Piper asked the Town to be the applicant for a USDA Rural Development Grant to conduct a study on what it would take to bring the church building up to code. Kate will write the grant, Town will pay for the work and be reimbursed by USDA, and Brent will provide the federally required oversight of the grant. Kate also asked if the Town would write a letter of support for the project. Fred made the motion to sponsor the Church, advance funds for the feasibility study and to be reimbursed later. Brent seconded. All approved.

Loader Update: Lisle reported that the loader is working wonderfully. The loader will be charged off at \$20,000 a year.

Sign Grant Report for Duck Pond Road Project: Selectmen signed

Hale Road Narrows Financial Update: The Hale Rd narrows project cost came in at \$15,894.84, \$532.81 dollars over the original estimate of \$15,362.43.

Brent made the motion for the \$532.81 to be covered out of the Highway General Fund. Fred seconded the motion. All approved.

Other: Lisle mentioned that there is a dump truck body currently sitting in the weeds and Ian would like to purchase it. Brent made the motion to sell the old dump truck body for \$500 to Ian. Fred seconded the motion. All approved.

Lisle said there are four tires off the 1986 Grader that are sitting with no use and he would like to purchase them. The Selectmen agreed to giving them to Lisle at no cost which is cheaper than hauling to Lyndonville for disposal.

Brent made the motion for Lisle to take the old 1986 tires at no cost. Fred seconded the motion. All approved.

Ambulance Services Agreement: Brent made the motion to sign the CALEX service agreement. CALEX will become a budget item rather than an appropriation. Fred seconded the motion. All approved.

Lucier Property Update: Alfred Lucier's mother signed for the registered letter regarding the cleanup on August 28th. He has 30 days to clean up the property or the Town will. Deferred to the October 9th Selectboard meeting where the Selectboard will decide whether to move forward or not.

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Dump Income vs. Expenses: Dump income is running about \$530 short as of now. It will be covered from the compactor fund, but will talk about perhaps raising the prices in October.

Recycling Brochure: Brent made the motion for Sherwin Dodge to print 1000 recycling brochures for the cost of \$440.80. Fred seconded the motion. All approved.

Tax Map Updates: Meeting on tax maps scheduled for October 5th. The Listers will also participate.

Sign Approved Technology Policy: The Selectmen signed the Technology Policy. See attached.

Driveway Permit Violation Update: Nothing further. Taken off agenda.

Town Picnic Update-list of needs: Steve and Jessy will produce the list for Fred.

Draft noise Ordinance: A draft of the noise ordinance was presented. Selectmen will review and finalize at the next Selectmen meeting.

Revisions to Overweight Truck Permit: Information needs to be added. Will be discussed at the next meeting.

2020 Census Local Update of Addresses: Fred signed the town up. Paperwork is kept on file.

Approval of Steve Eddy on Fire Dept. Bank Accounts: Fred made the motion to add Steve Eddy to all Fire Department bank accounts. Brent seconded the motion. All approved.

TransCanada Hydro Grand List Litigation Assistance: The Town received \$23,281.20 from the State of VT for TransCanada Litigation.

Adjourn: Brent made the motion to adjourn. Fred seconded the motion. All approved. The meeting adjourned at 8:45pm.

Approved:

Date:

Jessy Pelow

Town Clerk

Town of Waterford

Technology Policy - Effective August 14, 2017

The Town computer system(s) is to be used by employees for the purpose of conducting Town business. Occasional, brief, and appropriate personal use of the Town computer system is permitted, provided it is consistent with this policy and does not interfere with an employee's job duties and responsibilities.

Employees should have no expectation of privacy regarding anything created, sent or received on the Town computer system. The Town may monitor any and all computer transactions, communications and transmissions to ensure compliance with this policy and to evaluate the use of its computer system. All files, documents, data and other electronic messages created, received or stored on the Town computer system are open to review and regulation by the Town and may be subject to the provisions of Vermont's Public Records Law.

Employees may not introduce software from any outside source on the Town's computer system without explicit prior authorization from their supervisor. Employees may be held responsible for any damages caused by using unauthorized software or viruses they introduce into the Town computer system.

Employees who have a confidential password to access the Town's operating system should be aware that this does not mean the computer system is for personal confidential communication, nor does it suggest that the computer system is the property of that person.

Transmission of electronic messages on the Town computer system shall be treated with the same degree of propriety, professionalism, and confidentiality as written correspondence. The following are examples of uses of the Town computer system which are prohibited:

- Communications that in any way may be construed by others as disruptive, offensive, abusive, discriminatory, harassing, or threatening;
- Communications of sexually explicit images or messages;
- Transmission of chain letters or solicitations for personal gain, commercial or investment ventures, religious or political causes, outside organizations, or other non job-related solicitations during or after work hours;
- Access to Internet resources, including web sites and news groups, that are inappropriate in a business setting;
- Any other use that may compromise the integrity of the Town and its business in any way.

Email messages that are intended to be temporary, non-substantive communications may be routinely discarded. However, employees must recognize that emails sent, received, or stored on the Town computer system are subject to Vermont's Public Records Law and may be covered by the State of Vermont's retention rules and disposition schedules for municipal records.

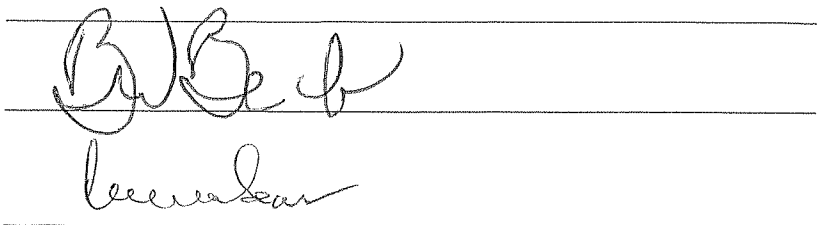
For purposes of this section, "computer system" means all smart phones, computer-related components and equipment including, but not limited to, host computers, file servers, workstation terminals, laptops, software, internal or external communication networks, the world wide web (www), the Internet, commercial online services, bulletin board systems, back-up systems and the internal and external e-mail systems accessed via the Town's computer equipment.

The Town of Waterford Selectboard has reviewed and adopted this 'Technology Policy' on August 14, 2017.

Gary Allard, Chairman
Waterford Selectboard

Brent Beck, Selectman

Fred Saar, Selectman



The image shows three horizontal lines representing signature lines. The first line has a handwritten signature that appears to be 'B. Beck'. The second line has a handwritten signature that appears to be 'Fred Saar'. The third line is empty.