



# Kingshurst Parish Council

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Clerk to the Council: Ms Joanne Aske [kingshurstpc@btconnect.com](mailto:kingshurstpc@btconnect.com)

**Minutes of Kingshurst Parish Council  
Full Council Meeting held on the 13<sup>th</sup> December 2016 at 6.30pm  
At the Pavilions Sporting Club  
Meriden Drive, Kingshurst B37 6BX**

Cllrs. present:

D.Cole	(Chair)
L. Cole	
P. Cooper-Hinsley	
D. Hinsley	
T. Williams	
D. Woolley	
A. Follows	
B. Follows	
S. Daly	
J. Kimberley	
M. Dawson	

Apologies Received From Borough Cllrs Apologies received from Borough Cllrs. D. Evans, R. Hall and F. Nash

In Attendance: Louise Baudet – Responsible Finance Officer, J Aske – Clerk  
And three members of the Public attended.

Guest Speaker Mr. David Mackins – SMBC Project manager for Kingshurst Master Plan

1. Welcome and Housekeeping.

2. Apologies: To receive apologies and approve reasons for absence. Cllr. B. Mulready (Vice Chair) – Unwell.

3. **Minutes:** To approve the minutes of the Full Council Minutes held on 15<sup>th</sup> November 2016. The minutes were proposed and accepted. All agreed as a true record, passed and signed. There were no Private and Confidential Minutes to be passed and approved. The Clerk had accidentally put it on the agenda.

4. **To receive reports from Borough Councillors and West Midlands Police.** Cllr. Evans and Cllr. Hall sent in a combined report. Borough Cllr. F. Nash had nothing new to report. Reports are attached to the Minutes.  
After the Chair read out the report from the Borough Councillors Evans and Hall, he introduced Mr. David Mackins from SMBC regeneration programme for Kingshurst Parade.

David Mackins attended the meeting to report the stage they were at with the Master Plan for Kingshurst Parade.

He spoke to the Councillors and members of the public regarding the community engagement learning the strengths and weaknesses of the Parade.

Information literature is available from the Library and the Art Space in Kingshurst.

He needs as much information as possible of the various opinions of members of the public and shop owners etc.

Conversations will also take place with Stake holders and Council services provided presently.

This will be all be put together to come up with the Master Plan.

Chair expressed concerns regarding the New Local Development Plan. It appears that 100 homes were to be part of the Parade where as it was supposed to be a re-developed Shopping Centre. He suggested there is a conflict of interest going on.

David Mackins assured the Chair that regeneration are getting involved at an early stage to listen to the people of Kingshurst. Once the responses are assessed he will have more feedback in February.

Chair asked him to attend the February Parish Council Meeting.

Various opinions from the Councillors were spoken towards Mr. Mackins regarding the Master Plan and the new LDP.

David Mackins said that this is the purpose of the reports, feedbacks and proposals. He said the Parade needs to be made sustainable for the next fifty years.

It was noted that the Parade meeting that took place earlier in the evening was very well attended and the shop owners are keen to be a part of the Master Plan.

Cllr. Kimberley noted that the dates of the process to write to SMBC regarding the regeneration were over the Christmas period and he suggested it should be extended to the end of January.

David Mackins said he would take the thought away that the time limit is part of the Christmas Period.

Chair concluded this part of the agenda by re-assuring David Mackins that the Parish Council is very concerned and want to be informed of every stage of the process.

## **5. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.**

5.1 Report from the RFO Louise Baudet: The RFO gave the Clerk her reports to give to each Councillor a copy of these reports will be attached to these minutes in the minute book.

Louise Baudet firstly read out her RFO report.

She reminded the Parish Council to think about a project on the Jubilee Gardens as an agreement to write to The Big Lottery grant was passed with reference to the VAT accumulated after paying invoices received for work carried out in the Gardens. The sum being £1582. The Clerk advised the Council that she had invited Gro Organic representatives to attend the January meeting.

The second part of the report informed the Council that the HMRC payments will need to be paid by BACs.

Problems with the new bank account had meant that this was not possible.

It was decided and agreed that Louise look into opening a new bank account with another provider.

The balance in the bank is £47,500.

Arden Associates had not contacted the KPC regarding the request to return the money owed. A letter for the Chair to sign has been prepared with a deadline of the 31<sup>st</sup> December. Clerk was instructed to send the letter by recorded delivery.

A letter has been received regarding the Basic Members allowances. The allowances are worked out by the precept total.

Conversations regarding the payments and any backdates.

It was passed that back payments will be paid in the year April 2017/2018.

5.2 **To agree and pass payments for December 2016.** Approval Cheques of £2852.71 All agreed.

5.3 **To consider any other items for payment.** An invoice from Fusion Building Consultancy that prepared a survey on the Pavilions, at £1400 plus VAT. All agreed.

5.4 **Update on Invoice from former RFO.** This was mentioned in the above report.

**5.5 To Agree to choice an Internal Auditor:** it was agreed to engage Louise Best. Clerk had been unable to contact Louise Best. The RFO will try to find an up to date email.

Cllr. Hinsley enquired to the RFO Louise Baudet if the External Auditors had been changed from Grant Thornton. He had noted that different schemes had been looked into for Parish Councils to opt out of the recommended External Auditors. WALC will provide a recommended list if we want to find our own. The RFO said the timing to do this has passed and we will use Grant Thornton at the fixed prices set by WALC.

**6. Events: To receive and approve reports from KPC Events Committee and make decisions as appropriate.**

6.1 Update on Christmas tree Festival. Cllr. T. Williams. Set up took place on Friday and Saturday. They all look very nice. Further posters were arranged for Friday evening by the Clerk to advertise the Festival as the shops had not displayed their posters which was a little disappointing.

There will be another Festival for 2018 as St. Barnabas is celebrating their 60<sup>th</sup> Anniversary in 2017.

**7. Allotments: To receive and approve reports from KPC Allotments Committee and make decisions as appropriate.**

7.1 Gro Organic will attend our KPC meeting of the 10<sup>th</sup> January to discuss the Jubilee Gardens.

A further report from Cllr. Hinsley mentioned his concerns regarding a delivery of soil that could not be completed as the lorry was too big to deliver the contents in the exact area it was required.

Chair asked Mr. Mark Frampton if he wanted to comment on the allotments. Mark mentioned that he would like the minutes relating to the allotments to be displayed in the notice box upon the allotments. He requested any information on the renewals of allotment holders and those that would not be renewed after the inspection

**8. Pavilions: To receive and approve any reports regarding the Pavilions Sporting Club and make decisions as appropriate.**

8.1 Update on current situation regarding the Pavilions Sporting Club. The recent survey completed on the dilapidations seems to have halted the sale of the lease. No official correspondence or information has been received but the KPC understand that the current offer is being re negotiated.

8.2 To Approve correspondence from Fleurets Estate agents re Sale of the Lease. A letter had been received to the KPC from Yvonne Smith regarding her negotiations with buying the lease of the Pavilions. She indicated that her Solicitor suggested a meeting with the Parish Councillors.

Various opinions took place regarding the dilapidations and the purpose of the meeting. Clerk will arrange a meeting with Colin Palmer and Yvonne Smith.

**9. M.E.B Lease.** To agree and pass the legalities of increasing the Lease time and rent charges for the use of the land at the Pavilions. An email had been received, Chair read the proposal of £150 per year, revised after every five years. Solicitors fees will need to be paid.

**10. To receive reports from members representing KPC on outside bodies**

**10.1** Birmingham Airport Consultative Committee: Cllr. Dawson reported that no meeting is scheduled at the moment.

**10.2 WALC/SAC.** Cllr. Hinsley reported confirmation of the 12<sup>th</sup> January will take place at the Pavilions.

Clerk asked if anyone wants to attend the Annual Meeting on Saturday 4<sup>th</sup> March. Briefing Day with speakers and workshops. Cllrs. Cooper-Hinsley, Hinsley and Kimberley would like to attend.

**10.3 School Governors Reports.** Cllr. A. Follows said Yorkswood Primary plans for a new school should start an 18 month build in the summer of 2017.

Chair Cole stated that the Kingshurst School is running fine and attendance is very good as with the achievement of the results. Two further classrooms should be completed in the summer of 2017.

**10.4 North Solihull Partnership Forum:** Nothing furthermore to add here.

**10.5 Regen:** Cllr. Hinsley reported outcomes and the differences of the proposals regarding the Master Plan for the Parade and the LDP. It appears to him that they are not consulting each other.

**10.6** To form a new committee for action against SMBC schedule for site submissions 2026 With Ward Councillors and Parish Councillors, as part of Action for Babb's Mill. This will be removed off the agenda as the information was not correct.

## **11. Progress reports for information/action and make decisions as appropriate:**

**11.1** Publication scheme and website. Cllr. David Hinsley will be sorting out a meeting with Cllr. Follows and a member of the public to get a new website organised and running.

**11.2** Rubbish not collected for three weeks from Premises of Doctors Surgery. Cllr Woolley asked the Clerk to make telephone calls regarding a private refuse company that is paid by the Doctors Surgery to remove their rubbish. Clerk will write to the Refuse Contractors to complain that the rubbish was not collected for three weeks.

## **12. Planning: To consider and comment on any planning applications received:**

Nothing had been received.

## **13. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:**

13.1 Local Development Plan: Nothing discussed here.

13.2 Mountfort Public House Site: Nothing discussed here.

13.3 Schedule of Call for sites submissions. Nothing discussed here.

**14. Information items:** To receive and discuss items for information and comment/action if appropriate.

**14.1** Correspondence and emails:

Each member of the Council had received emails.

Cllr. A. Follows mentioned here that emails had gone backwards and forwards with a Mr. D Allen from SMBC regarding the Christmas tree lights. He himself was trying to contact Mr. Allen to answer questions requested. Also the timer needed to be changed and Cllr. A. Follows will sort this out also.

## **15. Public Participation:**

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Member of the public enquired if the surface of the flooring that had been under the recently removed See Saw had been repaired. Cllr. F. Nash had dealt with this. Chair Cole

will ask her for an update. Other issues were aired regarding the behaviour of youths in the park and the police not doing anything about the situations.

Member of the public Scott Baldwin mentioned here that if anyone would like to donate food for a local food bank.

Babb's Mill bins are not being emptied along with the dog bins. Chair will ask Borough Cllrs Flo Nash to intervene. Cllr. B. Follows thinks there has now been a dispute with Endeavour House and SMBC.

Fly tipping had been a problem recently in the car park opposite the allotments. This had been dealt with swiftly by SMBC

**16. Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas.

Minutes of the meetings to be cut down considerably.

**17. Date of next meeting:** To confirm the date of the next meeting which is scheduled for **Tuesday 10<sup>th</sup> January 2017** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at 6.30 pm. Items for agenda to be in by Tuesday 3<sup>rd</sup> January 2016

Meeting Closed at 8.09pm

Signed ..... Date.....