

Agenda
Regular Meeting of the
Harrisburg Township Park District
Board of Commissioners
December 20, 2024 - 8:00 AM
Harrisburg Park Office



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Bond – Action Items – Discuss / Approve
 - a. Consideration and action An Ordinance providing for the issue of \$630,000 General Obligation Park Bonds, Series 2025, of the Harrisburg Township Park District, Saline County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.
3. Special Business
 - a. Discuss / Approve Maintenance Foreman Full Time Position Hiring
4. Comments From the Public
5. Consent Agenda:
 - a. Approve November 15, 2024 Public Hearing Minutes
 - b. Approve November 15, 2024 Board Minutes
 - c. Approve Bills – November 12, 2024 through December 16, 2024
 - d. Approve Unaudited Financial Reports – November 2024
6. Closed Session pursuant to 5 ILCS 120/2(c)(1)&(21) of the Illinois Open Meetings Act (if requested)
 - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
 - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
7. Unfinished Business
 - a. Discuss / Approve Designations of 2022 Bond Funds
 - b. Discuss / Approve Survey of Park
8. New Business
 - a. Discuss / Approve Revised Statement of Receipts and Disbursements for FY July 2023 through June 2024
 - b. Discuss / Approve FY2024 Audit
 - c. Discuss / Approve FY2024 Illinois Annual Financial Report (AFR)
 - d. Discuss / Approve 2025 Board Calendar of Monthly Meetings
 - i. 3rd Friday of each month at 8:00 AM at Park Office Community Room

- e. Discuss / Approve 2025 Park Holiday Schedule in accordance with the State of Illinois Central Management Service holiday schedule, with exceptions for Thanksgiving and Christmas.
- f. Discuss / Approve Annual Review Risk Management and Loss Control Manual
- g. Discuss / Approve Annual Review Employee Handbook
- h. Discuss / Approve Surplus Equipment Sale pursuant to 70 ILCS 1205/8-22
 - i. 1998 Dodge Ram 1500 Pickup Truck
 - ii. 2003 Ford F250 Pickup Truck
 - iii. 2004 Kawasaki Mule
 - iv. 2009 Kawasaki 4010 Mule
 - v. Bush Hog
 - vi. Tiller

9. Risk Management and Loss Control Committee Meeting

- a. Roll Call
- b. Unfinished Business
 - i. None
- c. New Business
 - i. None
- d. Discuss / Approve any additional items of safety concern
- e. Adjourn Committee Meeting

10. Department Reports

- a. Director Report (See Attached Handout)
- b. Recreation Report (See Attached Handout)
- c. Maintenance Report (See Attached Handout)

11. Next Meeting Date:

- a. Regular Meeting on January 17, 2025 at 8:00 AM at Harrisburg Park Office

12. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or bemery@harrisburgpark.net a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on December 20, 2024. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is freeconferencecall.com. The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of freeconferencecall.com.

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.