

Waterford Selectmen's Meeting
Monday, September 9, 2019
Town Clerk's Office

Attendees:

Selectmen: Gary Allard, Fred Saar, Bill Piper

Road Foreman: Lisle Houghton

Town Clerk: Jessy Pelow

Treasurer: Steve Eddy

Citizens: Howard Remick, David Morrison, Bill Willis, Kevin Gillander, Louis Brach, Marcia Martel, Mike Keach, Colleen Kozlowski, Ben Lyon, Kristen Weaver

Opening: Bill opened the meeting at 7:30pm.

Modification of Agenda: "Cemetery Sexton Update" moved to the top of the agenda. "Elliott Driveway Application" added under Highway, "Library Festival Application" and "Private Festival Application" added under new business.

Approval of Minutes: Gary made the motion to approve the August 5th minutes. Fred seconded. All approved. The minutes and orders were signed.

Budget Report: Steve presented budget report to date.

Citizens' Concerns: Fred made the motion for Howard Remick to be the beaver control officer for the Town of Waterford. Gary seconded the motion. All approved

Cemetery Sexton Update: Kristen Weaver presented to the Selectboard the associated costs for updating Riverside Cemetery information electronically. The computer will be an HP set up virus free. The computer system is very detailed with each lot. Total cost being \$12,000. (\$4,900 of that total is probing costs at each grave site and compiling all information for the computer.) No decisions were made.

Highway Cell Phones: Both Highway phones upgraded. Problem solved. Removed from agenda.

Bullock Driveway Application: Fred made the motion to approve the Bullock driveway application. Gary seconded the motion. All approved.

Elliott Driveway Application: Gary made the motion to approve the Elliott driveway application. Fred seconded the motion. All approved.

Ben Lyon Pond Update: Ben reported that the two 18-inch culverts going into his pond have been cleared of debris. He also said that there is a large amount of water flowing into the pond from the brook that needs proper diversion. Lisle will investigate a reasonable solution.

Disposal of Old Truck: One truck bid was received from Houghton & Sons for \$10,000. Fred made the motion to accept the truck bid from Houghton & Sons in the amount of \$10,000. Gary seconded the motion. All approved.

Gravel Pit Update: Fred handed out a map prepared by the State showing where sand and gravel is in Waterford but is difficult to read. Fred noted that an Act 250 permit is not required (with some restrictions) if the Town owns the gravel pit, but an Act 250 permit is required if the land belongs to an individual or company. The cost of the Act 250 permit may discourage anyone from pursuing a Town gravel pit. Town needs to decide if they want to buy some land or buy commercial gravel. Fred will have the map enlarged from the original by NVDA so we can get an accurate picture of our options.

Replace Mower: Lisle will bring a proposal for the October Selectboard meeting.

No Parking in Right of Way: Gary reported this could cause an issue for monthly meetings at the Town office. No decision made. Will revisit in a year.

Junk Ordinance: Fred noted that the current Junk and Salvage Ordinance defines "Salvage yard" or "Junk yard" as "any place of outdoor storage or deposit for storing, keeping, processing, buying, or selling junk or as a scrap metal processing facility." There may be several locations in the Town that are not in compliance with the Ordinance.

Complaints Policy: Fred provided a draft copy of a Complaints Policy for the Town. After discussion the proposed policy was adopted. Bill requested the policy be included in the next Town Report.

NEKWMD Representative Appointment: Bill made the motion to appoint Rick Stodola as the NEKWMD Representative. Gary seconded the motion. All approved.

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Town Survey- Strategy and Projected Cost: Fred reported that he, Jessy and Steve had been working on the letters and postcards and expect to mail the surveys either Friday, September 13th, or Monday, September 16th.

PC/DRB Clerk: The Selectboard discussed the progress hiring a clerk for the DRB and PC. Fred suggested having Abigail Manchester, the only applicant, meet with Chris to get an understanding of the complexities of DRB notices and postings to see if she is still interested in the position. The discussion also included having Abigail take minutes for the monthly Selectboard meetings and any public hearings.

Broadband Update: A brochure will be handed out at Town Meeting. The appropriate language for the Town warning will be given to Jessy for addition to the 2020 Town warning. Fred made the motion to have the broadband question, "Shall the Town of Waterford enter into a communications union district (CUD) to be known as NEK Community Fiber, under the provisions of 30 V.S.A. Ch82?" as a warned item on the 2020 Town Meeting warning. Gary seconded the motion. All approved.

Black River Design Update: Black River Design has confirmed, via their civil engineer, that there is space next to the Fire Department for a septic system to service a Town office. Fred and Black River have been discussing the requirements for a vault and have determined that it needs to meet three requirements: fire resistant for four hours, no water in the vault, and lights and plugs in the vault can be turned off via a switch located outside the vault. Black River is exploring cost effective alternatives to isolate the vault from the Town office to meet these requirements. Jesse Remick has provided a tentative schedule of Black River Design activities, meetings with the Town, and public meetings. The Selectboard reviewed the schedule and agreed it would meet our needs.

Village Designation for Lower Waterford Update: Fred provided an update on the Village Designation process and a meeting with NVDA. NVDA advised that the Rabbit Hill Inn, the Congregational Church and the Davies Library/Town Office were probably the buildings that could be included. The Village Designation Program does not have any requirements related to the buildings, but certain improvements may be eligible for tax credits. Fred made a motion to apply for Village Center Designation. Gary seconded the motion. All approved.

USDA Rural Grant Forms: Fred collected the forms from the Selectboard members and Town employees that are required for the USDA Rural Grant for the Feasibility Study on the Lower Waterford Congregational Church.

Jurentkuff Cemetery Deed: Fred made the motion to approve and signed the cemetery deed for Darwin & Joanne Jurentkuff/ Clayton & Pamela Bullock. Gary seconded the motion. All approved.

Yankee Generator Maintenance Agreement: The Selectboard discussed the proposal for the annual maintenance agreement on the emergency generator at the Waterford School. Since the Town has designated the School as an emergency shelter the Town has assumed the annual payments for the maintenance. Fred signed the maintenance agreement.

Library Gutter Clean Out & Trees: Fred made the motion to have Jessy contact Dave Helstein for tree removal around the Town building, to organize the gutter cleanout and contact a roofer to inspect the leak. Gary seconded the motion. All approved.

Dave Morrison: Nothing further. Removed from agenda.

Library Festival Application: Selectboard approved and signed off on the Library Apré's Foliage Festival happening on November 3rd.

Private Festival Application: Selectboard approved and signed off on a Private Family Wedding Celebration happening on September 14th.

Adjourn: Gary made the motion to adjourn. Fred seconded the motion. The meeting adjourned at 9:10pm.

Approved:
Date:

Jessy Pelow
Town Clerk