

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for October 25, 2018 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on October 11, 2018.

4. General Manager's Report.

5. Public Comments.

6. Construction / Engineering Projects.

6.1. Lift Station Project.

6.1.A. Motion to approve Digital Engineering Agreement Amendment No.1 on the Lift Station Project for an increase in material testing costs of \$1,493 and a decrease of Resident Project Representative Services of \$1,493, for a net effect of zero to the total contract amount.

6.1.B. Motion to approve Magnolia Construction Pay App #13 in the amount of \$163,839.30 for the time period of September 15, 2018 through October 12, 2018.

7. Financial.

7.1. Docket of Claims.

7.1.A. Motion to approve the Docket of Claims in the amount of \$23,516.07.

7.1.B. Unapproved docket.

8. Old Business.

8.1. Motion to appoint a committee, consisting of Commissioner Ben Taylor, General Manager David Carden, and Comptroller Toni Wilson to review the Insurance Broker Request for Qualifications to be received by the November 7, 2018 deadline.

9. New Business / Discussion Items.

- 9.1.** Motion to approve the lowest bid contract with Waste Management disposal for a period of one (1) year for pick up at the WWTP and Maintenance Shop locations for a total monthly cost of \$202.00 and authorize the Chairman to execute same.
- 9.2.** Motion to approve the 2019 Diamondhead Water and Sewer District Holidays as set by the State of Mississippi and pursuant to MS Code Section 3-3-7 with the optional floating Holiday to be Good Friday, April 19, 2019 in lieu of Confederate Memorial Day.
- 9.3.** Motion to reschedule the regularly scheduled Board Meeting of November 22, 2018 to _____ due to the Thanksgiving Holiday.
- 9.4.** Motion to ratify the attendance of Toni Wilson to the Sales & Use Tax Workshop in Gulfport on October 24, 2018 at no cost to the District.
- 9.5.** Motion to ratify the attendance of Jeromy Cuevas and Ryan Ralph to a continued Education Training sponsored by Mississippi Water and Pollution Control Operator's Association and Mississippi Dept. of Environmental Quality on Thursday, October 25, 2018 at the St. Martin Community Center, 15008 Lemoyne Blvd., Biloxi, MS.
- 9.6.** Motion to approve the Diamondhead Water & Sewer District Employee Performance Goals for Fiscal Year 2018/2019.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for November 8, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.