

**TOWN OF WATERFORD  
DEVELOPMENT REVIEW BOARD  
SEPTEMBER 17<sup>TH</sup>, 2018 MINUTES**

**MEMBERS PRESENT:** Mike Barrett; Dot Borsodi; Andrea Dineen; Bernie Brochu;  
Kevin Gillander

**MEMBERS ABSENT:** Jennifer D'Agostino(clerk/alternate)

**NON-MEMBERS PARTICIPATING:** Chris Brimmer, Zoning Administrator

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Mike called the meeting to order at 7:00pm.

The board reviewed and discussed the minutes from the last meeting on August 20<sup>th</sup>; it was agreed the under the Zoning Administrator's update, the junk complaint should be amended to read "the residence, located at 2394 Duck Pond Rd.". Bernie made a motion to approve as amended, Dot seconded, motion approved.

No modifications to the agenda.

**Zoning Administrator's Update**

- Chris discussed a site inspection that took place on 8/31/18 for the junk complain at 2394 Duck Pond Rd. As a result, a letter of violation was mailed to the property owner.
- Since the last meeting, 4 permits were issued.
  - A pool
  - Accessory structure
  - Daycare permit for Lisa Hale
  - Single-wide Mobile Home to be replaced with Double-wide.

**Old Business**

A brief overview of the special Select board Meeting, held on August 21<sup>st</sup> at the Waterford School, was given to members of the DRB that were not in attendance.

Andi made a motion to adjourn the meeting. Bernie seconded. Meeting was adjourned at 7:27.