

**MEETING MINUTES  
HARRISBURG TOWNSHIP PARK DISTRICT  
REGULAR BOARD MEETING  
AUGUST 20, 2021  
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:21 a.m., immediately following the Special Public Meeting.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery and Maintenance Director TA Sullivan.  
Park Staff Absent: Administrative Assistant Jill Marvel
- Visitors Present: None
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on August 20, 2021. There were no written comments received and there was no one from the public present on the teleconference call. There was no one from the public present at the meeting.
- CONSENT AGENDA:** Mike Williams made the motion to accept the July 16, 2021 meeting minutes and seconded by Doug Emery. All in favor 3-0 per voice vote.
- Mike Williams made the motion to accept the 7/16/2021 to 8/19/2021 bills and the July 2021 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**
- COVID-19 Blake Emery presented to the Board the current available information regarding COVID-19. There were recent changes to the All Sports Policy, but the changes only affect indoor sports. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.
- Beardsley Property Blake Emery presented to the Board that there are no updates at this time.
- Church St Property Blake Emery presented to the Board that he has checked in with Kotner Title to see how this is going. There are no other updates.
- NEW BUSINESS:**
- Surveillance Blake Emery presented to the Board the Video Surveillance Policy. IAPD recommends having a formal policy if video surveillance is used. Richard Rumsey made the motion to accept the Video Surveillance Policy and seconded by Mike Williams. All in favor 3-0 per voice vote.

- Bond Funds** Blake Emery presented to the Board the current availability of Bond Funds and what is anticipated to be spent. There is approximately \$21,000 in unused/undesignated funds. Blake Emery has initiated with King Financial to start the paperwork on a new Bond.
- Splash Pad** Blake Emery presented to the Board that at the last Board Meeting they discussed the option to pursue a splash pad at the park pool to replace the “baby pool”. The cost estimates for this project came back much larger than anticipated. It is felt that there are other more important projects to pursue with Bond Funds. There was no motion to pursue moving forward with a Splash Pad at this time.
- Pickleball Court** Blake Emery presented to the Board that there have been several requests for a net between the pickleball courts and the half court basketball court. Cost would be approximately \$1,500.00. Mike Williams made the motion to approve designating Bond Funds for installation of net at Pickleball Court and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- Gaskins Sidewalk** Blake Emery presented to the Board that it would cost approximately \$25,000.00 to complete the entire sidewalk layout at Gaskins City. Blake Emery is proposing completing enough of the sidewalk to be able to access the new playground location. Richard Rumsey made the motion to approve designating Bond Funds to install sidewalk to the new playground location and seconded by Mike Williams. All in favor 3-0 per voice vote.
- Budget** Blake Emery presented to the Board the Preliminary Revised Fiscal Year July 2021 to June 2022 Budget and Appropriation Ordinance. At the conclusion of the meeting the Preliminary Budget & Appropriation Ordinance will remain available at the park office and on its website for public inspection. The public hearing will be held on September 17, 2021 at 8:00 AM at the Harrisburg Township Park District Community Room for formal acceptance of the Budget and Appropriation Ordinance. Mike Williams made the motion to approve the Preliminary Revised Budget and Appropriation Ordinance and to have it remain available for public inspection and seconded by Richard Rumsey. All in favor 3-0 per voice vote.

**RISK COMMITTEE:**

**Roll Call**

The Risk Management & Loss Control Committee Meeting was called to order 8:53 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery and TA Sullivan. Jill Marvel was absent.

There was no unfinished business.

Video Surveillance Policy – Additional camera signage will be needed throughout the park facilities. IPARKS said we can use IPARKS Grant money for the purchase of the signs.

There were no other new topics brought up for discussion by the committee.

**Adjourn**

The Committee Meeting was adjourned at 8:55 a.m.

**DIRECTOR REPORT:**

**Projects**

The Soccer Complex Parking Lot is nearing completion. Handicap spaces have been striped and parking blocks installed. Fencing around the parking lot has been installed. All other project updates were discussed as part of the Maintenance Report.

**HYA/SYSA** HYA Flag Football and SYSA Fall Soccer will start practices in the next week.

**IPARKS** Blake Emery met virtually for Annual Meeting with IPARKS

**OSLAD** Blake Emery has had phone calls and emails with OSLAD representatives to discuss potential project at the Soccer Complex. Application Deadline is September 1<sup>st</sup>.

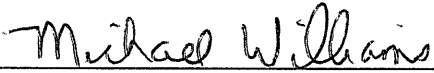
**Training** The Executive Director attended the following training opportunities: IAPD Webinar New Tools to Enhance Youth Safety 7/22/2021

The Executive Director Report was placed on file. See attached report.

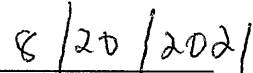
**REPORTS** Blake Emery presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

**ANNOUNCEMENTS** Blake Emery announced that a Public Hearing will be held at 8:00 AM prior to the September 17, 2021 Board Meeting for the purpose of allowing public comment on the FY July 2021 to June 2022 Budget & Appropriation Ordinance. The next regular board meeting is scheduled to be August 20, 2021 immediately following the Public Hearing. All were ok with the meeting date and time.

**ADJOURNMENT** Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 9:05 a.m.



Michael Williams, Secretary / Treasurer



Date Signed