

Assistant Operations Supervisor

Lower Big Blue NRD, Beatrice

Posted Date:

01/17/2023

The Lower Big Blue NRD is accepting applications for the position of Assistant Operations Supervisor. The employee will work under the direct supervision of the Operations Supervisor. This person will assist the Operation Supervisor with activities related to the District's tree planting, and operation and maintenance of district flood control structures, and public use areas. They will be responsible for the maintenance and upkeep of District owned vehicles, equipment and building and grounds.

GENERAL QUALIFICATIONS: Must be able to occasionally lift and/or move up to 50 pounds. Some strenuous physical activities and outdoor work are required. Mobility is required in order to conduct field activities and inspections and to operate machinery associated with functions of this position. Must be capable of prolonged periods sitting at a desk and working at a computer and regularly lifting and/or moving items up to 15 pounds, as well as have physical strength and agility sufficient to do work prescribed.

EDUCATION & EXPERIENCE:

Any combination of education, experience, and personal skills may be considered to determine the eligibility for this position. Experience and desirable personal skills may be substituted for education at the discretion of the General Manager. Job experience required includes at least two years of satisfactory employment with an agency or organization involved in natural resources management, agriculture or the application of resource conservation measures. A farm or ranch background would be very beneficial. Computer literacy is preferred. Computer skills and knowledge of Microsoft Word, Excel, ArcView would be helpful.

Physical Demands: The person must be capable of prolonged periods sitting at a desk and working at a computer and regularly lifting and/or moving items up to 15 pounds but may be required to lift and/or move items weighing up to 50 pounds or more. The person must also be capable of working outdoors, in varying terrain and weather conditions.

Other Necessary Skills:

Individual characteristics considered valuable for this position include, but are not limited to:

- A self-starter with good work habits and dedication to the job
- A pleasant and friendly personality
- An ability to meet and work cooperatively with people
- Good organizational and record-keeping skills
- Good communication skills
- Ability and desire to learn
- Willingness and ability to work in varying field conditions
- Ability to carry out technical functions efficiently.

Preferred Certificates, Licenses and/or Registrations:

Valid driver's license and CDL Operator's License are required.

COMPENSATION

This is a full-time position (starting wage \$35,000-\$42,000 negotiable with experience). The Lower Big Blue NRD offers:

- Family health, dental, and vision care insurance within 30 days of hire.
- Life insurance and long-term disability insurance
- Employer matching retirement
- 10 Paid holidays
- Separate vacation and sick leave hours
- Tuition assistance

To be considered, please submit an application, cover letter, resume, and contact information including the e-mail addresses for three professional and or personal references. An application and detailed job description can be found on our website at, www.lbbnrd.net or by request. Both USPS and electronic formats are welcome. Submit information to Scott Sobotka at sobotka@lbbnrd.net no later than February 3, 2023.

Lower Big Blue NRD
P.O. Box 826
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(402) 228-3402

The Lower Big Blue NRD is an Equal Opportunity Employer and does not discriminate in employment on the basis of race, color, national origin, religion, sex (including pregnancy), gender identity, sexual orientation, disability, marital status, age, protected Veterans status, or any other characteristic protected by applicable law.