

Minutes of Kingshurst Parish Council
Finance Committee held at 6.30 pm
Tuesday 8th May 2018
At The Pavilions Sporting Club Meriden Drive,
Kingshurst. B37 6BX

Finance Committee members: Cllrs. Present: A. Follows, D. Woolley, M. Dawson, J. Kimberley and S. Daly

In attendance Ms. J. Aske (Clerk) plus other members of the Council. Members of the public had started to arrive.

Welcome, Housekeeping Chair of finance Cllr. A. Follows welcomed the committee and went through the fire drill in case of evacuation.

7/18 Apologies –No apologies as all present.

8/18 Resolved that the Minutes of 10th April 2018 that having been circulated and read were signed as a true record.

9/18 Report of the Responsible Finance Officer: Mrs Baudet had sent in her apologies. Each Cllr had been given a copy of her report and the cheque list for the April payments. Her full report will be attached to the minutes in the minute book.

Cllr. A. Follows read out her report which included the following for agreement of £2802.66 of cheques to be passed. The Finance committee agreed to the figure.

The Lloyds bank has now been activated so online banking can now take place.

The GDPR - The Government have tabled an amendment to the Data Protection Bill which will, if passed, obviate the need for the appointment of a Parish Council 'Data Protection Officer'. The tabled amendment can be viewed at :

https://publications.parliament.uk/pa/bills/cbill/2017-2019/0190/amend/data_rm_rep_0425.pdf

Spreadsheet for the GDPR will need to be signed and minuted.

Cllr Hinsley has set up email addresses for Councillors to comply with data protection.

Internal Audit of Ruth Roberts was recommended.

Pensions and Payroll National Pay Award has now been approved and has been backdated to 1st April 2018. There have been difficulties with access to the Employer Web Portal and they are working with software provider to expedite a resolution (April). There is also a technical fault affecting Employer help lines. Select Payroll now operating Employer online submissions – deadline for end of year submission was 27th April.

The Annual review of Risk Assessment circulated and for review/approval.

10/18 Finance

10.1 Approval of accounts for payment: The approval for May2018 was considered agreed and passed total £2802.66 as above to be taken to full council.

10.2 To consider any other items for payment. The KPC Insurance will be up for renewal soon and Louise Baudet recommends Came and Company. This amount is approximately £1000

11/18 Public Participation – No members of the Public wanted to participate.

12/18 Date of next meeting: 12th June 2018 in the Pavilions Sporting Club Meriden Road. Kingshurst B37 6BA. Any items for the Finance Agenda must be into the office by 5th June 2018

Meeting closed at 18.40

Signed.....

Dated